

REGULATORY SERVICES - DRAFT OPERATING BUDGET 9 YEAR PLAN 2025-34

Department: Customer and Regulatory and Civic

EXECUTIVE SUMMARY

- 1 This report provides:
 - a summary of the services provided by Regulatory Services
 - an overview of the draft operating (opex) budget for year one of the 9 year plan for Regulatory Services
 - an overview of the variations from the year one budget for years two to nine for Regulatory Services.
- 2 This report includes five attachments:
 - i) Operating budget for 2025/26 (year one) – this details the movements from the 2024/25 year
 - ii) Operating budget for 2025/26 to 2033/34 (nine years) – this details the projected operating budget throughout the nine year period
 - iii) Funding Impact Statement for 2025/26 to 2033/34 (nine years) – this summarises the source and application of funding throughout the nine year period
 - iv) Schedule of Fees and Charges.
 - v) Indicative charges for complete building consent applications 2025/26 (schedule B).
- 3 The report asks the Council to adopt the draft operating budget and draft fees and charges for the purposes of developing the 9 year plan 2025-34 and consulting with the community.

RECOMMENDATIONS

That the Council:

- a) **Adopts** for the purposes of developing the 9 year plan 2025-34 and consulting with the community
 - i) The draft operating budgets and funding impact statement for Regulatory Services as shown/amended at Attachments A, B and C.
 - ii) The draft 2025/26 fees and charges schedules for Regulatory Services as shown/amended at Attachment D.

BACKGROUND

Regulatory Services – summary of services

- 4 While the Regulatory Services teams are driven by various legislative requirements, education is also a key role.
- 5 Regulatory Services comprises the following activities:
 - Animal Services
 - Building Services
 - Environmental Health and Alcohol Licensing
 - Parking Services (enforcement), and
 - Resource Consents.

Animal Services

- 6 The Animal Services team is driven by the Dog Control Act 1996 and the Dog Control Bylaw which defines the roles for the team including the control of dogs and helping dog owners to meet their obligations. The team provides education sessions to schools and community groups about dog safety and helps with wandering stock and keeping of animals.

Building Services

- 7 Dunedin City Council through Building Services is an accredited Building Consent Authority (BCA) under the Building Act 2004. The Building Act 2004 has clearly defined roles for BCAs and territorial authorities. The Building Services team provides guidance, process and granting of building consents, it undertakes building inspections, and ensures compliance with the Building Act, Building Code and Regulations. The team also monitors and enforces standards of public health and safety relating to building warrant of fitness, illegal building work, dangerous, insanitary and affected buildings, drainage issues, fencing of residential swimming pools and earthquake-prone buildings. It provides building related information for property searches and Land Information Memoranda (LIM). A number of staff members are also rapid building assessors.

Environmental Health and Alcohol Licensing

- 8 The Environmental Health and Alcohol Licensing team is driven by the Food Act 2016, Health Act 1956, Sale and Supply of Alcohol Act 2012, and relevant bylaws. The team monitors and enforces public health standards, for example food premises, mobile traders, hairdressers, beauty therapists and alcohol licensing. It also responds to nuisance and noise complaints.

Parking Services (enforcement)

- 9 This team promotes desired parking behaviour and availability of parking spaces by enforcing parking legislation and regulations, for example relevant bylaws. It manages abandoned vehicles and monitors and enforces the commercial use of footpaths.

Resource Consents

- 10 The Resource Consents team is driven by the regulatory management of the Resource Management Act 1991 and the District Plan (2GP). It processes applications for resource consent, provides advice to the public and consultants, undertakes a planning check of building consent applications and completed HAIL (Hazardous Activities and Industries List) searches and input to LIM applications.

