

Mosgiel-Taieri Community Board  
**PROJECT COMPLETION REPORT**

**Organisation:** \_\_\_\_\_

Contact person: \_\_\_\_\_ Position: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Project / event name:** \_\_\_\_\_

MTCB grant: \$ \_\_\_\_\_ Date of meeting at which grant was awarded: \_\_\_\_\_

Project/event completion date: \_\_\_\_\_

**Project / event expenditure:**

*Please provide a detailed breakdown of expenditure for the MTCB grant (insert extra lines if needed):*

Item	Amount \$
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL EXPENDITURE OF GRANT</b>	_____

**Outcomes and community benefits:**

Please describe the outcome of the project or event and how it benefited the Mosgiel-Taieri community.

At the completion of the project / event (and within 12 months of the meeting at which the grant was awarded) please send your project completion report to:

The Governance Support Officer at: [gsoteam@dcc.govt.nz](mailto:gsoteam@dcc.govt.nz)

OR

Governance Support Team

Dunedin City Council

PO Box 5045

DUNEDIN 9058

**Privacy:** Your project completion report, including your name, may be published in agenda papers and meeting minutes available on the DCC website. Contact details are required to communicate with you about the project; however, if these relate to an individual rather than an organisation, they will be removed from publicly available agenda papers.