

## ŌTEPOTI DUNEDIN HERITAGE ACTION PLAN: IMPLEMENTATION OPTIONS

Department: City Development

### EXECUTIVE SUMMARY

- 1 The purpose of this report is to seek Council endorsement of a proposed pathway to deliver the Ōtepoti Dunedin Heritage Action Plan (HAP) Implementation Plan.
- 2 The Ōtepoti Dunedin Heritage Action Plan (HAP) was adopted by Council on 12 December 2023, replacing the 2007 Heritage Strategy. The initial, December 2023, Implementation Plan (Attachment A), containing 35 individual actions, was noted. Councillors requested an additional 4 actions, making a total of 39 actions to be delivered. This report sets out a range of funding options to deliver on the HAP for Council to consider ahead of public consultation on the 9 year plan 2025-34.

### RECOMMENDATIONS

That the Council:

- a) **Decides** a preferred option.
- b) **Notes** that any resource required for the preferred option will be added to draft budgets.
- c) **Notes** that staff will partner with mana whenua and external stakeholders in the delivery of the Ōtepoti Dunedin Heritage Action Plan (HAP) Implementation Plan

### BACKGROUND

- 3 A Council resolution on 22 February 2023 (Attachment B) requested that staff develop a HAP to replace the 2007 Heritage Strategy. The HAP was developed with input from the Heritage Action Plan Advisory Group (HAPAG) and engagement with mana whenua through the consultancy Aukaha. The resolution from the Strategy, Planning, and Engagement Committee meeting 19 June 2023 and the HAPAG Terms of Reference are attached (Attachments C and D respectively). A community and heritage building owner survey also informed the plan's development.
- 4 The HAP and an initial Implementation Plan was presented to Council on 12 December 2023. The initial Implementation Plan contained 35 individual actions and a proposed Implementation Programme out to 2026/2027. It also indicated whether existing staff resources were adequate to undertake the actions, or if the resource required was to be determined. The actions were a mix of actions to 'investigate' and actions to deliver.
- 5 Council resolved to adopt the HAP, subject to agreed amendments, and noted the initial Implementation Plan. The council resolution was:

*Moved (Cr Sophie Barker/Cr Kevin Gilbert):*

*That the Council:*

- a) *Agrees the vision for the Ōtepoti Dunedin Heritage Action Plan was: “Ōtepoti Dunedin is a city that treasures its heritage as a living inheritance from its past and a legacy for future generations.”*
- b) *Adopts the Ōtepoti Dunedin Heritage Action Plan with the following amendments:*
  - *Inclusion of the vision;*
  - *Change Paragraph 4 on page 2 to “The mission for the Heritage Action Plan.”*
  - *Change Paragraph 8 to “The 2023 Heritage Action Plan envisages a city where historic buildings are conserved and restored, maintained and strengthened, re-used rather than replaced, valued by the community, and promoted as a defining characteristic of Ōtepoti Dunedin’s built environment”*
  - *Adds to Introduction paragraph 2 on page 4 “Ōtepoti Dunedin is considered Aotearoa New Zealand’s premier heritage destination”.*
- c) *Notes the draft Ōtepoti Dunedin Heritage Action Plan Implementation Plan.*
- d) *Requests staff to continue to engage with key stakeholders and investigate the following additions to the implementation plan:*
  - *The establishment of a Heritage Building Owners Forum to provide feedback and lobby on any built heritage issues.*
  - *Work to ensure that heritage tourism (including product and market development) is highlighted.*
  - *Consider options for a zero-carbon adaptive reuse policy.*
  - *Recognise and support the existing skills resource.*
- e) **Notes** *that staff will bring an updated draft Implementation Plan to Council in time for 10 year plan 2024-34 deliberations in May 2024.*
- f) **Notes** *that confirmation of a governance approach for oversight of the implementation of the Heritage Action Plan, will follow approval by Council of a governance framework.*

*Motion carried (CNL/2023/305)*

## **DISCUSSION**

- 6 The decision to delay the 10 year plan 2024-34 and instead prepare a 9 year plan in 2025 resulted in the HAP Implementation Plan work being put on hold to enable its integration with the long term plan process. Since the adoption of the HAP in December 2023, work on delivering projects in the HAP has continued. The HAPAG met in July 2024 and identified actions from the initial

Implementation Plan that they considered would deliver the most benefit to the city. Staff have used this input to review and refine the priority actions for implementation.