OPERATING BUDGETS – 2025/26

- 11 The 2025/26 draft operating budget for Regulatory Services is \$22.404 million. This is an increase of \$1.127 million from the 2024/25 year. The following sections explain the revenue and expenditure and any changes from the previous year.
- 12 Parking Services has increased operating expenditure compared to the 2024/25 year, as this includes the first year of the licence plate recognition (LPR) system for parking enforcement. The increase in costs is expected to be at least recovered from increased tickets issued from the new LPR system.
- 13 LPR is used to automatically read motor vehicle number plates with the use of fixed or mobile LPR cameras. The aim from 1 July 2025 is to have two vehicles mounted with LPR cameras. This is expected to deliver significant improvement to the health and safety of parking officers, to parking access in the city, as well as to enforcement efficiency and data reporting.

Revenue

Rates

- 14 Rates revenue is \$6.046 million. This is an increase of \$166k from the 2024/25 year.

External revenue

- 15 Total external revenue is \$15.930 million. This is an increase of \$954k from the 2024/25 year. The increase comprises:
- Animal Services \$29k increase, in line with fee increases.
 - Building Services \$96k increase, in line with fee increases.
 - Parking Services (Enforcement) revenue \$734k increased, mainly due to \$600k from increased Parking Infringement fees (from 1 October 2024) and \$134k from a 10% increase in the number of tickets issued with the LPR system. The 10% increase is a conservative estimate.
 - Resource Consents \$106k increase, in line with fee increases.

Expenditure

Personnel costs

- 16 Personnel costs are \$13.344 million. This is an increase of \$336k from the 2024/25 year. An explanation of changes to personnel costs are discussed in detail in the Chief Executive Overview Report that is on the agenda.

Occupancy costs

- 17 Occupancy costs are \$311k. This is an increase of \$39k due to the increase in insurance premiums from the 2024/25 year.

Consumables and general

- 18 Consumables and general costs are \$1.804 million. This is an increase of \$528k from the 2024/25 year, due mainly to \$506k from increased costs from Parking Services (enforcement) for:
- Court Lodgements \$278k (Ministry of Justice lodgement fee increased 83% from \$26.08 to \$47.83 per infringement from 1 October 2024).
 - Debt Collection agency fee of \$50k not previously budgeted.
 - Licence plate recognition costs of \$178k (software licence fees and charges \$60k, postage \$78k and one off \$40k implementation cost.)

Internal charges

- 19 Internal charge costs are \$6.140 million. This is an increase of \$212k, 3.6%, due to increases in Business Information Services, Administration, Property and Fleet charges.

BUDGET TRADEOFFS

- 20 There have been no identified significant budget tradeoffs for the Regulatory activity. Any cost escalations have been managed through finding savings elsewhere within the activity budget, which has not materially changed the operating level of service.

FEES AND CHARGES – 2025/26

- 21 A number of fees and charges within the Regulatory activity are set by legislation, such as alcohol licensing fees, and building infringement offences fees.
- 22 Fees and charges for Animal Services, Building Services, Environmental Health and Resource Consents have in the majority increased by 4%-7% to reflect increased costs.
- 23 Parking Services (Enforcement) fees are set by regulation by the Ministry of Transport. Increases to parking infringement and towage fees came into effect on 1 October 2024.

OPERATING BUDGETS – YEARS 2-9

- 24 The 2025/26 operating budget has been inflation adjusted for years two to nine. Explanations of any further variations are explained below.
- 25 Provision has been made for the bi-annual compliance audits of \$50k. Costs are included for the year one budget and occur every second year thereafter.

ZERO CARBON

- 26 The draft operating budget for Regulatory Services is unlikely to materially affect city or DCC emissions.

Signatories

Author:	Cazna Savell - Animal Services Team Leader Kevin Mechen - Alcohol, Psychoactive Substances and Gambling Advisor
Authoriser:	Paul Henderson - General Manager Customer and Regulatory (Acting)

Attachments

	Title	Page
A	Draft Operating Budget 2025/26 (year 1)	
B	Draft Operating Budget 2025-34 (9 years)	
C	Draft Funding Impact Statement 2028-34 (9 years)	
D	Draft fees and charges 2025/26	
E	Schedule B - building consents	

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities and promotes the social, economic, environmental and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Waters Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Development Strategy	✓	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	✓	<input type="checkbox"/>	<input type="checkbox"/>

Regulatory Services activities contribute primarily to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The adoption of Te Taki Haruru – Māori Strategic Framework signals Council's commitment to mana whenua and to its obligations under the Treaty of Waitangi. Mana whenua and Mataawaka will have the opportunity to engage in the 9 year plan consultation process.

