

## ANIMAL SERVICES

# RESPONSIBLE DOG OWNER (RDO) APPLICATION FORM

### INTRODUCTION

The Dunedin City Council's Responsible Dog Owner exists to recognise and encourage responsible dog ownership. Responsible Dog Owners pay a reduced registration fee to acknowledge their responsible ownership.

The application process consists of:

- Meeting the criteria as outlined below
- A property inspection by an Animal Control Officer that includes an education component

If you meet the below criteria you are eligible to apply for Responsible Dog Owner status. Please complete the criteria section of the application form and deliver or post to the Customer Services Agency in the Civic Centre (Postal address PO Box 5045, Dunedin 9054).

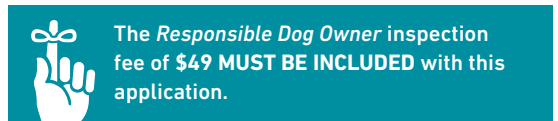
### CRITERIA (PLEASE TICK APPROPRIATE ANSWER)

- |   |                           |                          |
|---|---------------------------|--------------------------|
| 1. I have been a registered dog owner with the DCC for 2 years or more  | <input type="radio"/> Yes | <input type="radio"/> No |
| 2. I am the registered owner of the dog (or spouse/partner)   | <input type="radio"/> Yes | <input type="radio"/> No |
| 3. My dog(s) are registered   | <input type="radio"/> Yes | <input type="radio"/> No |
| 4. My property is adequately fenced to contain my dog(s) at all times   | <input type="radio"/> Yes | <input type="radio"/> No |
| 5. I am aware of and fully comply with the Dog Control Bylaws and Policy, including keeping dog(s) on a lead in the street, removal of droppings, preventing barking nuisance etc | <input type="radio"/> Yes | <input type="radio"/> No |
| 6. Have had no valid complaints regarding your dog(s) for 2 years previous to this application  | <input type="radio"/> Yes | <input type="radio"/> No |
| 7. My dog(s) are pets only (i.e. they are not farm dogs)  | <input type="radio"/> Yes | <input type="radio"/> No |

If you answered 'yes' to all of the above statements and your dog(s) have not been impounded in the past 2 years you are eligible to apply for Responsible Dog Owner status.

### OTHER REQUIREMENTS

**Responsible Dog Owner fee to be paid on application:**  
Inspection Fee \$49 – you can submit your application and pay in person at our service centres.



Selection is made by the Animal Control Officer, who:

- Must be satisfied that the dog(s) pose 'a no risk control problem'.
- Must be satisfied that the owner is fully aware of the need for, and carries out, proper feeding of the dog(s).

As the owner you must:

- Re-register all dog(s) on the due date (owners not registering dogs during July will be removed from the RDO status).
- Comply with property inspection appointments that include an education component.

### PLEASE COMPLETE THE FOLLOWING DETAILS:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone Numbers (home, work, cell): \_\_\_\_\_

Dog Name: \_\_\_\_\_

Dog Breed: \_\_\_\_\_ Dog Tag Number: \_\_\_\_\_

Site visit by Animal Control Officer: Preferred day (Monday to Friday) \_\_\_\_\_

### NOTE

1. RDOs transferring from another district must apply in writing and provide proof of RDO. They do not have to wait two years but must have a property inspection.
2. If an RDO does not own a dog for 2 years they will lose RDO status e.g. if there is more than a two year gap between owning dog(s) then they will have to reapply.
3. To be considered for RDO status in the current registration year you must apply before 15th April.

I wish to apply for Responsible Dog Owner status: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## NEXT STEPS

You will receive notice of a property inspection by an Animal Control Officer where, as the registered owner of the dog, you are required to be present. At the time of the property inspection you will be advised as to whether RDO status has been approved or declined.

### OFFICE USE ONLY:

Registered owner/spouse	<input type="radio"/> Yes	<input type="radio"/> No
Has owned dog for at least 2 years	<input type="radio"/> Yes	<input type="radio"/> No
Currently registered	<input type="radio"/> Yes	<input type="radio"/> No
No impoundings for 2 years previous	<input type="radio"/> Yes	<input type="radio"/> No
No valid complaints for 2 years previous	<input type="radio"/> Yes	<input type="radio"/> No
Check comments/infringements	<input type="radio"/> Yes	<input type="radio"/> No
Dog(s) not classified as working dogs	<input type="radio"/> Yes	<input type="radio"/> No
RDOs transferring provided proof	<input type="radio"/> Yes	<input type="radio"/> No
Permit on Property? When granted:	<input type="radio"/> Yes	<input type="radio"/> No
Comments: accepted/rejected		

## PLEASE LEAVE THIS SECTION BLANK

The following will be completed with the Animal Control Officer when your property inspection takes place.

### RESPONSIBLE DOG OWNER DECLARATION

I hereby apply for "Responsible Dog Owner" classification. I certify that I have discussed the requirements of this policy with:

\_\_\_\_\_ (ACO) and that I fully understand my obligations under this policy as detailed below.

### I DECLARE THAT

1. My dog(s) is/are kept under proper control at all times. If my dog is impounded I acknowledge I will be immediately removed from RDO.
2. If any dog(s) owned by me or in my control at the time should defecate in any place other than my own property I shall pick up the droppings immediately and dispose of into a suitable rubbish container.
3. All dog(s) owned or kept by me will be registered in accordance with the Dog Control Act 1996 during the month of July.
4. I shall comply with any notice lawfully given pursuant to the Dog Control Act 1996 received from an Animal Control Officer.
5. The owner shall always be in attendance for the inspection of my property, and shall render every possible assistance as requested by an Animal Control Officer.
6. Any deaths, sales or transfers of dogs to or from my ownership, including pups born to my dog(s) will be notified, in writing, within 14 days to the Animal Control Department.
7. I shall notify the Animal Control Department within 14 days of any change of address.
8. I understand that any breach of this declaration will lead to the immediate cancellation of my privileges under this policy.
9. I am aware that the granting of this application does not relieve me from payment of the appropriate dog control fee.
10. I will abide by the conditions set down by the Dog Control Act 1996 and the Dunedin City Council Dog Control Bylaw and Policy 2024 at all times.
11. If I do not own dog/s for a period of two or more years my Responsible Dog Owner status will lapse and I will need to reapply if I wish to become a Responsible Dog Owner again.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Animal Control Officer: \_\_\_\_\_ Application:  Accepted  Rejected