- 7 Progress has been made to date against a range of HAP Implementation Plan actions, including heritage assessments for 146 places that have been completed as part of Plan Change 1 to the partly operative Dunedin City Second Generation District Plan (2GP). Work is also progressing on Plan Change 2 to the 2GP, which was initiated on 20 August 2024, and will include changes to some of the heritage provisions and provisions which manage the design of multi-unit development in the 2GP.
- 8 Indications are that it is unlikely that all the actions in the initial Implementation Plan presented in December 2023 scheduled to be delivered by the end of 2024/2025 will be achievable in that timeframe. This is due, in large part, to the time required to support work on Plan Change 1 (notified 20 November 2024) and Plan Change 2 being greater than anticipated. There has also been a greater than anticipated volume of work related to the Dunedin Heritage Fund (DHF) due to a higher number of applications, higher volumes of resource consent (and outline plan) applications and general enquiries from heritage building owners.
- 9 Some actions in the initial Implementation Plan were signalled as ‘resource requirement to be determined’. Now that work has commenced on the HAP there is a higher level of confidence as to what can be completed with existing resources, or where additional funding is required.
- 10 The HAP Implementation Plan and work programme for the first three years will be finalised after budget decisions are made on the 9 year plan in June 2025.
- 11 Three options are presented for advancing the HAP Implementation Plan – deferred, accelerated support for building owners, or accelerated support for building owners and other actions which require additional resource.

#### *Deferred implementation*

- 12 This option utilises the existing City Development Advisory Services resource staff and budget. Under this option, 13 of the actions could be significantly progressed by mid-2027, with key activities relating to supporting heritage building owners and actions that require consultancy support being deferred until mid-2027 onwards when additional funding can be considered.
- 13 Actions which could be delivered by mid-2027 with existing resourcing include programmed work on additional scheduled heritage building in Plan Change 1 and changes to the heritage provisions as part of Plan Change 2. Other actions relating to the resource consent fee schedule, the prioritisation framework for future assessment of heritage buildings for scheduling and heritage input to other DCC strategies, plans and policies would also be delivered.

#### *Accelerated implementation to support heritage building owners*

- 14 This option, which accelerates support to heritage building owners, would require additional funding to appoint a Heritage Advisor for a two year period from 1 July 2025 to 30 June 2027. Under this option, 29 of the actions in the HAP Implementation Plan could be significantly progressed by mid-2027, with other actions being deferred until mid-2027 onwards when additional funding could be considered.
- 15 Actions that could be undertaken with the additional staff resource include:

- a) developing a 'heritage navigator' process for assisting heritage building owners
  - b) developing plain English guidance for heritage building owners including practical case studies of completed conservation projects
  - c) holding quarterly information sessions to assist heritage building owners
  - d) establishing the 'Heritage Building Owners Forum'; and
  - e) investigating the feasibility and costs of actions that sit with either other DCC departments or external partners.
- 16 Note that a number of these actions, once developed and implemented, are ongoing and will require staff resource beyond mid-2027, if they are to continue.

*Accelerated support for building owners and actions that require financial investment and support from external consultants*

- 17 This option would require additional funding for a two year period from 1 July 2025 to 30 June 2027, to appoint a Heritage Advisor and add an additional \$150,000 operating expenditure per year. Under this option, 39 actions (including the four included in the Council resolution) in the HAP Implementation Plan could be significantly progressed by mid-2027.
- 18 Actions that could be undertaken with this additional resource (over and above the actions listed in option 2) are:
- f) developing a public facing digital of historic places
  - g) commissioning a report to identify and quantify the economic value of built heritage to Ōtepoti Dunedin
  - h) consider additional financial tools, such as reduced development contributions, grants, non-rateable portions and rating differentials; and
  - i) accelerating heritage assessments of places with potential heritage significance.
- 19 Note that a number of these actions, once developed and implemented, are ongoing and will require staff resource beyond mid-2027, if they are to continue.

