

OTAGO FORWARD BOARD

AGENDA

**TUESDAY 22 SEPTEMBER 2009 10.00AM
OTARU ROOM, 2ND FLOOR, CIVIC CENTRE, DUNEDIN**

MEMBERSHIP: Mayor Clive Geddes (Chair); Mayor Peter Chin; Mayor Malcolm Macpherson; Mayor Juno Hayes; Mayor Alex Familton; Mark Willis; Stephen Cairns; Rev Dr David Clark; Norman Evans; Peter Garvan; Jay Cassells; Ann Barsby

IN ATTENDANCE: Julie Pearse (Clutha District Council); Peter Harris (DCC); Jonathan Gadd (CODC); Damien O'Neill (NZTE); Shaz Clark (DCC)

Meeting Format:

10am - 11.55am	Otago Forward, Otaru Room, DCC
11.55am	Walk to Community Trust building which is behind the Civic Centre on Moray Place- 5 minutes maximum
12 noon	Otago Forward join Community Trust meeting at their offices for an Otago Forward presentation by Mayor Clive Geddes
12.30pm - 1.25pm	Joint lunch at the Community Trust with Otago Forward
1.25pm	Return to DCC
1.30pm	Otago Forward members return to DCC for Chinese Heritage Trail meeting.

1. APOLOGIES

Apologies have been received from:

Stephen Cairns

To be moved:

"That the apologies be accepted."

2. CONFIRMATION OF AGENDA

Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

3. CONFIRMATION OF MINUTES

To be moved:

"That the minutes of the meeting held on 21 August 2009 be confirmed as a true and correct record."

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Chinese Heritage Trail

1. The Chinese Heritage Trail Steering Group would take place on 17 September 2009 would include the mayors and other appropriate personnel, including an invitation to a representative from the Department of Conservation.
2. All attendees would prepare for the meeting and give thought to:
 - how this product could be implemented;
 - how each district could contribute;
 - long-term administration development;
 - integrating the product with business and educational opportunities.

Otago Forward members will attend the Chinese Heritage Trail Steering Group, now taking place on the afternoon of 22 September 2009.

5. FINANCIAL UPDATE

Peter Harris will provide a verbal update on the current balance sheet for information.

To be moved:

"That the update be received."

6. SHANGHAI EXPO 2010

Katy Lam will provide an update on the Shanghai EXPO project.

To be moved:

"That the update be received."

7. PROJECT UPDATE REPORTS

6.1 Strategy Communication, Monitoring and Evaluation

Peter Harris will present an update on the strategy communication, monitoring and evaluation project.

To be moved

"That:

- (i) the actions to date be noted;**
- (ii) the Deloitte proposal be accepted and acted upon;**
- (iii) a formal request be sent to NZTE for reallocation of funding with the Monitoring, Communication and Evaluation to allow a regional BERL report to be created; and**
- (iv) a consolidated Otago economic summary plus TLA area information be ordered from BERL to trial for 2010 (giving information for 2008/09)."**

8. 2009/2010 FUTURE PROJECTS

8.1 Horticulture Branding Project

Jonathan Gadd will present a proposal for a future project to be considered for RSF funding.

To be moved:

"That the report be received."

8.2 Brainstorm Project Ideas

The Board will brainstorm project ideas to be funded for 2009/2010.

9. ECONOMIC DEVELOPMENT UNIT UPDATES

Reports will be provided either in writing or verbally from each economic development unit.

To be moved:

"That the reports be received"

10. NON PUBLIC ITEM