
From: Jenny Lapham
Sent: Thursday, 13 February 2025 04:45 p.m.
To: [REDACTED]
Subject: FW: Local Government Official Information and Meetings Act 1987 Request

Kia Ora

I refer to your e-mail below. Please accept our apologies for the delay in responding to your request. Our responses to your questions are provided below each question.

Note: our response relates solely to the Standing Committees. The Council does have outside representatives on the Grants Subcommittee, Hearings Committee (ie commissioners), Toitū, Audit and Risk Subcommittee and the Dunedin Heritage Trust Fund.

. Committee structure

- a list of your Council's standing committees, including their names, scope, and delegations.
- the hierarchical structure of committees and their relationship to the Council/governing body. For example, whether decisions by the committee must be approved by the Council/governing body.
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This information is provided in the Committee Structure and Delegations Manual and can be found via the following link:

https://www.dunedin.govt.nz/data/assets/pdf_file/0017/217043/Committee-Structure-and-Delegations-Manual.pdf

The Standing Committees are:

Civic Affairs (page 13)
Community Services (page 15)
Customer and Regulatory (page 17)
Economic Development (page 19)
Finance and Council Controlled Organisations (page 21)
Infrastructure Services Committee (page 28)
Strategy, Planning and Engagement (page 30)

You can view the delegations of each committee on the pages indicated above. The Committee structure can be found on page 63 Appendix A.

2. Committee memberships

A breakdown of the number of elected and the number of unelected members (i.e. appointments under Cl 31(3) of Sch 7 of LGA) on each individual committee.

Each committee's delegations includes information on the membership. The Infrastructure Services Committee and Strategy, Planning and Environment Committee's membership includes a representative from Kati Huirapa Ki Puketeraki Rūnaka and Ōtākou Rūnaka. None of the other Standing Committees have outside representatives as members.

3. Details of unelected members

For each unelected committee member please provide:

- Their names and contact information

Current representatives are:

Mr Matapura Ellison (Strategy, Planning and Environment Committee) Matapura.Ellison@dcc.govt.nz

Ms Megan Potiki (Strategy, Planning and Environment Committee) Megan.potiki@dcc.govt.nz

Ms Donna Matahaeri-Atariki (Infrastructure Services Committee) atawhiua@me.com

Ms Marlene McDonald (Infrastructure Services Committee) Marlene.mcdonald@dcc.govt.nz

- Their date of appointment

Rūnaka representatives, Ms Marlene McDonald, Ms Megan Potiki and Mr Matapura Ellison and Ms Rachel Wesley first attended meetings 14 February 2022. Ms Wesley was replaced by Ms Donna Matahaere-Atariki on 14 February 2023.

- Whether or not they have voting rights on the Committee(s) they sit on

The Rūnaka representatives have voting rights.

- The specific “skills, attributes, or knowledge” that in the opinion of the local authority assist the work of the committee or subcommittee (refer to Cl 31(3) of Sch 7 of the LGA).

The Rūnaka representatives were appointed by their Rūnaka at the request of Council.

- Their CV (if the Council does not hold a CV, please provide biographical information such as what qualifications, professional memberships, and work history the Council is aware of).

The Rūnaka representatives were appointed by their Rūnaka at the request of Council. The Council does not hold a CV for the representatives and therefore your request is declined pursuant to section 17(e) of LGOIMA as the document alleged to contain the information requested does not exist.

4. Public accountability

For unelected committee members, please tell us whether contact information is available on the Council’s website to at least the same degree as the elected officials.

The Contact details are not available on the website at this time.

5. Remuneration and expenses

A. Please provide the remuneration paid to each unelected member in the last 12 months (or, if easier, calendar year 2024 is fine).

The payment provided to the Rūnaka representatives is provided below for the 2024 calendar year.

Infrastructure Services Committee

Marlene McDonald 6 meetings @ \$750 per meeting = \$4,500

Donna Matahaere-Atariki 2 meetings @ \$750 per meeting = \$1,500

Strategy, Planning and Engagement Committee

Matapura Ellison 3 meetings @ \$750 per meeting - \$2,250

Megan Pōtiki 2 meetings @ \$750 per meeting = \$1,500

B. Please provide the total amount of expense reimbursements and travel costs paid to or on behalf of each unelected member in the last 12 months (or, if easier, calendar year 2024 is fine).