Sustainability

Regulatory Services activities take into account the Council's approach to sustainability.

Zero carbon

The draft operating budget for Regulatory Services is unlikely to materially affect city or DCC emissions.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides draft budgets for Regulatory Services to include in the 9 year plan.

Financial considerations

Financial considerations are detailed in this report.

Significance

The draft budgets are included in the development of the 9 year plan 2025-34, which is consulted on using the special consultative procedure.

Engagement – external

There has been no external engagement in developing the draft budgets for Regulatory Services.

Engagement - internal

Councillors and staff from across council have been involved in development of the draft budgets.

SUMMARY OF CONSIDERATIONS

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Project identified in Community Board plans have been considered in the development of the draft budgets. Community Boards will be consulted on the 9 year plan 2025-34.

Regulatory Services
**Income Statement
for the Year Ended 30 June 2026**

Actual 2024 \$000	Approved Budget 2025 \$000	Draft Budget 2026 \$000	Budget Inc (Dec) \$000	Budget Inc (Dec) %
Revenue				
6,019 Rates revenue	5,880	6,046	166	3%
13,331 External revenue	14,976	15,930	954	6%
- Grants and subsidies revenue	-	-	-	-
- Development contributions revenue	-	-	-	-
- Vested assets	-	-	-	-
358 Internal revenue	421	428	7	2%
19,708 Total revenue	21,277	22,404	1,127	5%
Expenditure				
12,640 Personnel costs	13,008	13,344	336	3%
637 Operations and maintenance	778	786	8	1%
435 Occupancy costs	272	311	39	14%
1,393 Consumables and general	1,276	1,804	528	41%
- Grants and subsidies	-	-	-	-
5,720 Internal charges	5,928	6,140	212	4%
12 Depreciation and amortisation	15	19	4	27%
- Interest	-	-	-	-
20,837 Total expenditure	21,277	22,404	1,127	5%
(1,129) Net surplus/(deficit)	-	-	-	-
Expenditure by Activity				
10,074 Building Services	10,281	10,542	261	3%
3,972 Compliance Solutions	4,113	4,222	109	3%
2,639 Parking Services (Enforcement)	2,757	3,274	517	19%
4,152 Resource Consents	4,126	4,366	240	6%
20,837 Total expenditure	21,277	22,404	1,127	5%

