

03 September 2015

Fortune Theatre Trust
PO Box 5351
Moray Place
Dunedin 9058

Dear Sir/Madam

AMENDED COMPLIANCE SCHEDULE – BUILDING ACT 2004
REF: WOF-300237

DESCRIPTION: FORTUNE THEATRE
LOCATION: 231 Stuart Street Dunedin

Please find enclosed a copy of your updated compliance schedule.

Your compliance schedule has been amended as a result of receiving a Form 11 request in accordance with section 106 of the Building Act 2004.

Please check the enclosed compliance schedule carefully as it may contain requirements that you and your Independently Qualified Persons (IQP's) are unaware of. This compliance schedule will replace the one you are currently using.

If you consider the compliance schedule to be incorrect in any way please let us know, as you do have the ability to make a submission on the amendments made. The DCC will give due consideration to any submission received and make any adjustments deemed necessary.

We recommend you as soon as possible, notify all the IQP's that carry out your building warrant of fitness inspections and supply them with a copy of the compliance schedule.

If you would like to receive the compliance schedule as an electronic file please contact us and we can email you a link.

If you have any queries please do not hesitate to contact me on 03-474-3806.

Yours faithfully



Cory Barnes
Building Compliance Officer
bwof.contact@dcc.govt.nz

COMPLIANCE SCHEDULE Section 103, Building Act 2004
DCCBCA-F4-10AA-V2.0

Amendment Date: 3 September 2015

Issue Date: 8 March 1994

The Building:

Compliance Schedule Number:

Street Address of Building:

Trading Name:

Building Name:

Classified Use(s):

Crowd Activities:

Legal Description of Land where Building is located:

WOF-300237

231 Stuart Street Dunedin

Fortune Theatre

Fortune Theatre

Communal non-residential – Assembly
Service - Theatre

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DUNEDIN

The Owner/Licencee:

Name:

Fortune Theatre Trust

Business Phone: 03 477 8323

Address:

PO Box 5351, Moray Place,
Dunedin 9058

The Maximum Number of Occupants that can safely use this building is: 250

Specified Systems Summary:

SS 2 Automatic or Manual Emergency Warning System
SS 4 Emergency Lighting Systems
SS 14.2 Signs for Systems: SS 2
SS 15.2 Final Exits
SS 15.4 Signs for Evacuation

Signature:



On Behalf of: Dunedin City Council

Position: Building Compliance Officer

Name: Cory Barnes

bwof.contact@dcc.govt.nz

Date Printed: 3 September 2015

DUNEDIN CITY COUNCIL BUILDING SERVICES
DCCBCA-F4-10F-V1.0

COMPLIANCE SCHEDULE NUMBER: WOF-300237

Date: 03-Sep-2015

DESCRIPTION: FORTUNE THEATRE
LOCATION: 231 Stuart Street Dunedin

REPORTING, RECORDING and MAINTENANCE PROCEDURES:

The information herein has been supplied by the Applicant:

Specified System: SS2 - Automatic or Manual Emergency Warning System for Fire or Other Dangers		
Equipment Register		
Make: Ampac		
Model: Firefinder SP8	Type: 5	
Response:	AUTOMATIC	
Supplementary devices:	Heat Detectors	
Alarm interfacing	Nil	
Performance/Installation standard:	NZS 4512:2003	
Inspections and maintenance standard:	NZS 4512:2003	
As a minimum these inspections and maintenance procedures will be carried out:	Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated inspection and maintenance standard or document to ensure the system will operate as required. It is the IQP's responsibility to ensure that all inspections nominated in the relevant standard have been carried out.	
Inspection frequency and responsibility:	Monthly	IQP
	Annually	IQP
Reporting:	The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include: <ul style="list-style-type: none"> • Details of any inspection test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work • A Form 12A provided by an IQP annually 	

DUNEDIN CITY COUNCIL BUILDING SERVICES

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Specified System: SS4 - Emergency Lighting Systems			
Equipment Register			
No.	Make:	Model:	Location:
1	Bardic	NM105	Throughout all egress paths, common areas, change of levels leading to final exits (x 24)
Performance/Installation standard:		NZS 6742:1971	
Inspections and maintenance standard:		NZS 6742:1971	
As a minimum these inspections and maintenance procedures will be carried out:		Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated inspection and maintenance standard or document to ensure the system will operate as required. It is the IQP's responsibility to ensure that all inspections nominated in the relevant standard have been carried out.	
Inspection frequency and responsibility:		Monthly	IQP
		Annually	IQP
Reporting:		<p>The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include:</p> <ul style="list-style-type: none"> • Details of any inspection test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work • A Form 12A provided by an IQP annually • Register and training manual for owner inspections. The IQP is responsible for ensuring proper training is given and only people who have received training can perform owner inspections 	