To the best of our knowledge there is been no other expenses made to the Tangata Whenua Representatives.

6. Interests register

Please provide the most recent interests register information for each of the unelected committee members.

The interest register is attached to each agenda. That latest can be found via the following links:

Strategy, Planning & Engagement Committee – page 14

https://infocouncil.dunedin.govt.nz/Open/2024/10/SPECC_20241016_AGN_2691_AT.PDF

Infrastructure Services Committee – page 5

https://infocouncil.dunedin.govt.nz/Open/2025/02/ISC_20250218_AGN_3032_AT.PDF

As we have declined to provide some information you are advised that you have the right to seek a review of this decision by the Office of the Ombudsman.

Kā mihi

Jennifer Lapham

Mana Whakahaere Kairuruku/Governance Support Officer
Governance Group

P 03 477 4000 | E Jenny.Lapham@dcc.govt.nz

Te Kaunihera a Rohe o Ōtepoti - Dunedin City Council

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New Zealand

www.dunedin.govt.nz

From: [REDACTED]

Sent: Friday, December 13, 2024 10:13 AM

To: Undisclosed recipients:

Subject: OIA Request: Committee Structure

Dear Sir/Madam,

This is a request for official information under the Local Government Official Information and Meetings Act 1987 in relation to the committees at your Council.

Given recent public attention on unelected appointments to Council committees, we want to understand the extent of the use of Cl 31(3) of Schedule 7 of the Local Government Act 2002 across all councils.

We appreciate that some of, but not necessarily all, the information sought will be publicly available on your Council's website. However, given the information is likely to be contained in an unknown council agenda/report, please provide the specific URL to where we can find the sought information for each of the requests below.

We request the following information:

1. Committee structure

- a list of your Council's standing committees, including their names, scope, and delegations.
- the hierarchical structure of committees and their relationship to the Council/governing body. For example, whether decisions by the committee must be approved by the Council/governing body.

2. Committee memberships

A breakdown of the number of elected and the number of unelected members (i.e. appointments under Cl 31(3) of Sch 7 of LGA) on each individual committee.

3. Details of unelected members

For each unelected committee member please provide:

- Their names and contact information
- Their date of appointment
- Whether or not they have voting rights on the Committee(s) they sit on
- The specific "skills, attributes, or knowledge" that in the opinion of the local authority assist the work of the committee or subcommittee (refer to Cl 31(3) of Sch 7 of the LGA).
- Their CV (if the Council does not hold a CV, please provide biographical information such as what qualifications, professional memberships, and work history the Council is aware of).

4. Public accountability

For unelected committee members, please tell us whether contact information is available on the Council's website to at least the same degree as the elected officials.

5. Remuneration and expenses

A. Please provide the remuneration paid to each unelected member in the last 12 months (or, if easier, calendar year 2024 is fine).

B. Please provide the total amount of expense reimbursements and travel costs paid to or on behalf of each unelected member in the last 12 months (or, if easier, calendar year 2024 is fine).

6. Interests register

Please provide the most recent interests register information for each of the unelected committee members.

We do not wish to cause unnecessary expense or burden for your agency. Should clarification be required, please call or email. Similarly, if a request proves unnecessarily burdensome in form and we are likely to be able to adjust that request to be more specific or better suited to your information systems without losing the benefit of what is sought, please get in touch. If there is likely to be a delay in the assembly or provision of some of the information requested, please provide the balance as it becomes available.

Please specify where relevant whether costs are inclusive or exclusive of GST.

In any place where possible, data that can be presented in an excel format is preferred to other methods of presentation e.g. PDF.

To avoid unnecessary printing and postage costs, we ask that you send a confirmation of receipt, the response and any other correspondence related to this email address.

Kind regards,



Research Intern | New Zealand Taxpayers' Union | Auckland Ratepayers' Alliance



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We stand for Lower Taxes, Less Waste, and More Accountability across all levels of government. If you like what we do, join the [Taxpayers' Union](#) or the [Auckland Ratepayers' Alliance](#).



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