Regulatory Services
**Income Statement
for the Years Ended 30 June 2025 - 2034**

Actual		Approved Budget 2025 \$000	Draft Budget 2026 \$000	Draft Budget 2027 \$000	Draft Budget 2028 \$000	Draft Budget 2029 \$000	Draft Budget 2030 \$000	Draft Budget 2031 \$000	Draft Budget 2032 \$000	Draft Budget 2033 \$000	Draft Budget 2034 \$000
2024											
\$000		\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Revenue											
6,019	Rates revenue	5,880	6,046	6,235	6,535	6,718	7,011	7,174	7,460	7,628	7,913
13,331	External revenue	14,976	15,930	16,315	16,673	17,013	17,347	17,675	17,997	18,310	18,630
	- Grants and subsidies revenue	-	-	-	-	-	-	-	-	-	-
	- Development contributions revenue	-	-	-	-	-	-	-	-	-	-
	- Vested assets	-	-	-	-	-	-	-	-	-	-
358	Internal revenue	421	428	440	452	464	475	486	496	507	517
19,708	Total revenue	21,277	22,404	22,990	23,660	24,195	24,833	25,335	25,953	26,445	27,060
Expenditure											
12,640	Personnel costs	13,008	13,344	13,741	14,110	14,462	14,807	15,147	15,480	15,805	16,137
637	Operations and maintenance	778	786	810	831	852	873	893	912	932	951
435	Occupancy costs	272	311	320	329	337	345	353	361	369	377
1,393	Consumables and general	1,276	1,804	1,765	1,866	1,858	1,958	1,946	2,047	2,031	2,134
	- Grants and subsidies	-	-	-	-	-	-	-	-	-	-
5,720	Internal charges	5,928	6,140	6,324	6,495	6,657	6,817	6,974	7,127	7,277	7,430
12	Depreciation and amortisation	15	19	30	29	29	33	22	26	31	31
	- Interest	-	-	-	-	-	-	-	-	-	-
20,837	Total expenditure	21,277	22,404	22,990	23,660	24,195	24,833	25,335	25,953	26,445	27,060
(1,129)	Net surplus/(deficit)	-	-	-	-	-	-	-	-	-	-
Expenditure by Activity											
10,074	Building Services	10,281	10,542	10,803	11,147	11,369	11,698	11,910	12,228	12,428	12,749
3,972	Compliance Solutions	4,113	4,222	4,359	4,477	4,586	4,697	4,795	4,903	5,009	5,114
2,639	Parking Services (Enforcement)	2,757	3,274	3,331	3,418	3,506	3,591	3,672	3,754	3,834	3,914
4,152	Resource Consents	4,126	4,366	4,497	4,618	4,734	4,847	4,958	5,068	5,174	5,283
20,837	Total expenditure	21,277	22,404	22,990	23,660	24,195	24,833	25,335	25,953	26,445	27,060

Dunedin City Council

Funding Impact Statement
for the Years Ended 30 June 2025 - 2034 for Regulatory Services

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Actual	Annual Plan	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Sources of operating funding										
6,019 General rates, uniform annual general charges, rates penalties	5,880	6,047	6,235	6,535	6,718	7,011	7,174	7,460	7,628	7,913
- Targeted rates	-	-	-	-	-	-	-	-	-	-
- Subsidies and grants for operating purposes	-	-	-	-	-	-	-	-	-	-
11,013 Fees and charges	12,574	12,774	13,157	13,513	13,850	14,183	14,509	14,828	15,140	15,458
358 Internal charges and overheads recovered	421	428	440	452	464	475	486	496	507	517
2,318 Local authorities fuel tax, fines, infringement fees, and other receipts	2,401	3,155	3,158	3,160	3,162	3,164	3,166	3,168	3,170	3,172
19,708 Total operating funding	21,276	22,404	22,990	23,660	24,194	24,833	25,335	25,952	26,445	27,060
Application of operating funding										
15,106 Payments to staff and suppliers	15,335	16,245	16,637	17,137	17,509	17,984	18,340	18,801	19,136	19,599
- Finance costs	-	-	-	-	-	-	-	-	-	-
5,720 Internal charges and overheads applied	5,928	6,140	6,324	6,495	6,657	6,817	6,974	7,127	7,277	7,430
- Other operating funding applications	-	-	-	-	-	-	-	-	-	-
20,826 Total application of operating funding	21,263	22,385	22,961	23,632	24,166	24,801	25,314	25,928	26,413	27,029
(1,118) Surplus/(deficit) of operating funding	13	19	29	28	28	32	21	24	32	31
Sources of capital funding										
- Subsidies and grants for capital expenditure	-	-	-	-	-	-	-	-	-	-
- Development and financial contributions	-	-	-	-	-	-	-	-	-	-
- Increase/(decrease) in debt	-	-	-	-	-	-	-	-	-	-
- Gross proceeds from sale of assets	-	-	-	-	-	-	-	-	-	-
- Lump sum contributions	-	-	-	-	-	-	-	-	-	-
- Other dedicated capital funding	-	-	-	-	-	-	-	-	-	-
- Total sources of capital funding	-	-	-	-	-	-	-	-	-	-
Application of capital funding										
Capital expenditure										
- to meet additional demand	-	-	-	-	-	-	-	-	-	-
- to improve the level of service	-	-	-	-	-	-	-	-	-	-
91 - to replace existing assets	50	5	-	17	22	6	18	35	14	14
- Increase/(decrease) in reserves	-	-	-	-	-	-	-	-	-	-
(1,209) Increase/(decrease) of investments	(37)	14	29	11	6	26	3	(11)	18	17
(1,118) Total application of capital funding	13	19	29	28	28	32	21	24	32	31
1,118 Surplus/(deficit) of capital funding	(13)	(19)	(29)	(28)	(28)	(32)	(21)	(24)	(32)	(31)
- Funding balance	-	-	-	-	-	-	-	-	-	-