*Funding options (trade-offs)*

- 20 To support advancing actions in the Heritage Action Plan monies could be diverted from the Dunedin Heritage Fund (DHF) to reduce or remove the impact on rates. The diverted funds would be used to fund the identified additional staff member, projects that require funding and/or to change the type of financial incentives that are provided.
- 21 The Dunedin City Council and Heritage New Zealand Pouhere Taonga jointly administer the DHF to support the protection and conservation of Dunedin's built heritage. Council contributes \$680,700 annually to the fund. The DHF is a contestable fund and owners of historic buildings are eligible to apply.
- 22 However, it is important to note that the DHF is typically oversubscribed, and recent funding rounds have received a higher-than-usual number of applications. Additionally, the 'value' of the

Fund has decreased over time due to inflation and the sustained cost increases in the construction industry.

- 23 Furthermore, the recent 2GP plan change (Plan Change 1, notified on 20 November 2024) proposed the inclusion of additional heritage buildings. Owners of these buildings were informed that they could apply to the DHF, which is a key benefit for heritage protection. As a result, under the current eligibility and prioritisation criteria, grant values and the number of successful applicants will likely be reduced.

## **OPTIONS**

### **Option One – Deferred Implementation**

- 24 Under this option, staff would advance the initial Implementation Plan comprised of actions that could be progressed based on funding and resource which matches the 2024/25 budgets and resourcing. Under this option, 13 of the 39 actions would be progressed using existing resources and through partnership arrangements, whilst 26 would be deferred.
- 25 Implementation of this option requires no additional resource at this time; however, actions to support heritage building owners or which require consultancy support are deferred until mid-2027 when additional funding could be considered.
- 26 The actions that could be progressed under this option in the short to medium term include:
- a) completion of programmed work on additional scheduled heritage building in Plan Change 1 through the submissions, hearings and appeals phase
  - b) completion of work on Plan Change 2, which will include changes to the heritage provisions of the plan. This plan change is likely to be completed (decisions released) in 2026, although appeals could extend the timeframe of work required for this plan change
  - c) reviewing the resource consent fee schedule to consider how fees for consent applications relating to scheduled heritage buildings can be offset
  - d) completion of a prioritisation framework for future assessment by DCC of buildings that may meet the criteria for significance and develop a regular schedule of plan changes where a building owner (or others) can submit to have buildings added to the schedule, in which case the onus is on the submitter to provide the evidence to support the submission; and
  - e) provision of heritage input to other DCC strategies, plans, and policies i.e. Zero Carbon Plan, Dangerous and Insanitary Buildings Policy.

### **Impact assessment**

#### *Debt*

- No debt funding is required for this option.

#### *Rates*

- There are no impacts on rates.

#### *Zero Carbon*

- This option is unlikely to materially impact city emissions or DCC emissions, but it precludes longer-term emission reduction benefits from being realised.

#### *Advantages*

- Allows for completion of several priority actions underway.

#### *Disadvantages*

- Does not enable the additional actions under the other options.

### **Option Two – Accelerated support for heritage building owners**

27 Under this option, funding would be provided to appoint a Heritage Advisor for a two year period from 1 July 2025 to 30 June 2027, to accelerate support for heritage building owners. The additional actions that can be completed in the short to medium term with this resource include:

- a) a 'heritage navigator' process for assisting heritage building owners
- b) a plain English guidance for heritage building owners including practical case studies of completed conservation projects.
- c) quarterly information sessions to engage with and assist heritage building owners
- d) a 'Heritage Building Owners Forum' as requested in the resolution from Council (Dec 2023); and
- e) investigation of the feasibility and costs of actions that require significant input from either other DCC departments or external partners.

#### **Impact assessment**

##### *Debt*

- No debt funding is required for this option.

##### *Rates*

- Rate funding of 170k would be required to fund this option.

##### *Zero carbon*

- This option would contribute to the Zero Carbon Plan action areas 'strengthen neighbourhood centres' and 'nurture low emissions urban form' by increasing retention and adaptive reuse of existing buildings. This may result in a longer-term reduction in city-wide emissions, however it has not been identified as a priority from an emissions reduction perspective (refer 'Zero Carbon Investment Options' report under separate cover).

#### *Advantages*

- A smaller investment is required when compared with option three.

- While overall progress will be delayed, actions that have the potential for higher impact will be progressed. This will demonstrate the Council's commitment to the HAP and support the conservation of heritage buildings across the city.

