

Sportsfield Bookings

There are around 200 sports fields in Dunedin catering for a broad range of winter and summer sports. To assist in managing these sportsfields Council operates a booking system. The main purposes of the bookings system are:

- To prevent two different sports from wanting the same sports field at the same time;
- To ensure that cleaning and ground maintenance contractors know when events are on; and
- To track patterns of demand for future planning.

How do I book a sportsfield?

If you wish to book a sportsfield contact one of our booking co-ordinators. They can be contacted by:

Telephone: (03) 474-3324 or (03) 477-4000

Fax: (03) 474-3366

In person: The Civic Centre
50 The Octagon
Dunedin

In writing: The Dunedin City Council
PO Box 5045
DUNEDIN

By email: sportbook@dcc.govt.nz

To assist us, please use the booking form attached

If your requested sportsfield and time is free, we will confirm your booking in writing. If the field or time is not available, then we will call you and discuss options.

What do I get for my booking?

The facilities you get depend on the field booked. Where Council owns a changing facility or toilet on the ground, we will open the facility and ensure that it is clean and tidy.

Conditions of Use

To help ensure that all sportsfield users have a good experience, Council has adopted the following conditions of use. These conditions will be attached to your booking.

You are responsible for obtaining all other relevant consents, including resource and building consents, before work commences on the site.

All litter is to be removed from site. If there are more than 50 people likely to be using the reserve, please supply your own rubbish bins and arrange for these to be emptied.

Please do not pick, remove or damage plants and flowers in any way.

Vehicle access is permitted in or through the Reserve on carparks and marked accessways. Vehicles should not be taken into any area where they may damage the reserve. You will be liable for reinstating the reserve if any damage is caused.

Structures or covers such as tents, stages, caravans etc. are permitted with written Dunedin City Council approval.

All stalls selling food must have separate approvals from Council's Health Department (contact 477-4000).

Fires are allowed on Dunedin City Council Reserves in places specially provided by Council or where written permission has been obtained from the Dunedin City Council. No other fires are allowed.

Gas barbecues may be used on Reserves.

You do not have exclusive use to the Park. Please be considerate and keep disturbances to other patrons to a minimum. This includes keeping noise within the legal bounds.

Please follow the instructions of the police, noise control officers or Dunedin City Council staff members should they have any issue with your event. If you are unhappy with any instructions given to you by these people, follow the instruction and then contact the Parks Asset Officer on 477-4000 after your event.

Please do not interfere with the operation of Dunedin City Council contractors. Should you wish them to alter their activity, you will need to contact the Parks Asset Officer on 477-4000.

Should there be any damage, you will be liable for the costs of reinstating the reserve to its former standard. The Dunedin City Council will carry out any reinstatement.

All amplified music or other sound systems to be modulated to an acceptable level so that any noise disturbance to residents and others in the neighbourhood is reduced to an absolute minimum provided that all noise associated with the activity shall not exceed the following level when measured at residential or commercial boundaries adjacent to the reserve - 45 dba.

How much will it cost?

There may be a cost attached to your booking. These costs vary depending on the type and location of use. Please ask the Booking Co-ordinator what the booking will cost.

Money collected from sportsfield bookings is used to offset the cost of maintaining sportsgrounds. For most sportsfields, the amount of money collected is about 7% of the total cost of maintaining the fields.

Lost property

Should you leave any items on a sportsfield our contractors may pick them up. If you have any queries about lost property, contact the bookings co-ordinator on either (03) 474-3324 or (03) 477-4000.