



OTAGO PENINSULA COMMUNITY BOARD COMMUNITY PLAN



DUNEDIN | kaunihera
CITY COUNCIL | a-rohe o
ōtepoti

dunedin

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1 INTRODUCTION

Kia ora, nau mai haere mai.

This Community Board Community Plan summarises the needs and priorities of the communities within the Otago Peninsula Community Board area for the 2019/2020 and 2020/21 financial years, and the Dunedin City Council's (DCC) 2021-31 10-year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10-year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

This Plan also includes activities that we, the Otago Peninsula Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

This Plan is subject to change and revision as needs arise and priorities alter within our community. It is important that the Board's Community Plan is a living document and is subject to review, analysis and interaction between the board and the community.

Ka mihi

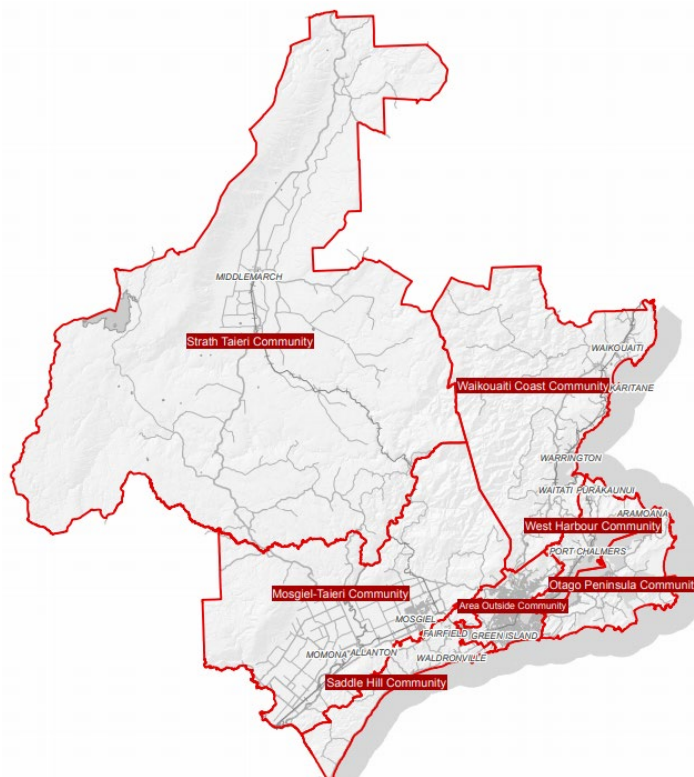


Paul Pope – Chairman
Otago Peninsula Community Board

2 KEY INFORMATION

2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act. See Appendix 1– Otago Peninsula Community Board’s delegations and areas of responsibility (an extract from the Dunedin City Council Committee Structure and Delegations -adopted 31 January 2020)

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council’s annual plans and 10-year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC’s 477 4000 phone number. It is the Board’s role to assist the community in finding the correct procedure and information pertaining to problems that are often present within the Peninsula Community. In those instances Board members should act as advocates for the community, but not necessarily project managers.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda’s and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at

public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at governance.support@dcc.govt.nz.

2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2022-2025 triennium are as follows:

Name	Cell phone	Email
(Chair) Paul Pope	0274 668446	paul.peninsula@xtra.co.nz
(Deputy Chair) Hoani Langsbury	0272 522876	manager@albatross.org.nz
Lox Kellas	0279 680583	lox.kellas@xtra.co.nz
Cheryl Neill	027 603 3451	cherylmayneill@yahoo.com
Edna Stevenson	0274 780543	ednastevenson1@gmail.com
Stacey Kokaua-Balfour	021 02902965	skokauabalfour@gmail.com
Cr Andrew Whiley (Councillor representative)	0274 653222	Andrew.Whiley@dcc.govt.nz



Left to right: Lox Kellas, Stacey Kokaua-Balfour, Paul Pope (Chair), Cheryl Neill, Hoani Langsbury (Deputy Chair), Cr Andrew Whiley. Absent: Edna Stevenson (insert)

2.3 MAP OF THE OTAGO PENINSULA COMMUNITY BOARD AREA



2.4 OUR COMMUNITY

Peninsula Statistics

Population: Approximately 4,405 (based on the 2018 Census)

Households: 1,725 (based on the 2018 Census)

Schools: 3 Primary Schools
1 Kindergarten
3 Preschool facilities

Visitors: Approximately 600,000 per annum (Source: 2011 Regional Visitor Monitor)

Economy: The Otago Peninsula contributes approximately \$180 million in ecotourism revenue to the local economy

The Otago Peninsula Community Board's population and household numbers have increased since the 2013 census. Population diversity has also changed and there are some changes in the composition of the community due to immigration. The Otago Peninsula residential population is well-educated and has a high median income. More details of the 2018 census can be found at: <https://www.stats.govt.nz/tools/2018-census-place-summaries/otago-peninsula>