9 year plan grouping - Regulatory Services

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Alcohol licensing				
Licence Annual Fee				
Licence annual fee – high risk	1,035.00	1,035.00	0.00	0.0%
Licence annual fee – low risk	391.00	391.00	0.00	0.0%
Licence annual fee – medium risk	632.50	632.50	0.00	0.0%
Licence annual fee – very high risk	1,437.50	1,437.50	0.00	0.0%
Licence annual fee – very low risk	161.00	161.00	0.00	0.0%
Licence Application				
Licence application – high risk	1,023.50	1,023.50	0.00	0.0%
Licence application – low risk	609.50	609.50	0.00	0.0%
Licence application – medium risk	816.50	816.50	0.00	0.0%
Licence application – very high risk	1,207.50	1,207.50	0.00	0.0%
Licence application – very low risk	368.00	368.00	0.00	0.0%
Other Fees				
Extract from Record or Register	57.50	57.50	0.00	0.0%
Manager's Certificate application/renewal	316.25	316.25	0.00	0.0%
Permanent Club Charter Fee	632.50	632.50	0.00	0.0%
Special Licence				
Special Licence – all other occasions including large events	575.00	575.00	0.00	0.0%
Special Licence – small event with one to two events on licence	63.25	63.25	0.00	0.0%
Special Licence – small events with three to 12 events on the licence or one to three medium size events on one licence	207.00	207.00	0.00	0.0%
Temporary Licence				
Temporary Authority on/off licences	296.70	296.70	0.00	0.0%
Temporary Licence during repairs, etc. (Section 29(1)(j))	296.70	296.70	0.00	0.0%
Animal Services				
Daily Sustenance Charge				
Asses, Mules, Pigs Daily Sustenance Charge	4.00	10.00	6.00	150.0%
Horses, Cattle, Deer Daily Sustenance Charge	8.00	10.00	2.00	25.0%
Sheep, Goats and Poultry Daily Sustenance Charge	3.00	10.00	7.00	233.3%
Dog Registration				
Dangerous Dogs Registration Fee	172.50	184.50	12.00	7.0%
Non-working Dogs Registration Fee	115.00	123.00	8.00	7.0%
Responsible Dog Owner Registration Fee	64.00	68.00	4.00	6.3%
Special Aid Dog Registration Fee	0.00	0.00	0.00	0.0%
Working Dogs (1st dog) Registration Fee	56.00	60.00	4.00	7.1%
Working Dogs (2nd dog) Registration Fee	29.00	31.00	2.00	6.9%
Working Dogs (3rd and subsequent dogs) Registration Fee	29.00	31.00	2.00	6.9%
Driving Charges				
Staff Cost (per hour)	91.00	96.00	5.00	5.5%
Vehicles per km (minimum charge of \$5.00)	2.10	2.25	0.15	7.1%
Impounding - Dogs				
Advertisement	12.00	12.00	0.00	0.0%
After Hours Impounding	168.00	175.00	7.00	4.2%
Boarding Fee Per Day	26.00	26.00	0.00	0.0%
First Impounding	125.00	130.00	5.00	4.0%
Notification	4.00	4.00	0.00	0.0%
Second Impounding (& subsequent impoundings)	168.00	175.00	7.00	4.2%
Impounding - Other Animals				
Horses, Asses, Mules, Cattle and Deer	100.00	105.00	5.00	5.0%
Sheep, Goats, Pigs and Poultry	30.00	31.00	1.00	3.3%
Infringement Offences and Fees (set by Dog Control Act 1996)				
Allowing dog known to be dangerous to be at large unmuzzled or unleashed (section 62(4))	300.00	300.00	0.00	0.0%

