

will my resource consent application be

NOTIFIED OR NON - NOTIFIED



DUNEDIN CITY
COUNCIL
Kaunihera-a-rohe o Otepoti
CITY PLANNING

AN APPLICATION WILL BE NOTIFIED UNLESS ALL THE CRITERIA FOR NON-NOTIFICATION HAVE BEEN MET

Within ten working days of receipt by Council of your application, or receipt of further information sought under section 92 of the Resource Management Act 1991, you will be advised whether your application shall be notified or non-notified.

A resource consent application will not be notified if:

- the Dunedin City Council is satisfied that the adverse environmental effects of the activity will be minor and
- written approval has been obtained from every person who, in the opinion of the Council, may be adversely affected by the granting of the consent, unless Council considers it is unreasonable in the circumstances to require the obtaining of every such consent, (these persons should initial any plans and/or assessment of effects associated with the proposal) or
- the Dunedin City Council District Plan expressly provides that it need not be notified.

However, the Council may notify any application (even if a plan provides it need not be notified) if the Council considers special circumstances exist in relation to the application.

NOTIFICATION

If the application is notified, written notice of the resource consent application will be sent to all parties the Council considers will be affected. This includes:

- owners and occupiers of the site
- persons likely to be directly affected, such as adjacent owners and occupiers of land and

- Minister of Conservation, Historic Places Trust, Minister of Fisheries, Te Runanga o Ngai Tahu, local Runanga, other local authorities, interest groups, community organisations, and any other parties Council considers appropriate.

The application will be publicly notified in appropriate newspapers, such as the Otago Daily Times. A public notice will also be placed on the site where the proposed activity will occur. These notices will call for submissions to be received by the Council by a specified date. Any person can make a written submission. If written submissions are received and submitters wish to be heard, a hearing will be held.

LIMITED NOTIFICATION

The Council may opt to process a resource consent application by way of limited notification. This procedure can be utilised in circumstances where:

- the adverse effects of the activity on the environment will be minor and
- the application has not obtained the written approval of all those persons who may be adversely affected by the proposal (where required) and
- there are no rules that state such application must be notified or dealt with on a non-notified basis.

If the above circumstances are applicable, the Council must serve notice of the application on all person who may be adversely affected by the activity, even if some of those persons have already given their written approval to the activity. Only those persons who have been served notice of the application are able to lodge a submission on a limited notification application.

PROCESSING THE APPLICATION

The procedure for notified and non-notified applications is outlined in the diagram that follows. Particular points to note are:

- It is essential to submit sufficient information with the resource consent application so that people may reasonably understand the proposed development and any effects
- The application will not be processed until sufficient information has been received and Council may request additional information
- There is a fee for processing resource consent applications. The fees differ depending on:
 - a) whether or not the application is notified or non-notified and
 - b) the time taken for Council to process the information.
- On the receipt of full information, the Council is generally obliged, under the Resource Management Act to:
 - a) process non-notified applications within 20 working days
 - b) process notified applications to the hearing stage within 60 working days.

(note that there are provisions in the RMA allowing for an extension of time in certain circumstances)

FEES AND COSTS

The fees and costs are different for notified and non-notified applications. Non-notified applications are charged the basis of a range of one-off fixed fees that are set depending on the nature, scale and type of proposed activity. Notified applications are charged on actual and reasonable costs of processing, but will only commence on receipt of a deposit. The actual fees and rates are set annually during the annual