DUNEDIN CITY COUNCIL BUILDING SERVICES

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Specified System: SS14.2 - Signs for Systems			
Equipment Register			
	System for which the sign is for:	Type:	Location:
1	SS2	Manual Call Point Signs "How to operate"	On or adjacent to each call point
Performance/Installation standard:		The installation and performance standard are dependent on the system that the sign is for.	
Inspections and maintenance standard:		Compliance Schedule Handbook and NZBC F8/AS1	
As a minimum these inspections and maintenance procedures will be carried out:		Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated inspection and maintenance standard or document to ensure the system will operate as required. It is the IQP's responsibility to ensure that all inspections nominated in the relevant standard have been carried out.	
Inspection frequency and responsibility:		Monthly	Owner/Agent
		Annually	IQP
Inspections and maintenance monthly inspections:		<ul style="list-style-type: none"> • Of correct type • In correct location • Legible • Clean • Check securely fixed to wall • Check for damage 	
Monthly maintenance:			
Reporting:		<p>The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include:</p> <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work • A Form 12A provided by an IQP annually • Register and training manual for owner inspections. The IQP is responsible for ensuring proper training is given and only people who have received training are to perform owner inspections 	

DUNEDIN CITY COUNCIL BUILDING SERVICES

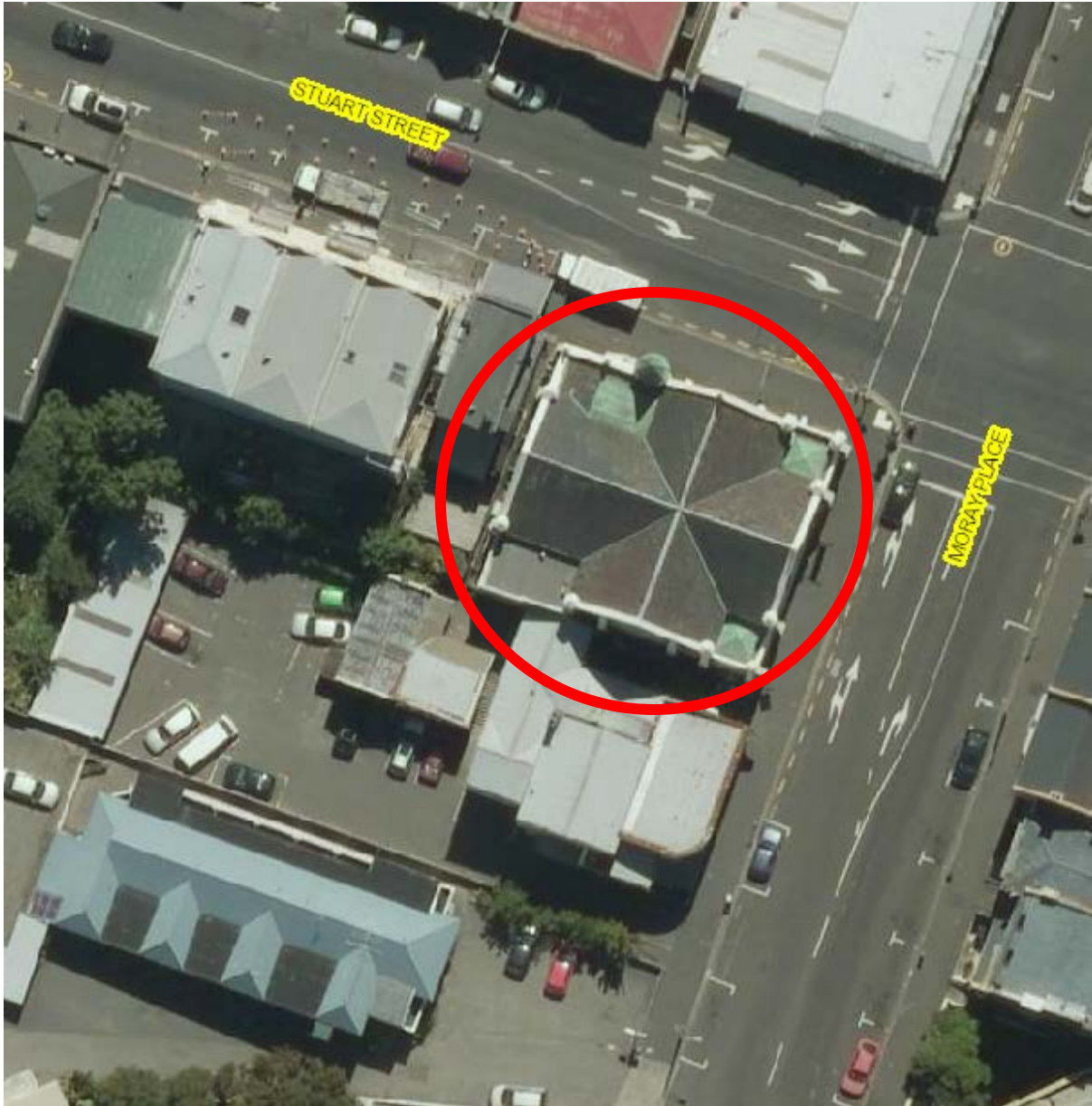
DCCBCA-F4-10F-V1.0

Specified System: SS15.2 - Final Exits			
Door/Exit Register			
Type:		Hardware:	Location:
1	Timber Door	Electronic Lock Kaba	Lower exit door to Moray Place
2	Timber & Glazes Door	Wilton lock	Main entry/exit door to Stuart Street
3	Timber Door	Crash Bar	Side exit to Stuart Street
Performance/Installation standard:		NZBC C2/AS1	
Inspection and maintenance standard:		Compliance Schedule Handbook	
As a minimum these inspections and maintenance procedures will be carried out:		Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated inspection and maintenance standard or document to ensure the system will operate as required. It is the IQP's responsibility to ensure that all inspections nominated in the relevant standard have been carried out.	
Buildings requiring daily maintenance:		Purpose Group CL <i>Daily inspections required as stated below:</i>	
Inspection frequency and responsibility:		Daily (doors only) As per normal opening procedures (On days when the facility is open only)	Owner
		Monthly (Entire means of escape)	Owner/Agent
		Annually	IQP