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Failure or refusal to supply information or wilfully providing false particulars (section 19(2))	750.00	750.00	0.00	0.0%
Failure to advise change of address (section 49(4))	100.00	100.00	0.00	0.0%
Failure to advise change of dog ownership (section 48 (3))	100.00	100.00	0.00	0.0%
Failure to carry leash in public (section 54A)	100.00	100.00	0.00	0.0%
Failure to comply with any bylaw authorised by (section 20(5))	300.00	300.00	0.00	0.0%
Failure to comply with effects of classification of dog as dangerous dog (section 32(2))	300.00	300.00	0.00	0.0%
Failure to comply with effects of classification of dog as menacing dog (section 33E(2))	300.00	300.00	0.00	0.0%
Failure to comply with effects of disqualification authorised by (section 28(5))	750.00	750.00	0.00	0.0%
Failure to implant microchip transponder in dog (section 36A(6))	300.00	300.00	0.00	0.0%
Failure to keep dog controlled or confined (section 52A)	200.00	200.00	0.00	0.0%
Failure to keep dog under control (section 53(1))	200.00	200.00	0.00	0.0%
Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise (section 54(2))	300.00	300.00	0.00	0.0%
Failure to register dog (section 42)	300.00	300.00	0.00	0.0%
Failure to supply information or wilfully providing false particulars about dog (section 19A(2))	750.00	750.00	0.00	0.0%
False statement relating to registration (section 41)	750.00	750.00	0.00	0.0%
Fraudulent procurement or attempt to procure replacement registration label or disc (section 46(4))	500.00	500.00	0.00	0.0%
Fraudulent sale or transfer of dangerous dog (section 32(4))	500.00	500.00	0.00	0.0%
Removal, swapping or counterfeiting of registration label or disc (section 51(1))	500.00	500.00	0.00	0.0%
Wilful obstruction of Dog Control Officer or Ranger (section 18)	750.00	750.00	0.00	0.0%
Late Fee Penalty (50% of full fee)				
Dangerous Dogs Late Fee Penalty	86.25	92.25	6.00	7.0%
Non-working Dogs Late Fee Penalty	57.50	61.50	4.00	7.0%
Responsible Dog Owner Late Fee Penalty	32.00	34.00	2.00	6.3%
Special Aid Dog Late Fee Penalty	0.00	0.00	0.00	0.0%
Working Dogs (1st dog) Late Fee Penalty	28.00	30.00	2.00	7.1%
Working Dogs (2nd dog) Late Fee Penalty	14.50	15.50	1.00	6.9%
Working Dogs (3rd and subsequent dogs) Late Fee Penalty	14.50	15.50	1.00	6.9%
Other Fees				
Adoption fee	208.00	215.00	7.00	3.4%
Collars	12.00	25.00	13.00	108.3%
Dog Euthanised Fee	164.00	250.00	86.00	52.4%
Long Life Tag (round 25x25mm)	1.20	1.20	0.00	0.0%
Microchip Implanting	46.00	48.00	2.00	4.3%
Permit to have public charge 7 or more dogs	0.00	90.00	90.00	
Permit to keep more than one dog	90.00	90.00	0.00	0.0%
Poo Bags (sold in bundles of 10 rolls)	15.00	15.00	0.00	0.0%
Rebate for Neutering/Spaying	10.00	10.00	0.00	0.0%
Responsible Dog Owner Site Visit	49.00	49.00	0.00	0.0%
Withdrawal of Infringement Fee	34.00	55.00	21.00	61.8%
Penal rates charged for Statutory Holidays and Overtime Stock Control on State Highways				
Hourly rate (including standby allowance)	91.00	94.00	3.00	3.3%
Vehicle charge per km	2.10	2.25	0.15	7.1%
Building Services				
Allanton – New Wastewater Reticulated Services				
Capital Joining Fee Pressure Sewer System	10,500.00	10,500.00	0.00	0.0%
Installation Fees will vary according to the market rate at the time of purchase of pump unit, chamber, control panel and ancillary equipment for that property. The fee will be quoted by 3 Waters on application				
Amusement Device (set by Amusement Device Regulations 1978)				
Each additional device for first seven days or part thereof – same owner	2.30	2.30	0.00	0.0%
For each device \$1.15 GST inclusive for a further seven days or part thereof	1.15	1.15	0.00	0.0%
One amusement device, for the first seven days or part thereof	11.50	11.50	0.00	0.0%
Building Application Costs				

