

OTAGO FORWARD BOARD AGENDA

FRIDAY 30 JANUARY 2009 10.00AM
OTARU ROOM, 2ND FLOOR, CIVIC CENTRE, DUNEDIN CITY COUNCIL

MEMBERSHIP: Mayor Clive Geddes (Chair); Mayor Peter Chin; Mayor Malcolm Macpherson; Mayor Juno Hayes; Mayor Alex Familton; Mark Willis; Stephen Cairns; Russell Hendry; Norman Evans; Peter Garvan; Jay Cassells; Peter Garvan; Ann Barsby

IN ATTENDANCE: Julie Pearse (Clutha District Council); Peter Harris (DCC); Jonathan Gadd (CODC); Damien O'Neill (NZTE); Paul Crack (Department of Labour); Shaz Clark (DCC)

1. APOLOGIES

Apologies have been received from:

Mayor Malcolm Macpherson (CODC), Michael Ross (Waitaki), Charles Hakkaart (Clutha)

2. CONFIRMATION OF AGENDA

Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

3. CONFIRMATION OF MINUTES

To be moved:

"That the Minutes of the meeting held on 5 December 2008 will be confirmed as a true and correct record."

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1. Regional strategy funding (RSF) – administrative agent

Mr Peter Harris will update the meeting on finalising the RSF administrative agent. This is a confidential report and is placed at the end of the agenda.

To be moved:

"That the administrative management agent be appointed."

5. OTAGO CAREERS FESTIVAL

Mr Paul McBeth, Regional Manager, Careers Services and Convener of the Careers Festival Steering Group, together with Ms Victoria Bunton, Festival Co-ordinator, will provide the Board with an update on the Otago Careers Festival to be held in May 2009.

To be moved:

"That the report be received."

6. APPLE FUTURES

Mr Jonathan Gadd will present a report on Apple Futures, year one highlights and expectations for year two and beyond.

To be moved:

"That the report be received."

7. CHINESE HERITAGE TRAIL – STEERING GROUP REPORT

Ms Sophie Barker (Business Development Advisor – Visitor Industry) will present a report on the establishment of the Chinese Heritage Trail Steering Group.

To be moved:

"That the Otago Forward Board approve the establishment of the Chinese Heritage Trail Steering Group as per the Terms of Reference."

8. CHINA SUMMIT / SHANGHAI EXPO

Mayor Clive Geddes will table a report regarding the China Summit supported by Mayor Peter Chin, who will provide information regarding the Shanghai EXPO.

To be moved:

"That the report be received."

9. IMPLEMENTATION PLAN

The owners of each implementation plan action item, which has a progress date of January, will provide an update.

To be moved:

"That the implementation plan be reviewed at each meeting to ensure progress is maintained."

10. BUDGET REPORTING

Ms Wai Piggott will present the current financial statement for Otago Forward.

To be moved:

"That the budget be noted."

11. ECONOMIC DEVELOPMENT ASSOCIATION (EDANZ) MEMBERSHIP

Mr Peter Harris will present a report on the region's membership to EDANZ.

To be moved:

- "1. Otago Forward joins EDANZ as a regional member.**
- 2. The six-monthly fee of \$7,500 for January-June 2009 is paid from surplus 2008/2009 budget.**
- 3. A decision regarding the allocation of the 12 month fee of \$15,000, due in July 2009, is resolved from the options provided."**

12. ECONOMIC DEVELOPMENT UNIT UPDATES

Reports have been received from Central Otago District Council, Clutha District Council and Dunedin City Council.

To be moved:

"That the reports be received"

13. OTAGO FORWARD WEBSITE

Ms Shaz Clark will demonstrate a proposed Otago Forward web page for members' consideration.

To be moved:

"That the website format be approved."

14. Regional strategy funding (RSF) – administrative agent – non-public item

Mr Peter Harris will update the meeting on finalising the RSF administrative agent.

To be moved:

"That the administrative management agent be appointed."