#### *Disadvantages*

- Requires additional operating budget (\$85k) to be added in financial years 25/26 and 26/27.
- Progress on the HAP Implementation Plan will be slower than the fully funded option.

### **Option Three – Accelerated support for building owners and actions that require financial investment and support from external consultants**

28 Under this option, funding would be provided as per option two and \$150,000 additional operating expenditure per year. The additional actions that can be completed in the short to medium term include:

- a) a public facing digital database of Ōtepoti Dunedin's historic places
- b) a report identifying and quantifying the economic value of built heritage to Ōtepoti Dunedin
- c) additional financial tools, such as reduced development contributions, grants, non-rateable portions and rating differentials; and
- d) acceleration heritage assessments of places with potential heritage significance.

#### **Impact assessment**

##### *Debt*

- No debt funding is required for this option.

##### *Rates*

- Rate funding of \$470k would be required to fund this option.

##### *Zero Carbon*

- This option would contribute to the Zero Carbon Plan action areas 'strengthen neighbourhood centres' and 'nurture low emissions urban form' by increasing retention and adaptive reuse of existing buildings. This may result in longer-term reduction in city-wide emissions, however it has not been identified as a priority from an emissions reduction perspective (refer 'Zero Carbon Investment Options' report under separate cover).

#### *Advantages*

- A higher investment option will demonstrate the Council's commitment to the HAP and support the conservation of heritage buildings across the city.
- Identification and protection of places with potential heritage significance will be accelerated. This will mitigate the risk of losing buildings valued by the community but without heritage protection.

#### *Disadvantages*

- Requires additional operating budget (\$235k) to be added in financial years 25/26 and 26/27.
- This option is the most expensive, prioritising time over cost.

## NEXT STEPS

- 29 Following the adoption of the 9 year plan 2025-34, staff will finalise the HAP Implementation Plan. The Implementation Plan will be structured to reflect the level of investment, actions that are unable to be progressed as a result of staff or financial constraints will be deferred for future LTP periods.

## Signatories

Author:	Mark Mawdsley - Team Leader Advisory Services
Authoriser:	Dr Anna Johnson - City Development Manager David Ward - General Manager, 3 Waters and Transition

## Attachments

	Title	Page
A	December 2023 Heritage Action Plan - Implementation Plan ( <i>Under Separate Cover 1</i> )	
B	Council minute extract 22 February 2023 ( <i>Under Separate Cover 1</i> )	
C	Strategy Planning and Engagement Committee minute extract 19 June 2023 ( <i>Under Separate Cover 1</i> )	
D	Heritage Action Plan Advisory Group Terms of Reference ( <i>Under Separate Cover 1</i> )	



## SUMMARY OF CONSIDERATIONS

### ***Fit with purpose of Local Government***

This decision enables democratic local decision making and action by, and on behalf of communities. This decision promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

### ***Fit with strategic framework***

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	✓
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

The Heritage Action Plan contributes to the strategic framework strategies noted above.

### ***Māori Impact Statement***

Investment in delivery of the HAP will deliver on the intended outcomes for Māori such as the visibility of Kai Tahu values in the built environment, co-design opportunities, telling of indigenous histories, and archaeology.

### ***Sustainability***

The aspiration to increase retention and adaptive reuse of existing buildings aligns with Sustainability and zero carbon outcomes.

### ***Zero carbon***

The carbon impact of funding the delivery of the HAP will be explored once the level of investment has been determined through the 9 year plan 2025-34 process. The aspiration to increase retention and adaptive reuse of existing buildings aligns with zero carbon outcomes.

### ***LTP/Annual Plan / Financial Strategy /Infrastructure Strategy***

This report provides investment options to implement the HAP, for public consultation on the 9 year plan 2025-34.

### ***Financial considerations***

This report provides three options for investing in implementation of the HAP.

### ***Significance***

This decision is considered medium in terms of the Council's Significance and Engagement Policy as the level of investment will impact on the delivery of actions in the HAP.

### ***Engagement – external***

The Heritage Action Plan Advisory group has been consulted on the priorities for delivering on the HAP.

**SUMMARY OF CONSIDERATIONS*****Engagement - internal***

There has been no internal engagement on this report.