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Costs payable are made up of a number of components including checking, processing, administration costs and an assumed number of inspections. Code compliance certificates are additional. Further charges may also apply				
Building Compliance Certificate - Sale and Supply of Alcohol Act 2012				
Application for Building Compliance Certificate Sale and Supply of Alcohol Act fee	352.50	375.00	22.50	6.4%
Building Consent – Free Charges				
Eco-design advisor service - Free	0.00	0.00	0.00	
Insulation (stand alone) building work - Free from DCC fees	0.00	0.00	0.00	
Seismic (stand alone) building work - Free from DCC fees	0.00	0.00	0.00	
Solar (stand alone) building work - Free from DCC fees	0.00	0.00	0.00	
Building Consent – General Charges				
Administration charges (hourly rate)	125.00	130.00	5.00	4.0%
Administration cost for lapsing or withdrawing building consent application	125.00	130.00	5.00	4.0%
Administration costs for change of debtor request (hourly rate)	0.00	130.00	130.00	
Administration costs to rectify incorrect CCC related submitted documentation (hourly rate)	0.00	130.00	130.00	
Administration costs to transfer building consent owner (hourly rate)	125.00	130.00	5.00	4.0%
Application for exemption for Earthquake Prone Buildings (2 hours, then hourly thereafter)	500.00	530.00	30.00	6.0%
Assessment of information relating to buildings Earthquake Prone status (2 hours, then hourly thereafter)	500.00	530.00	30.00	6.0%
Building on land (commercial) subject to natural hazards (\$71 – \$74) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	230.00	245.00	15.00	6.5%
Building on land (residential) subject to natural hazards (\$71 – \$74) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	220.00	230.00	10.00	4.5%
Change of Use Consideration if no building work required - Commercial (hourly rate, minimum 1 hour charge)	230.00	245.00	15.00	6.5%
Change of Use Consideration if no building work required - Residential (hourly rate, minimum 1 hour charge)	220.00	230.00	10.00	4.5%
Checking building consent applications charges (hourly rate)	160.00	165.00	5.00	3.1%
Construction of building (commercial) on two or more allotments (\$75–\$83) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	230.00	245.00	15.00	6.5%
Construction of building (residential) on two or more allotments (\$75–\$83) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	220.00	230.00	10.00	4.5%
Conversion of hard copy application to digital application (hourly rate)	220.00	230.00	10.00	4.5%
Earthquake Prone Building assessment extensions (1/2 hr then hourly thereafter)	125.00	132.50	7.50	6.0%
Front Counter Advice 15 minutes free then hourly rate thereafter	220.00	230.00	10.00	4.5%
Functions Relating to Dangerous, Affected or Insanitary Buildings - Commercial (hourly rate)	235.00	250.00	15.00	6.4%
Functions Relating to Dangerous, Affected or Insanitary Buildings - Residential (hourly rate)	225.00	235.00	10.00	4.4%
Functions Relating to Earthquake-Prone Buildings (hourly rate)	250.00	265.00	15.00	6.0%
Inspection charges - Commercial (hourly rate, minimum 1 hour charge thereafter each 15 mins)	235.00	250.00	15.00	6.4%
Inspection charges - Residential (hourly rate, minimum 1 hour charge thereafter each 15 mins)	225.00	235.00	10.00	4.4%
Inspections after hours (hourly rate, minimum 1 hour charge thereafter each 15 mins)	352.50	375.00	22.50	6.4%
Marquees for community/not for profit organisations	400.00	400.00	0.00	0.0%
Minor Plan Variation fee - Commercial (hourly rate)	230.00	245.00	15.00	6.5%
Minor Plan Variation fee - Residential (hourly rate)	220.00	230.00	10.00	4.5%
Non Commercial Fast Track Code Compliance Certificates (hourly rate, minimum 1 hour charge)	225.00	235.00	10.00	4.4%
Pre-Application Meetings - (Commercial) Building Consent Officer (hourly rate)	230.00	245.00	15.00	6.5%
Pre-Application Meetings - (Residential) Building Consent Officer (hourly rate)	220.00	230.00	10.00	4.5%
Processing charges - Commercial (hourly rate)	230.00	245.00	15.00	6.5%
Processing charges - Residential (hourly rate)	220.00	230.00	10.00	4.5%
Producer Statement Authors Registration fee (includes 3 year renewal fee)	150.00	150.00	0.00	0.0%
Producer Statement Authors renewal fee (3 years)	150.00	150.00	0.00	0.0%
Residential Pool Barrier Inspections (hourly rate, minimum 1 hour charge)	225.00	235.00	10.00	4.4%
Same day inspection fee cancellation - Commercial	235.00	250.00	15.00	6.4%
Same day inspection fee cancellation - Residential	225.00	235.00	10.00	4.4%

