LAND INFORMATION MEMORANDUM (LIM) APPLICATION FORM

Email applications to: landinformation@dcc.govt.nz

LIMs can be ordered, and paid for, online at www.dunedin.govt.nz/lims

Issued in accordance with Section 44A of the Local Government Official Information and Meetings Act 1987.

Postal Address: Dunedin City Council, Business Information Services, PO Box 5045, Dunedin 9054
Delivery Address: Customer Services Centre, Ground Floor, 50 The Octagon, Dunedin 9016

Enquiries: Telephone 03 477 4000

Processing time is 3 complete working days (residential) or 5 working days (commercial or non-urgent residential) from receipt of application. Please note that once processing has started refunds will not be given.

The information contained in a LIM is drawn from Council’s records only and may not necessarily reflect the current status or condition of the property.

Property type (please tick):  ○ Residential/Rural   ○ Commercial/Industrial   ○ Non urgent Residential

Days to complete:  3 working days  5 working days  5 working days

Charges (incl. GST):  $357.00 Residential/Rural  $377.00 Commercial/Industrial  $305.00 non urgent Residential/Rural

Fee must be received with completed application.

Applicant details

Full name: ____________________________  Client’s Name: ____________________________
(if applied for by solicitor)

Email: ____________________________

Courier address (No PO Box please): ____________________________

Telephone (day): ____________________________  Cell: ____________________________

Signature: ____________________________  Date: ____________________________

Property details

Address: ____________________________

Legal description: ____________________________ (e.g Lot 1 DP 1234)

Certificate(s) of Title Reference(s): ____________________________

Valuation Reference or Rate Account Number (if known): ____________________________

It is the customer’s responsibility to accurately identify the property. The preferred option is a current Certificate of Title (available from Land Information New Zealand, www.linz.govt.nz). However, a cadastral map or aerial photo with the subject property highlighted will be acceptable.

Method of delivery

○ Please email LIM document and courier supporting documents

○ Please email LIM document and I will collect supporting documents

○ I will collect all, please contact me when ready (options include email or text)
Information supplied in a LIM

- Any special features or natural hazards of the land, including potential erosion, avulsion, falling debris, subsidence, slippage, alluvion, inundation, or the likely presence of hazardous substances that are known to the Dunedin City Council and are not apparent from the district schemes.
- Information on private and public stormwater and sewerage drains as shown in DCC records.
- Information relating to any rates owing in relation to the land.
- Information concerning any consent, certificate, notice, order, or requisition affecting the land or any building on the land previously issued by Council.
- Information concerning any certificate issued by a building certifier pursuant to the Building Act 1991.
- Information relating to the use to which that land may be put and conditions attached to that use.
- Information which, in terms of any other Act, has been notified to the territorial authority by any statutory organisation having the power to classify land or buildings for any purpose.
- Any information which has been notified to the territorial authority by any network utility operator pursuant to the Building Act 1991.
- Any other information that the Council deems to be relevant.

Notes

- Processing time is three or five complete working days from receipt of application. Working days are suspended over the Christmas/New Year break.

Privacy information

Under the Privacy Act 1993, you have the right to see and correct personal information the Dunedin City Council holds about you.