***Risks: Legal / Health and Safety etc.***

There are no known risks.

***Conflict of Interest***

There are no known conflicts of interest.

***Community Boards***

Built heritage is important to many members of the community including those areas covered by Community Boards.

## ŌTEPOTI DUNEDIN HERITAGE ACTION PLAN 2023 - IMPLEMENTATION PLAN

HERITAGE ACTION PLAN OUTCOMES	<b>Outcome One:</b> More heritage places are adapted for re-use, conserved, and upgraded to comply with code requirements																
	<b>Outcome Two:</b> Earthquake prone heritage buildings are strengthened rather than demolished																
	<b>Outcome Three:</b> Demolition by neglect is reduced																
	<b>Outcome Four:</b> More heritage places with significant heritage values are identified and protected by the 2GP																
	<b>Outcome Five:</b> Ōtepoti Dunedin’s heritage places are understood, valued, and promoted																
	<b>Outcome Six:</b> Vacant sites in heritage precincts are developed with sympathetic and high-quality new buildings																
	<b>Outcome Seven:</b> The DCC consistently demonstrates a best practice and balanced approach to looking after its own heritage places																
	<b>Outcome Eight:</b> Dunedin builds a strong and resilient body of trained and experienced heritage trades and professionals																

REF	PROPOSED ACTION	ACTION CONTRIBUTES TO OUTCOMES								LEAD/WHO	RESOURCING	2024/25		2025/26		2026/27
1	Establish quarterly heritage building owner information sessions on funding, consenting, and compliance requirements coordinated with the DHF rounds.	1	2	3	4	5	6	7	8	Advisory Services	EXISTING STAFF RESOURCE	DEVELOP	ONGOING			
2	Develop a series of resources, including practical case studies, to assist building owners to look after their heritage places.	1	2	3	4	5	6	7	8	Advisory Services External: Aukaha	RESOURCE REQUIREMENT TO BE DETERMINED		DEVELOP	ONGOING		
3	Investigate and develop a 'heritage navigator' process for developers of heritage building to coordinate pre-application, consenting, and funding processes.	1	2	3	4	5	6	7	8	Advisory Services Planning Department Building Services	EXISTING STAFF RESOURCE	DEVELOP	ONGOING			
4	Develop guidance for heritage building owners that clarifies Building Act sections relating to upgrading of existing buildings.	1	2	3	4	5	6	7	8	Advisory Services Building Services	EXISTING STAFF RESOURCE		DEVELOP	ONGOING		
5	Investigate financial tools to encourage investment in the adaptive re-use and conservation of heritage buildings; and to encourage fire, access and seismic upgrades.  Incentives may include reduced development contributions, grants, non-rateable portions, and rating differentials.	1	2	3	4	5	6	7	8	Advisory Services Finance Department Legal	EXISTING STAFF RESOURCE	INVESTIGATE		COUNCIL TO CONSIDER		