3 PRIORITIES FOR OUR COMMUNITY

3.1 New Priorities

The Otago Peninsula Community Board have identified the following new priorities for our community that we would like to see included in the Council’s 2021-31 10-year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

1 = Very High 2 = High 3 = Moderately High

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Peninsula Connection Project Harington Pt Completion of roading and landscaping. Footpath creation and upgrades. Sealing of gravel roads of Back Bays	Shovel ready	2021-2022	Public road safety and ongoing community feedback through public forums and submissions received requesting this.	1
Climate Change Preparation and improvements to infrastructure in preparation for ongoing climate		2021-2031	The effects of climate change on the infrastructure, landscape and biodiversity will be dramatic in coming years.	1
Peninsula Connection Interpretation and Art Trail	\$150,000	2022-2025	This adds value to the existing Peninsula Connection Project	2
Portobello/Harington Point Road Ecological Management	\$100,000	2022-2026	Invasive weed species have devalued native areas of vegetation	2
Habitat Restoration and Species Management Support	\$100,000/Annum	2021-2031	The Otago Peninsula is under-resourced in wildlife and biodiversity investment	1
Information Signage with International Symbols for Townships	\$150,000	2022-2024	This adds value to the existing Peninsula Connection Project	1
Harington Point Battery Restoration	\$100,000	2025-2028	An important historical site to iwi and the wider city	2
Te Umu Kiri – Wellers Rock Improvements to the carparking, safety, interpretation and cultural management of a highly significant historical site to the area and region.		2021-2023	Te-Runaka Otakou have been distressed at the treatment of this area by users and visitors, especially the loss of the traditional sand isthmus.	1
Impacts of Tourism on our Economy and Environment	\$50,000	2022-2025	The impact of Covid 19 needs greater levels of research around recovery	1
Community Wide Improvements to Street Drainage and Footpaths		2021-2031	Changes in residential construction and high rainfall events due to climate change	1

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Harwood Footpath and Wall Repairs		2022-2026	Changes in residential construction and high rainfall events due to climate change	1
Greenacres Street Drainage		2022-2026	Changes in residential construction and high rainfall events due to climate change	1
Tomahawk Road Safety Improvements		2021-2022	Increases in residential building is adding pressure to road safety in the community	1
Tomahawk & Smaills Coastal Protection		2022-2031	Dune areas are critical to the protection of the community and landscape	1
Footpath upgraded for full length of Beaconsfield Road.				
Develop a Dog Park at Portobello.				

3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28) and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Peninsula Connection Transport Project Completion of roading and landscaping. Footpath creation and upgrades	See LTP 2018-2028	Year 3 of LTP (2023/24)	Public road safety and ongoing community feedback through, public forums, and submissions received requesting this.	1
Road Safety Improvements Advocate in conjunction with other Community Boards for improvement through signage and road markings. Pukehiki/Highcliff Macandrew Bay Tomahawk		2021-2023	Public road safety and ongoing community feedback through, public forums, and submissions received requesting this.	1
Back Bays Safety and Climate Change Improvements to the road conditions and sea walls that create a sustainable approach to the area in the face of Climate change.		2023-2028	High volume road for tourism which is under increasing pressure from sea level rise due to climate change	1
Te Rauone Beach Reserve Beach protection project in conjunction with the community, Port Otago Ltd, Council. Coastal erosion, loss of reserve and adjacent properties. Reserve development.	\$900,000	Allocated by the CEO 2018-2019 under delegation	Board has an advocacy and project planning role in this project. The OPCB Board Chairperson currently Chairs the Reserve Development.	1

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Public Toilets Upgrade- Macandrew Bay <i>Upgrade of the public toilets at the Macandrew Bay Hall</i>		2021-2023	<i>These are the only public toilets in the popular area and have not been upgraded since the 1980's.</i>	1
Public Toilet – Sandfly Bay, Sandymount, Taiaroa Heads, Okia and Tomahawk Beach <i>More toilet facilities are needed to support visitor management in these areas</i>			<i>Visitor numbers are important to the local and regional economy and greater provision of facilities is needed.</i>	2
Peninsula Tracks Network <i>The current Peninsula Tracks provide significant recreational and tourism value to the area and region but require greater interpretation and maintenance</i>		2021-2022	<i>Visitor numbers are important to the local and regional economy and greater provision of facilities is needed.</i>	1