Daily/Monthly inspections		<p>The entire means of escape is to be checked to ensure that there are no impediments that will prevent, slow, restrict or trip or harm people escaping to a safe place in the event of an emergency.</p> <p>Doors and gates should be inspected to ensure they can be opened and that they are not:</p> <ul style="list-style-type: none"> • Locked, barred or blocked • Operation of manual release provisions 	
Annual inspections:		As monthly	
Reporting:		<p>The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include:</p> <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work • A Form 12A provided by an IQP annually • Register and training manual for owner inspections. The IQP is responsible for ensuring proper training is given and only people who have received training are to perform owner inspections 	

DUNEDIN CITY COUNCIL BUILDING SERVICES

DCCBCA-F4-10F-V1.0

Specified System: SS15.4 - Signs for Evacuation		
Register of Signs for Evacuation		
Make:	Model:	Location:
1	"Exit" Signs	Illuminated
		Above all doors that lead into the main passages and final exit doors.
Performance/Installation standard:	NZS 6742:1971	
Inspections and maintenance standard:	NZS 6742:1971	
As a minimum these inspections and maintenance procedures will be carried out:	<p>Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated inspection and maintenance standard or document to ensure the system will operate as required.</p> <p>It is the IQP's responsibility to ensure that all inspections nominated in the relevant standard have been carried out.</p>	
Inspection frequency and responsibility:	Monthly	Owner/Agent
	Annually	IQP
Inspections and maintenance	Illuminated and non-illuminated signs should be inspected to ensure:	
Monthly inspections:	<ul style="list-style-type: none"> • Of correct type • In correct location • Legible • Illuminated • Clean • Check securely fixed to wall • Check for damage 	
Annual inspections:	<p>Annually Signs not required to be illuminated should be tested to ensure they:</p> <ul style="list-style-type: none"> • Of correct type • In correct location • Legible <p>Signs required to be illuminated should be tested to ensure they:</p> <ul style="list-style-type: none"> • Remain illuminated in the event of a power failure to comply with NZBC F6 	
Reporting:	<p>The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include:</p> <ul style="list-style-type: none"> • Details of any inspection, test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work • A Form 12A provided by an IQP annually • Register and training manual for owner inspections. The IQP is responsible for ensuring proper training is given and only people who have received training are to perform owner inspections 	



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Dunedin
FORTUNE THEATRE
WOF-300237**