6	Investigate the non-rateable provisions of the Local Government (Ratings) Act 2002 to determine if buildings subject to an HNZPT Covenant can be considered as non-rateable.	1	2	3	4	5	6	7	8	Advisory Services Finance Department Legal	EXISTING STAFF RESOURCE	INVESTIGATE	COUNCIL TO CONSIDER			
7	Investigate financial tools, including rating differentials, to discourage buildings and sites from being left vacant.	1	2	3	4	5	6	7	8	Advisory Services Finance Department Legal	EXISTING STAFF RESOURCE	INVESTIGATE	COUNCIL TO CONSIDER			
8	Review, and if appropriate, submit on legislation that affects the conservation of historic buildings.	1	2	3	4	5	6	7	8	City Development Building Services	EXISTING STAFF RESOURCE	ONGOING				
9	Re-establish the 'heritage monitoring programme' that identifies the city's 25 most at risk historic buildings. Review the at risk register annually.	1	2	3	4	5	6	7	8	Advisory Services	EXISTING STAFF RESOURCE	ONGOING				
10	Investigate establishing a taskforce to engage with owners of at risk historic buildings, and cases of demolition by neglect.	1	2	3	4	5	6	7	8	Advisory Services DHF Committee	EXISTING STAFF RESOURCE	INVESTIGATE	COUNCIL TO CONSIDER			
11	Investigate establishing a fund to assist building owners to initiate adaptive re-use projects for at risk buildings on the DCC Risk Register. The fund may be used for professional fees (a nominated amount) to develop adaptive re-use concepts.	1	2	3	4	5	6	7	8	Advisory Services	EXISTING STAFF RESOURCE	INVESTIGATE	COUNCIL TO CONSIDER			
12	Review the resource consent fee schedule and explore ways to reduce application fees for seismic strengthening and other required work specifically to scheduled heritage buildings and character contributing buildings.	1	2	3	4	5	6	7	8	Advisory Services Resource Consents	EXISTING STAFF RESOURCE	INVESTIGATE	COUNCIL TO CONSIDER			
13	Review the heritage provisions of the DCC Dangerous & Insanitary Buildings Policy.	1	2	3	4	5	6	7	8	Advisory Services Building Services	EXISTING STAFF RESOURCE		INVESTIGATE			
14	Explore opportunities to require salvage of traditional building materials where a building is demolished, as both as a disincentive to demolition and as a resource for conservation projects.	1	2	3	4	5	6	7	8	Advisory Services Waste Minimisation Team	RESOURCE REQUIREMENT TO BE DETERMINED			INVESTIGATE		
15	Investigate developing design guidelines for 'New Buildings in Heritage Precincts' to promote and demonstrate contemporary sympathetic design for new development. The design guidelines should promote engagement with mana whenua to consider opportunities for co-design (it is preferred to engage specifically for individual development sites rather than provide generic design guidance).	1	2	3	4	5	6	7	8	Advisory Services City Development External: Aukaha	RESOURCE REQUIREMENT TO BE DETERMINED				DEVELOP	

16	<p>Investigate establishing a non-statutory Design Review Panel (DRP) made up of mana whenua, local architects/architectural designers, and heritage professionals to improve architectural, urban design, and heritage outcomes.</p> <p>The DRP could provide pre-application advice for resource consents for new commercial or multi residential buildings that exceed a nominated value in a specified zone (e.g., \$3m in the inner city/CBD).</p>	1	2	3	4	5	6	7	8	Advisory Services City Development Resource Consent <b>External: Aukaha, Consultants/ Professionals</b>	RESOURCE REQUIREMENT TO BE DETERMINED	INVESTIGATE			
17	Establish a process by which the community can nominate historic places to be assessed for the heritage schedule of the 2GP District Plan.	1	2	3	4	5	6	7	8	Advisory Services	EXISTING STAFF RESOURCE	DEVELOP	ONGOING		
18	Review existing 2GP District Plan heritage provisions (both individually scheduled items and heritage precincts) and explore how improved heritage outcomes may be achieved. Review changes in central government legislation and policies and consider how changes may affect Ōtepoti Dunedin.	1	2	3	4	5	6	7	8	Advisory Services City Development	EXISTING STAFF RESOURCE	ONGOING			
19	Investigate a three year programme of identifying and assessing buildings, structures, sites, and heritage precincts, prioritising significant and/or at risk places, and places identified by the community.	1	2	3	4	5	6	7	8	Advisory Services	RESOURCE REQUIREMENT TO BE DETERMINED	INVESTIGATE			
20	Investigate what resources are required to administer an annual district plan variation to add places to the 2GP heritage schedule.	1	2	3	4	5	6	7	8	Advisory Services City Development	EXISTING STAFF RESOURCE	INVESTIGATE	COUNCIL TO CONSIDER		
21	Promote the narratives and interpretation of pre-European landscapes in our built environment in the public information we produce.	1	2	3	4	5	6	7	8	Advisory Services <b>External: Aukaha</b>	EXISTING STAFF RESOURCES/ PARTNERSHIP	ONGOING			
22	Use and promote the use of ikoa Māori placenames using Kāi Tahu dialect in the public information we produce.	1	2	3	4	5	6	7	8	Advisory Services <b>External: Aukaha</b>	EXISTING STAFF RESOURCES/ PARTNERSHIP	ONGOING			
23	Consider how the existing district plan assessment guidance for development in heritage precincts can facilitate Māori design/co-design in parts of the city that comprise predominantly colonial buildings. Updated guidance could enable new development in heritage precincts to reflect mana whenua design/co-design (e.g., ACC building, EBB hotel façade).	1	2	3	4	5	6	7	8	Advisory Services City Development <b>External: Mana whenua, Aukaha</b>	EXISTING STAFF RESOURCE			INVESTIGATE	