4 COMMUNITY BOARD PROPOSED ACTIVITIES & CONSULTATION

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
<i>Explore options for Beautification such as murals etc</i>	<i>Ongoing</i>
<i>Host a Civil Defence expo to highlight issues and ways to collaborate</i>	<i>Bi-Annually</i>
<i>Support efforts to host business forum events 2020-2022</i>	<i>Annually</i>
<i>Advocate for priorities to be included in the DCC 10-year plan.</i>	<i>Tri-Annually</i>
<i>Advocate for priorities to be included in the DCC Annual Plan.</i>	<i>Annually</i>
<i>Advocate for priorities to be included in the ORC 10-year Plan.</i>	<i>Tri-Annually</i>
<i>Advocate for priorities to be included in the ORC 10-year plan.</i>	<i>2021</i>
<i>Advocate and consult with the Otago Peninsula Community on issues and planning</i>	<i>Throughout the triennium</i>
<i>Advocate for priorities in bylaw management plan and regional plans</i>	<i>Ongoing</i>
<i>Providing newsletter updates, letters of support, social media and other activities for local community groups</i>	<i>Ongoing</i>
<i>Supporting staff and contractors in their work in our area</i>	<i>Ongoing</i>
<i>ORC Channel Widening of the Otago Harbour. Continue to actively pursue the needs of the community.</i>	<i>Ongoing</i>
<i>ORC Tomahawk Lagoon Flooding and Biodiversity. Continue to actively pursue the needs of the community</i>	<i>Ongoing</i>
<i>ORC Bus Services Continue to actively pursue the needs of the community</i>	<i>Ongoing</i>
<i>ORC Biodiversity and Animal Control. Continue to actively pursue the needs of the community</i>	<i>Ongoing</i>
<i>University Closure of Public Jetty. Seek clarification and public information</i>	<i>Ongoing</i>
<i>DoC Sandfly Bay Toilets Work with staff on design, consultation and implementation of the project with the community</i>	<i>Ongoing</i>
<i>Support external organisations for biodiversity, community welfare, education and safety</i>	<i>Ongoing</i>
<i>Telecommunications, continued advocacy for better digital and telecommunication services in our community.</i>	<i>Ongoing</i>

ACTIVITY DETAIL	WHEN (IDEAL)
<i>Explore options for Beautification such as murals etc</i>	<i>Ongoing</i>
<i>Host a Civil Defence expo to highlight issues and ways to collaborate</i>	<i>Bi-Annually</i>
<i>Support efforts to host business forum events 2020-2022</i>	<i>Annually</i>
<i>Advocate for priorities to be included in the DCC 10-year plan.</i>	<i>Tri-Annually</i>
<i>Advocate for priorities to be included in the DCC Annual Plan.</i>	<i>Annually</i>
<i>Advocate for priorities to be included in the ORC 10-year Plan.</i>	<i>Tri-Annually</i>
<i>Advocate for priorities to be included in the ORC 10-year plan.</i>	
<i>Advocate and consult with the Otago Peninsula Community on issues and planning</i>	<i>Throughout the triennium</i>
<i>Advocate for priorities in bylaw management plan and regional plans</i>	<i>Ongoing</i>
<i>Providing newsletter updates, letters of support, social media and other activities for local community groups</i>	<i>Ongoing</i>
<i>Supporting staff and contractors in their work in our area</i>	<i>Ongoing</i>

5 PLANS

The Community Board has a number of plans supporting its activities. Our key planning documents are discussed below:

5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN

Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the Otago Peninsula Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

5.2 COMMUNITY ENGAGEMENT PLAN

Introduction

Members of the community are invited to make a comment on the Board's Community Plan at any time. You may have a view on the Board's prioritised actions or may require the Board's assistance to progress an issue with the Dunedin City Council. You are welcome to comment on the entire plan, certain sections or a particular project.

We utilise Social Media, local community newsletters and the Star.

Ways to have your say on the Community Board's Community Plan

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback;

- *Verbally... by contacting a board member directly, anytime*
- *Written... addressed to the board, postal or email addresses below*
- *In person... to the board at public events such as Community Cuppa and Conversation*

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson
Otago Peninsula Community Board
c/- Dunedin City Council
PO Box 5045
Dunedin 9058

Email: paul.peninsula@xtra.co.nz

See Appendices

6. COMMUNITY BOARD DISCRETIONARY FUNDING

6.1 Introductions

Dunedin's six Community Boards each have a discretionary fund of \$10,000 per annum, funded from the General Rate. The Otago Peninsula Community Board (OPCB) will make allocations from its discretionary fund in accordance with

- a) The guidelines detailed in the 'The Dunedin City Council Community Board Discretionary Funding Application Guide'
- b) The priorities set out in this Community Plan

6.2 Categories for allocation

Annually the Otago Peninsula Community Board Discretionary Fund will be allocated across two categories:

Category a) Board initiated projects

A specified amount will be allocated to Otago Peninsula Board initiated projects and activities, as proposed in the OPCB Annual Plan. Activities may include professional development and/or representation at conference.

Category b) Community grants

The remaining amount will be available to non-profit making community groups and organisations to support projects they have initiated.

Category c) Scholarship grants

Two scholarships each to the value of \$300 for year are available to assist secondary school aged pupils in the OPCB area, to participate in leadership opportunities/courses/events.

6.2 Application for funding

Please refer to the Council's website <http://www.dunedin.govt.nz/your-council/community-boards/otago> peninsula

6.3 Community Board Meeting Schedule

The Otago Peninsula Community Board meetings through to December 2021 are listed below.

