

PRODUCER STATEMENTS, REGISTER OF APPROVED AUTHORS

To enable us to be able to accept Producer Statements the Author must be included on our list of approved Authors or the IPENZ Chartered Professional Engineers register.

Producer Statements may not be used as of right, but at the sole discretion of the Dunedin City Council.

The use of Producer Statements is a means of establishing compliance with the New Zealand Building Code. It is a tool that the Dunedin City Council uses as grounds to be satisfied as near as is reasonably practicable that the work covered by the Producer Statement complies with the New Zealand Building Code. This register will be used when accepting Producer Statements as one of the means of establishing compliance with the New Zealand Building Code.

Before a Producer Statement can be accepted Council must be satisfied that the skills, qualifications and experience of the author are appropriate for the scope of work and building code clauses covered.

Could you please read the following and provide us with the required information as soon as possible.

Our policy on acceptance of a Producer Statement will be dependent on the following:

- The author of the Producer Statement has been accepted onto the "Register" held by the Dunedin City Council Building Control department.
- If not on the "Register" then the author has satisfied the Building Control department that they have the Skills, Experience, Qualifications and Insurance necessary to produce the class of work specified in the Producer Statement.

Entry to the register will be at the discretion of the Team Leader Consents, and will require the following information from the authors:

- The type of Producer Statement that will be submitted (e.g. Structural, HVAC, Fire Engineering, Fire Alarm Systems, Fire Sprinklers, Mechanical Installations for Access, Durability and the like.) Please nominate Building Code clauses to be covered.
- A summary of the author's qualifications
- A summary of the author's experience
- Verification of the professional indemnity insurance held by the author

Please note that when a Producer Statement is used, Council will require a design summary and a copy of the design calculations to be included as part of that Building Consent record. In some instances a review of the calculations, or a peer review of the design, may be required. This will be at the cost of the building consent applicant.

Producer Statements will not necessarily be accepted to verify compliance of building works not carried out in accordance with a current building consent or prior to the issue of a building consent, even if the author is included in the "register."

APPLICATION FOR AND ACCEPTANCE OF PRODUCER STATEMENTS

Name: _____

Contact Phone Number: _____

Mailing Address: _____

Email Address: _____

Employer: _____

Length of Service: _____

Membership of Approved Body, Group
or Organisation _____

Organisation: _____

Registration No: _____

Title/Position Held: _____

- Plan Processing
- Design
- Inspection
- Construction

A producer statement from an author who has designed, installed and commissioned or inspects all work, will be required to be peer reviewed by a suitably qualified person.

Building Code Clauses Applied For (must include B2)

OFFICE USE ONLY	COMMENTS	Y	N
Criteria			
Qualifications			
Experience and Expertise			
Scope of Work			
Insurance			
Professional Reg No			
Recognised Accreditation			
Professional References			
DATED	APPROVAL SIGNATURE		