24	Develop an advisory list identifying significant Māori built heritage. The list could provide information on heritage values for any Dunedin Heritage Fund application.	1	2	3	4	5	6	7	8	Advisory Services External: Aukaha	EXISTING STAFF RESOURCES/ PARTNERSHIP	DEVELOP					
25	Investigate structuring the Dunedin Heritage Fund to better assist rūnaka-led projects, i.e., archaeological sites recording, interpretation, or maintenance of culturally important buildings/ places.	1	2	3	4	5	6	7	8	Advisory Services External: Mana whenua, Aukaha	EXISTING STAFF RESOURCES/ PARTNERSHIP	INVESTIGATE		COUNCIL TO CONSIDER			
26	Investigate a 12-month fixed term heritage graduate/internship role, recruited from either University of Auckland's or Victoria University of Wellington's conservation programmes to build professional capacity.	1	2	3	4	5	6	7	8	Advisory Services	EXISTING STAFF RESOURCE	INVESTIGATE					
27	Investigate advocating for traditional trades to be identified in immigration pathways for residency visas.	1	2	3	4	5	6	7	8	HAP Lobby Group	EXISTING STAFF RESOURCES/ PARTNERSHIP				INVESTIGATE		
28	Investigate and develop a framework of how the HAP may integrate with other DCC initiatives so that Council is enabled to consider heritage conservation. This may include work around carbon zero, sustainability, waste management, housing, reserves, tourism, and enterprise.	1	2	3	4	5	6	7	8	Advisory Services DCC Departments	EXISTING STAFF RESOURCE		INVESTIGATE		DEVELOP		
29	Investigate and develop guidelines that enables DCC to make balanced decisions around protecting the heritage values of council-owned historic places (including those that have historic value but are not formally identified as heritage).  Alternatively, DCC may choose to adopt the Ministry of Culture and Heritage's 'Policy for Government Management of Cultural Heritage Places' (2022).	1	2	3	4	5	6	7	8	Advisory Services DCC Departments	RESOURCE REQUIREMENT TO BE DETERMINED			INVESTIGATE		DEVELOP	
30	Investigate funding options to commission a report identifying and quantifying the economic value of built heritage to Ōtepoti Dunedin.	1	2	3	4	5	6	7	8	Advisory Services Enterprise Dunedin External: Funding / Consultants	RESOURCE REQUIREMENT TO BE DETERMINED		INVESTIGATE	COUNCIL TO CONSIDER	DEVELOP		
31	Establish a regular programme to promote positive heritage stories across DCC media platforms. Partner externally with Aukaha.	1	2	3	4	5	6	7	8	Advisory Services Communications & Marketing Enterprise Dunedin External: Aukaha	EXISTING STAFF RESOURCES/ PARTNERSHIP		DEVELOP	ONGOING			
32	Investigate and develop an annual digital showcase of recently completed adaptive re-use/restoration projects to widen reach of heritage success stories. Note: this would take the place of the existing Heritage Awards.	1	2	3	4	5	6	7	8	Advisory Services Communications & Marketing	RESOURCE REQUIREMENT TO BE DETERMINED	INVESTIGATE		DEVELOP			

33	Investigate and develop a publicly accessible digital database that includes information about significant historic places and that links to external resources such as Kahuru Manu.	1	2	3	4	5	6	7	8	Advisory Services BIS Enterprise Dunedin <b>External: Aukaha</b>	RESOURCE REQUIREMENT TO BE DETERMINED	INVESTIGATE	DEVELOP
34	Explore promoting the idea of intergenerational custodianship of places and landscapes.	1	2	3	4	5	6	7	8	Advisory Services <b>External: Aukaha</b>	EXISTING STAFF RESOURCES/ PARTNERSHIP	ONGOING	
35	Explore partnering with the Southern Heritage Trust to assist the Trust to deliver the Ōtepoti Dunedin Heritage Festival.	1	2	3	4	5	6	7	8	Advisory Services Enterprise Dunedin Communications & Marketing Community Development Events	RESOURCE REQUIREMENT TO BE DETERMINED		INVESTIGATE

Note: The HAP will be formally reviewed each triennium by a HAP advisory group established for that purpose





Extract from Minutes of Council 22 February 2023

**17 ANNUAL PLAN BUDGET UPDATE - COMMUNITY AND PLANNING**

A report from the Executive Leadership Team provided an overview of the operating expenditure budget for the 2023/24 Annual Plan year for the Community and Planning Group.