Meetings are held on a Thursday, commencing at 10:00am, the venue is the Portobello Bowling Club, Sherwood Street, Portobello.

16 February 2023

30 March 2023

11 May 2023

22 June 2023

3 August 2023

14 September 2023

2 November 2023

DUNEDIN CITY COUNCIL

COMMITTEE STRUCTURE AND DELEGATIONS 2019 - 2022

Otago Peninsula Community Board

REPORTING TO: Council

CHAIRPERSON: Paul Pope

DEPUTY CHAIRPERSON: Hoani Langsbury

MEMBERS: Lox Kellas, Stacey Kokaua-Balfour, Cheryl Neill and Edna Stevenson
Appointed Councillor – Cr Andrew Whiley

CONSTITUTION: Six Board members and one appointed councillor

QUORUM: Four

MEETING FREQUENCY: As per the meeting schedule

AREA OF RESPONSIBILITY

1 The powers delegated to the Board in respect of its area of responsibility and authority shall be within the scope defined by the terms of the Local Government Act 2002. The Otago Peninsula Community Board shall have the following delegated powers:

2 A Community Board may make recommendations on any matters relating to Council's, Annual Plan, Long Term Council Community Plan, Financial Strategy and Funding Policy (including the Borrowing and Investment Policy) relevant to the Board's area of responsibility, including the review of representation arrangements required under the Local Electoral Act 2001.

DELEGATIONS

1 All those powers detailed under the Part IV Community Boards, (Clauses 62 and 63) of this Manual.

2 To assess and determine grant applications within the policies set by the Council and to distribute available Community Board project funds.

3 Any other matter within the area of responsibility above.

EMERGENCY PLAN

1.1.1 Introduction

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the Otago Peninsula Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

1.1.2 Risk

An analysis of the risks to the Otago Peninsula Community is in the hazard analysis table, which the Community Board reviews annually to include any changes to the risk information it becomes aware of. Further information on hazards is contained in the Dunedin City Civil Defence Emergency Management Plan, which can be viewed on the Dunedin City Council web site. Detailed risk information about specific properties should be obtained by purchasing a Land Information Memorandum from the Dunedin City Council.

1.1.3 Reduction of vulnerability

The Community Board will take account of community risk as a factor when making submissions on the priorities for Council work programmes in its area. Each year, the Community Board will consider opportunities for public meetings or other activities to promote awareness of and preparedness for emergency events in its area. The Community Board supports and encourages the formation of Neighbourhood Support Groups in its area to increase the cohesion and resilience of communities.

1.1.4 Readiness

The Community Board, in conjunction with local representatives of emergency and health services, undertakes a programme of civil defence emergency management planning and training during each triennium to ensure that all members are aware of and have the knowledge to undertake their emergency role.

The Community Board maintains a contact list to enable members to communicate with each other and with the Dunedin City Civil Defence Emergency Management Emergency Operations Centre in the development of and during an emergency event.

The Board maintains a list of local personnel and resources that may be useful in its emergency response activities. This list is reviewed at least annually.

1.1.5 Response

If members of the Board become aware of a developing situation, they will communicate among themselves and with local emergency agencies to ascertain the extent and gravity of the situation.

For 'routine' emergency events affecting the Board's area (such as storm events, rock falls and landslips, etc), the Board will agree what action it wishes to take to support affected people.

For events of a more serious nature, the Board will advise the Civil Defence Emergency Management Duty Officer on the 24-hour duty contact number.

Civil defence emergency management notification of developing emergency events that may impact on the Community Board's area or requests for the Community Board to activate will be passed by the Dunedin City Emergency Operations Centre to a member of the Board, who will use the Board's contact list to advise other members.

In a self-evident emergency event where communications may be disrupted, the Board will activate without notification and establish communication with the Dunedin City Emergency Operations Centre through the civil defence emergency management VHF radio network.

In an emergency event when civil defence emergency management has an active role (whether a state of emergency has been declared or not), the Community Board, in conjunction with local representatives of emergency and health services, will be responsible for:

- Assessing and advising on the situation and community needs within its area
- Liaising with the Community Assessment Group at the Dunedin City Emergency Operations Centre
- Co-ordinating and supporting community response initiatives
- Requesting the appropriate authority and/or resources through the Emergency Operations Centre to assist in resolving community issues.

The Community Board will assemble and base its operational functions at Portobello, which has back-up civil defence emergency management VHF radio communication and basic emergency operational equipment.

Alternate operational locations are at various locations around the Peninsula depending on the nature of any emergencies or events, ie Police Station, Fire Service, Coast Guard, schools and halls.

Some Board members may need to be located in different parts of the Board's area for operational purposes but will continue to co-ordinate all information and actions through the primary operating location.

1.1.6 Recovery

Following the termination of the emergency response phase of an event, the Community Board will assess and advise the Dunedin City Recovery Manager of any recovery needs for its area. This may include any on-going needs of people and priorities for reinstatement of infrastructure and community facilities.

