

Application for Rental Housing

Please fill in the shaded boxes. Once the form is completed, please telephone the Council and make an appointment to discuss your application with a Housing Officer.

They can also assist you in completing the form or answer any questions you have.

Telephone 474 3737.

1. People to be Housed

	Title	Surname	First Names	Date of Birth
a)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Current Address:	<input type="text"/>			
	<input type="text"/>			
	<input type="text"/>			
Contact Phone No:	<input type="text"/>			

2. Existing Accommodation

Are you: Renting (tick in box) Boarding (tick in box)
 Living in own home (tick in box) In emergency accommodation (tick in box)

How much rent/board do you pay (weekly):

How long have you lived there:

Have you received notice to vacate from your landlord: Yes (tick in box) No (tick in box)

Do you need to give notice to your landlord? Yes (tick in box) No (tick in box)

How much notice?

3. Please attach two written character references from two citizens other than relatives who have known you for twelve months or longer.

4. Gross Income - Per annum

a) Social Welfare Benefit	\$	Type
b) Salary/Wages	\$	Please supply a certificate of earnings from your employer
c) Total	\$	

5. Assets and Liabilities (for all applicants)

- a) Do any applicants currently own or have a financial interest in any house, flat or other property in New Zealand or overseas? Yes (tick in box) No (tick in box)

If yes, Address of Property:

Value of applicant's share: \$

Total value of the Property: \$

Is the property mortgaged: Yes (tick in box) No (tick in box)

If yes, what is the principal outstanding: \$

- b) Have you owned or had a financial interest in any property in the last five years? Yes (tick in box) No (tick in box)

If yes, Address of Property:

When was it sold:

What was the sale price: \$

Value of your share: \$

- c) Please list all bank accounts and investments:

Bank Account / Investment	Current Balance
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>

Other Assets (excluding personal effects and furniture): \$

Motor Vehicle: \$

- d) Do you have any loans or hire purchase agreements: Yes (tick in box) No (tick in box)

If yes, please list:

6. New Zealand Residency

Are you a New Zealand Citizen: Yes (tick in box) No (tick in box)

If no, are you permitted to reside in New Zealand permanently: Yes (tick in box) No (tick in box)

If you are not a New Zealand Citizen, but are allowed to reside in New Zealand permanently, please bring your immigration documents with you when you come in for an interview.

7. Criminal Offences

Please indicate whether or not you have been convicted of any criminal offence that is punishable by imprisonment or if you have any criminal charges pending. A criminal charge is one in which it is alleged that you have broken the law in some way. Yes (tick in box) No (tick in box)

(We do not include traffic offences other than drink driving or convictions that are subject to the Criminal Records (Clean Slate) Act 2004.) If "Yes" please provide details:

I consent to the Dunedin City Council making enquiries to verify the information in my application including police checks and credit checks and recognise that all enquiries will be conducted on a confidential basis and that the Dunedin City Council has the right to maintain the confidentiality of this information.

8. General Practitioner

Name:

Practice:

9. Support Agency Assistance

Do you receive assistance from a support agency: e.g. Presbyterian Support, CCS, District Psychiatric Nurse Yes (tick in box) No (tick in box)

If yes, please give details:

Name:

Agency:

Name:

Agency:

Name:

Agency:

10. Next of Kin

Name:

Address:

Telephone:

Relationship:

e.g. son, daughter, friend etc

Rental Housing Application Form



11. Statutory Declaration (to be completed by applicant/s)

I/We (full names)

of (full address)

(nature of occupations)

do solemnly and sincerely declare that all statements made and all particulars contained in the foregoing application are, to the best of my/our knowledge, information and belief true, full and correct in each and every particular and I/we make this solemn declaration conscientiously believing the same to be true and under and by virtue of the Oaths and Declarations Act 1957.

Signature of Declarant

Declared at

this day of:

20 before me:

Signature of Declarant

Declared at

this day of:

20 before me:

To be signed ***in the presence*** of:

A Housing Officer in the service of the Dunedin City Council duly authorised to take Statutory Declarations.

A Solicitor of the High Court of New Zealand

A Justice of the peace in and for New Zealand

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A Housing Officer in the service of the Dunedin City Council duly authorised to take Statutory Declarations.

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