The General Manager Community Services (Simon Pickford), General Manager Infrastructure and Development (Simon Drew) and Team Leader Events (Dan Hendra) spoke to the report and responded to questions.

Moved (Cr Sophie Barker/Cr Kevin Gilbert):

That the Council:

- a) **Approves** the draft 2023/24 operating budget for the Community and Planning Group.
- b) **Approves** the draft 2023/24 fees and charges schedules for the Community and Planning Group.
- c) **Ask** staff to develop a Heritage Action Plan (in time for the ten year plan in January 2024).

**Motion carried (CNL/2023/035)**

Extract from Minutes of Strategy, Planning and Engagement Committee 19 June 2023

**9 HERITAGE ACTION PLAN - ESTABLISHMENT OF AN ADVISORY GROUP**

A report from City Development proposed the establishment of an Advisory Group to guide the development of a Heritage Action plan.

The report noted that the proposed advisory group would consist of elected members, representatives from heritage advocacy groups, professionals, contractors, and building owners. The advisory group would give consideration to the issues affecting historic buildings across the city and explore initiatives to support use, restoration, and adaptive reuse of heritage buildings.

The Heritage Action Plan Advisory Group would prepare recommendations for the Heritage Action Plan, which would be considered by the Strategy, Planning, and Engagement Committee.

The General Manager Infrastructure and Development (Simon Drew) and Team Leader Advisory Services (Mark Mawdsley) spoke to the report and responded to questions.

Moved (Cr Sophie Barker/Cr David Benson-Pope):

That the Committee:

- a) **Approves** the Heritage Action Plan Advisory Group Terms of Reference.
- b) **Notes** the proposed programme and workshop focus areas.

**Motion carried (SPECC/2023/022)**

### Heritage Action Plan Advisory Group - Terms of Reference

<b>Name of Advisory Group</b>	Heritage Action Plan Advisory Group
<b>Advisory Group Terms of Reference</b>	To provide advice on the development of a Heritage Action Plan
<b>Committee of Council that the Advisory Group is to report to</b>	Strategy, Planning and Engagement Committee
<b>Chairperson of the Advisory Group</b>	Chair of Strategy, Planning, and Engagement Committee
<b>Quorum</b>	6 (with at least 1 Councillor representative)
<b>Membership of the Advisory Group</b>	<ul style="list-style-type: none"> <li>• Chair and Deputy Chair of Strategy, Planning, and Engagement Committee</li> <li>• Deputy Chair of Dunedin Heritage Trust Fund</li> <li>• Mana whenua representative (1)</li> <li>• Heritage New Zealand Pouhere Taonga (1)</li> <li>• Southern Heritage Trust (1)</li> <li>• Developers/building owners experienced with heritage buildings (3)</li> <li>• Contractors experienced with heritage buildings (2)</li> <li>• Heritage consultant (1)</li> <li>• Architect experienced with adaptive reuse (1)</li> </ul>
<b>Power to co-opt and consult</b>	The Advisory Group will have the power to co-opt additional members if they require further information. The Advisory Group will also have the ability to consult with specific interest groups if required.
<b>Support Staff</b>	<ul style="list-style-type: none"> <li>• Heritage Advisor</li> <li>• Team Leader Advisory Services</li> <li>• City Development Admin</li> <li>• Building Services (1)</li> </ul> <p>Specific staff may be requested to attend individual workshops:</p> <ul style="list-style-type: none"> <li>• Earthquake Prone Building (1)</li> <li>• Enterprise Dunedin (1)</li> <li>• Property (1)</li> </ul>
<b>General Managers supporting the Advisory Group</b>	<ul style="list-style-type: none"> <li>• General Manager Infrastructure and Development</li> <li>• General Manager Customer and Regulatory</li> </ul>
<b>Expected term of the Advisory Group</b>	As required until June 2024