1.1.7 Monitoring and evaluation

The Board will review its own actions in promoting civil defence emergency management preparedness annually.

Training and exercises will inform the Board of its current capability to carry out its civil defence emergency management role.

Following any exercise or emergency event the Board will carry out a debrief of its actions to determine what, if any, changes in procedures, training or resources may be indicated.

1.1.8 Critical Documents

Civil Defence Emergency Management Act

http://www.legislation.govt.nz/act/public/2002/0033/latest/DLM149789.html?search=ts_act_Civil+Defence_resele_25_a&p=1

Dunedin City Civil Defence Emergency Management Plan

http://www.dunedin.govt.nz/_data/assets/pdf_file/0012/162111/CDEM-Plan-2014.pdf

OPCB Civil Defence Aide-memoir

OPCB Community Engagement Document (Contacts)

1.2 RISK AND HAZARD ANALYSIS

Whole of City Hazard Analysis

<u>Event</u>	<u>Likelihood</u>	<u>Consequences</u>	<u>Duration/Recovery Time</u>
Earthquake – Alpine fault M8	Probable	Damage to internal items Damage to susceptible buildings Need to provide support beyond City Areas of enhanced shaking and liquefaction Death/injury	Weeks/Months
Earthquake – local M7	Possible	Damage to many buildings Destruction of some buildings Areas of enhanced shaking and liquefaction Death injury Influx of resources Landslides Disruption to roads Disruption to utilities: 3 waters networks Electricity Communications On-going aftershocks	Years/Years
Pandemic	Probable	Business disruption including essential services Health system overloaded Deaths	Months/Months
Localised intense weather – Hail/heavy downpour	Frequent	Inundation of property Disruption to roads	Hours/Days
Utility failure	Random	Loss of service in failure area Potential impact on other utility services	Hours-days/hours-months
Agricultural outbreak	Possible	Movement restrictions Public health risk Psychological impact on rural communities Economic impacts	Months/Years
Coastal erosion	Probable	Loss of individual properties Local road damage	
Sea Level Rise	Probable	Slow onset Planning solutions	Decades/Decades
Cruise ships grounding	Possible	Contingency plan in place	

Otago Peninsula Hazard Analysis

<u>Event</u>	<u>Likelihood</u>	<u>Consequences</u>	<u>Duration/Recovery Time</u>
Snowstorm	Possible	Isolation Emergency service response affected Stranded tourists Structural damage Disruption to utilities: Electricity Communications	Days/Days
Extreme winds (Severe gale/ tornado)	Frequent	Property damage Roads blocked by fallen trees Risk of injury from flying materials Increased risk/consequences of fire Disruption to utilities: Electricity Communications	Hours/Weeks
Major transportation accident: Ship grounding	Possible	Mass casualties possible Retrieval difficulties (access) Logistics difficulties Disruption to port activity Environmental damage	Days/Months
Rural/urban interface fire	Probable	Property losses Loss of high value conservation/tourism areas* Disruption to recreational uses Disruption to utilities: Electricity Communications	Days/Months/Years
Landslide	Frequent	Property losses Roads closed Water distribution cut Tourism disrupted Environmental damage	Days/Weeks
Tsunami inundation (1)	Possible	Property damage and local road disruption Harington Point Harwood Hazard on lower harbour foreshore Foreshore change	Hours/ Days - Months
Storm surge \approx 0.8m (1)	Probable	Water inundation and local road disruption in lower harbour areas	Days/Days

Introduction

Board members are encouraged to foster relationships within the communities in which they live and in their delegated areas:

Highcliff/Back Bays/Harwood	Cheryl Neill
Macandrew Bay to Board boundary	Edna Stevenson
Tomahawk/Portobello	Paul Pope
Broad Bay	
Portobello to Taiaroa Head	Hoani Langsbury
All areas	Lox Kellas

DCC staff are asked to use the following template for community engagement/consultation.

Liaison with the Board

The Board requires advance notice of any community engagement occurring in its area. This enables the Board to support outreach as much as it can. Ideally, this advance notice will be three weeks before consultation commences.

Electronic Networks/Websites

The Otago Peninsula Community has an excellent network of electronic mailing lists which are a great way of reinforcing more traditional forms of outreach.

- **Otago Peninsula Community Board** [emails as per Community Plan]
- **Transportation Operations** holds a list of schools, organisations and businesses which are affected by disruptions to the transportation network. If used for other purposes it will need some editing to prevent unaffected entities (eg bus companies) receiving notification
- **Te Rūnanga o Ōtākou** [Administrator - office@tro.org.nz; 478 0352]
- **Openarts Network** [Jane Higham, rhigham@ihug.co.nz; 476 1848; Roger Weston, catblack-writer63@xtra.co.nz, 478 1160, 021 4761868]
- **Macandrew Bay Residents' Association** [Dave Goodman - dave.goodman@xtra.co.nz, 476 1184] Colleen Bond 4761551
- **Broad Bay Community Centre** [Kim Morgan, kekemorgan27@gmail.com, 478 1234, 022 2264778]
- **Portobello Community Inc.** [Paul Pope, portobello.community@xtra.co.nz; 478 0630]
- **Save The Otago Peninsula** [Lala Frazer; lala.frazer@gmail.com, 478 0339, 021 2099974; Moira Parker, 478 0214]
- **Pukehiki** [maarten@pukehiki.org.nz, 476 1041, 027 7334240; John Ware, johnware@clear.net.nz, 454 5518, 027 3261963]
- **Quarantine Island/Kamau Taurua Community (Inc)** [478 0874, 027 7777874, PO Box 5478, Dunedin, keeper@quarantineisland.org.nz]
- **Te Rauone Beach Coast Care Committee** [Colin Facer, 478 0943; Graeme Burns, 455 7473, ethne.burns@xtra.co.nz] Des Smith, Edna Stevenson
- **Otago Peninsula Biodiversity Group** [Sarah Irvine, opbg11@gmail.com; 021 263 0566]

Facebook

Tomahawk – Hawk Talk
Portobello Community Inc

Newsletters and Newspapers

Peninsula residents read the *Otago Daily Times* and *The Star* newspapers.

In addition, there are community newsletters which have good readership. These newsletters vary in frequency so notices need to be lodged with the editors well in advance of any consultation.

- **Broad Bay community newsletter** [Kim Morgan, kekemorgan27@gmail.com, 478 1234, 022 2264778]
- **Portobello community newsletter** [Wayne Cameron, portobello.community@xtra.co.nz, 478 0424]
- **Macandrew Bay community newsletter** [Linda Seddon, 476 1799]
- **Te Rūnanga o Ōtākou epanui** [Administrator - office@tro.org.nz; 478 0352]
- **Pukehiki Community Newsletter** [maarten@pukehiki.org.nz]
- **Dunedin South MP Newsletter** [dunedin.southmp@parliament.govt.nz]
- **Hawk Talk (Tomahawk)** [Danielle Culling, 454 3332, hawktalk454@gmail.com]

Macandrew Bay School [admin@macandrewbay.school.nz; 476 1004, Administrator], **Broad Bay School** [office@broadbay.school.nz, 478 0706, Administrator] and **Portobello School** [office@portobello.school.nz, 478 0605, Administrator] also have regular newsletters.

Posters

A3 in simple bold print is preferable, although some locations have only room for an A4 poster. Keeping the colour combinations simple means additional printing can be done reasonably cheaply by residents if required.

Board members can often distribute posters if they are provided with them at least two weeks in advance of the relevant meeting or consultation.

The following locations are options for posters:

- Bus – whiteboard - posters can be blutacked
- DCC Book Buses [Jo Bailey]
- Macandrew Bay shop [owner]
- Broad Bay noticeboard [Herman Van Velthoven, 478 0306, 021 0706566, key for noticeboard held at Cyn n Dowr B&B corner of Clearwater Street]
- Portobello Deli [Alan Cameron, 478 0555]
- Portobello Gallery [Virginia Marriott, virginiamarriott@yahoo.com, 478 0551]
- Bellamy's Gallery [John Bellamy, bellamy8@clear.net.nz, 476 1606]
- staff noticeboard at the Albatross Centre [Hoani Langsbury, 478 0499]
- staff noticeboard at Larnach Castle [Duty Manager 476 1616]
- Board member car windows [refer Council directory for contact details]
- Portobello Coronation Hall door [Wayne Cameron, 478 0424]
- Macandrew Bay Hall door [Colleen Bond, 476 1551]
- Ōtākou Marae [Administrator - office@tro.org.nz; 478 0352]
- Portobello, Broad Bay and Macandrew Bay Schools, during term time [admin@macandrewbay.school.nz; 476 1004, office@broadbay.school.nz, 478 0706 and office@portobello.school.nz, 478 0605]
- Pukehiki Hall Door [John Ware, johnware@clear.net.nz, 454 5518, 027 3261963]
- Otakou Golf Club
- Portobello Bowling Club [Eddie Scott, 478 0559]
- Scott Hall, Harwood [Chris Helm, 478 0120]

Please note that poster in bus stops is not permitted.

Quantities required (for Annual Plan): 30 in total (15x A3, 15x A4)

Locations for Displays

In the event of a consultation with significant detail (maps, large reference documents, etc) the following locations are good options for a static display:

- **Bellamy's Gallery** [John Bellamy, email: bellamy8@clear.net.nz, 476 1606]
- **Broad Bay School** [office@broadbay.school.nz, 478 0706, Administrator]
- **Portobello Gallery** [Virginia Marriott, virginiamarriott@yahoo.com; 478 0551]
- **Ōtākou Marae** [Administrator - office@tro.org.nz; 478 0352]

Public Meetings

Meetings are generally well received on the Peninsula, and residents value the opportunity to speak directly with staff and elected members if there is sufficient notice to enable a good turnout. It's also a good idea to provide residents with information in advance of the meeting, to ensure those who attend come with their thoughts prepared to contribute. Evening meetings are preferable, as many work in the city during the day.

If the Board is required to provide input and/or support for the organisation of any public meeting, please aim to provide the Board with at least three weeks' notice. This will enable the Board to advise on the most appropriate venue for any public meeting, and deliver advertising and posters in good time, and provide notice of the meeting to its networks.

The following venues are options for public meetings:

- **Portobello Coronation Hall** [Wayne Cameron (478 0424); key held at Portobello Store]
- **Ōtākou Marae** [Administrator - office@tro.org.nz; 478 0352]
- **Bellamy's Gallery** [John Bellamy, bellamy8@clear.net.nz, 476 1606]

- **Macandrew Bay Hall** [Reservations and key advice – Secretary: Colleen Bond, 476 1551, Barling Street, Macandrew Bay]
- **Pukehiki Hall** [John Ware, johnware@clear.net.nz, 454 5518, 027 3261963]
- **Portobello Bowling Club** [Eddie Scott; 478 0559]
- **Scott Hall, Harwood** [Chris Helm, 478 0120]
- **Broad Bay Community Centre** [Kim Morgan, kekemorgan27@gmail.com, 478 1234, 022 2264778]

Notice of the meetings should be posted in the *Otago Daily Times* and *The Star* newspaper approximately one week in advance of the meeting. Relevant community newsletters, posters and electronic networks (as per guidelines above) should also be used to ensure people are aware of the event.

In the event that a meeting is called at short notice and/or unable to be publicised until the week of the event, a mail drop (flier in each mailbox) has proven a good way of ensuring a good turnout.

Letter Box Drop

Macandrew Bay – Colleen Bond 476 1551 and Sue Pierre

Broad Bay – Neighbourhood Support via Broad Bay Community Centre

COMMUNITY HALLS AND OTHER COUNCIL ASSETS

City Property Assets:

Macandrew Bay Hall Colleen Bond, 476 1551

Portobello Coronation Hall Wayne Cameron, 478 0424

Parks, Recreation and Aquatics (Parks) Assets:

Scott Hall, Harwood Hall Reserve Chris Helm, 478 0120

Recreational Hall, Ocean Grove Sportsfield Reserve

Domain Hall, Ocean Grove Recreational Reserve

Hall, Portobello Domain

Community Owned Assets:

Hoopers Inlet Hall Jackie Clearwater, 478 0508

Broad Bay Hall Kim Morgan, 478 1234, 022 2264778

Macandrew Bay Orphans and Entertainers Club

Macandrew Bay Bowling Club

Portobello Bowling Club Eddie Scott, 478 0559

Public Toilets

Broad Bay at Boating Club (CP)

Te Rauone Reserve (Parks)

Portobello Domain (Parks)

Macandrew Bay at Hall (CP)

Portobello exeloo, Harington Point Road (CP)

Portobello, adjacent Happy Hens (CP)

CP - City Property

Parks – Parks and Recreation

Harbour Assets (full list of harbour assets will be compiled by Parks, late 2016)

Glenfalloch Jetty (Parks)

Jetty, Macandrew Bay, closest to city (owned by Macandrew Bay Boating Club)
Floating Pontoon – part of jetty closest to city (owned by Macandrew Bay Boating Club)
Jetty, Macandrew Bay, closest to Portobello (Parks)
Swimming Pontoon, Macandrew Bay (Parks)
Jetty, Broad Bay Beach Reserve (Parks)
Floating Pontoon, Broad Bay Beach Reserve (Parks)
Boat Ramp, Broad Bay Beach Reserve (owned by Broad Bay Boating Club)
Portobello Jetty/Pontoon (Parks)
Jetty, Wellers Rock (Parks)
Pontoon, Wellers Rock (Parks)

Walking Tracks

Soldiers Monument (Parks)
Hereweka Harbour Cone (Hereweka Harbour Cone Trust/Parks)
All other Peninsula Tracks

STRATEGIC RELATIONSHIPS

- Local Government New Zealand
- New Zealand Transport Agency
- Maritime NZ
- Ministry for the Environment
- Federated Farmers
- Department of Conservation
- NZ Sea Lion Trust
- Search and Rescue
- Heritage New Zealand *Pouhere Taonga*
- Coastguard
- Member of Parliament
- NZ Police
- St John Ambulance
- Otago Regional Council
- Otago Community Trust
- Otago Conservation Board
- Enterprise Dunedin
- University of Otago
- Otago Polytechnic
- Otago Polytechnic (Journalism)
- Keep Dunedin Beautiful
- Bus and Coach Association
- Dunedin Host
- Dunedin Secondary Schools (re Scholarship Programme)
- Dive Otago
- Port Otago
- Dunedin Amenities Society
- Otago Peninsula Trust
- Macandrew Bay Business Precinct
- Portobello Business Precinct
- Te Rūnanga o Ōtākou/Ngāi Tahu
- Marine Studies Centre, Portobello
- Tourism Operators – accommodation providers/tour operators
- Individual Farmers

- Schools:
 - Macandrew Bay
 - Broad Bay
 - Portobello
- Preschools/Playcentre/Kindergarten:
 - Macandrew Bay
 - Broad Bay
 - Portobello
- After school care:
 - Macandrew Bay
- Maori Trusts, including Karetai Trust, Pukekura Trust
- S.T.O.P. – Save the Otago Peninsula
- Fishing Clubs
- Caselberg Charitable Trust
- Library Trust
- Te Rauone Beach Coast Care Committee
- Openarts
- Peninsula Lions
- Otago Peninsula Biodiversity Group
- Quarantine Island/Kamau Taurua Community (Inc)
- Portobello Volunteer Fire Brigade
- Otago Peninsula Museum
- Peninsula home based businesses
- The Peninsula Masonic Lodge
- Yellow-eyed Penguin Trust
- Otago Peninsula Toy Library
- Otago Peninsula Medical Centre
- Residents' Associations, hall committees and residential communities of interest (see next page)

RESIDENTS' ASSOCIATIONS, HALL COMMITTEES AND COMMUNITIES OF INTEREST

- Ocean Grove
- Tomahawk Hall
- Highcliff
- Pukehiki Hall Committee
- Cape Saunders
- Hoopers Inlet Hall Committee
- The Cove
- Glenfalloch
- Macandrew Bay Residents' Association
- Company Bay
- Broad Bay Community Centre
- Portobello Community Incorporated
- Hereweka Football Club
- Quarantine Island/Kamau Taurua Community (Inc)
- Harwood – Scott Hall Committee
- Te Rūnanga o Ōtākou
- Otakou
- Te Rauone Beach Coast Care Committee
- Harington Point
- Harington Point Crib Association

Note: in some areas the Hall Committee acts as a de facto residents' group.

Emergency Services 1

MARINE SEARCH AND RESCUE

COASTGUARD

Vessel stationed at Otago Yacht harbour. Call out through Police.

1 x 13m Rescue Vessel

1 x 4WD Truck

Port OTAGO Harbour Control

Beach Street, Port Chalmers 03 472-988 2

Shipping 03 479-9718

Weather www.portotago.co.nz

Harbour Master 03 474-0827

24 hr coverage of. Monitors VHF Marine Ch 16, 14, 62

Coastguard Now casting VHF Ch 79 (24x7)

Radar with GPS overlay to 32-58 NM from Taiaroa Heads

Remote Camera- Taiaroa Heads, Range 10 NM

Camera Coverage of Lower and Upper Harbour

AIS Function

Harbour Masters Vessel

University of Otago Marine Laboratory

Hatchery Road, Portobello 03 479-5810

Vessels

RV Polaris 22M, Marine VHF, HF, SAT phone. Side scan sonar and RUV

2 x 4M Tenders

Beryl Bruin 11M VHF, GPS, Radar

Tawera 6M VHF, GPS

Diving

1 x 4 bottle compressor

Macandrew Bay Boat Club 4.3m RIB

Broad Bay Boat Club 4m Stabi Craft

Emergency Services 2

Transportation

2 x 21seater buses	Penguin Place	03 4780-286
ARGO- ATV's	Natures Wonders	03 4780-150

Earthmoving Equipment

Clearwater Civil	027 603-0988
Peninsula Contracting	03 4780-508

Fuel

Allied Fuel at Portobello Motors EFTPOS/Credit/Debit only.

Postal

NZ Post home delivery

Rural Delivery through NZ Post

Emergency Services 4

MAP DATA

NZ Topo

CE 17&CE18 1:50.000 Dunedin including Otago Peninsula

Marine Chart No 661 Title Approaches to Otago Harbour

Marine Chart No 6612 Title Otago Harbour

A2 Ariel Photo at Portobello Police Station

SCHOOLS

Portobello School	Harington Point Rd, Portobello	03 4780 605
Broad Bay School	Roebuck Rise, Broad Bay	03 4780-706
Macandrew Bay School	Portobello Rd, Macandrew Bay	03 4761-004

PRE SCHOOL

Macandrew Bay Play Centre, Macandrew Bay School	03 4761-004
Family Ties,10 Greenacres St, Macandrew Bay	03 4761-322
Portobello Play Centre Harington Pt Rd, Portobello	03 4780-888
Portobello Kindergarten, Beaconsfield Rd, Portobello	03 4780-812

HALLS

Macandrew Bay Hall	Kitchen Facilities
Broad Bay Hall	Kitchen Facilities
Portobello Hall	Kitchen Facilities
Scott Hall, Harwood	Kitchen Facilities
Otakau Marae	Commercial Kitchen Facilities

CLUBS

Macandrew Bay Scout Hall
Macandrew Bay Yacht Club
Macandrew Bay Bowling Club
Portobello Bowling Club