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Senior Officer/Team Leader/Principal Advisor/Manager advice (hourly rate)	250.00	265.00	15.00	6.0%
Discretionary Exemption to Building Consent application under Schedule 1, Clause 2 (Residential) (hourly rate, minimum 1 hour charge)	250.00	265.00	15.00	6.0%
Discretionary Exemption to Building Consent application under Schedule 1, Clause 2 (Commercial) (if complex, further hourly rates may apply).	0.00	530.00	530.00	
Notice to Fix (NTF) preparation and monitoring fee - Residential (hourly rate, minimum 1 hour charge)	225.00	235.00	10.00	4.4%
Notice to Fix (NTF) preparation and monitoring fee - Commercial (hourly rate, minimum 1 hour charge)	235.00	250.00	15.00	6.4%
Building Consent Application - Residential (estimates)				
As per schedule B				
Building Consent Application - Commercial (estimates)				
As per schedule B				
Building Consent Lists (Electronic Only)				
Annual Subscription	355.00	355.00	0.00	0.0%
Monthly Subscription	36.00	36.00	0.00	0.0%
Report – Monthly Subscription (Generated Weekly)	60.00	60.00	0.00	0.0%
Building Infringement Offences and Fees (set by Building Act 2004)				
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	1,000.00	1,000.00	0.00	0.0%
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	1,000.00	1,000.00	0.00	0.0%
Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work (section 42)	500.00	500.00	0.00	0.0%
Failing to complete seismic work by deadline (section 133AU(1))	1,000.00	1,000.00	0.00	0.0%
Failing to comply with a notice to fix in relation to means of restricting access to a residential pool (section 168(1AA))	500.00	500.00	0.00	0.0%
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous or insanitary building (section 124)	1,000.00	1,000.00	0.00	0.0%
Failing to comply with any other notice to fix (section 168(1))	1,000.00	1,000.00	0.00	0.0%
Failing to comply with requirement to attach EPB notice or EPB exemption notice (section 133AU(2))	1,000.00	1,000.00	0.00	0.0%
Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	1,000.00	1,000.00	0.00	0.0%
Failing to comply with the requirement to obtain a compliance schedule (section 101)	250.00	250.00	0.00	0.0%
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	1,000.00	1,000.00	0.00	0.0%
Failing to have a written contract as prescribed (section 362F(4))	500.00	500.00	0.00	0.0%
Failing to provide prescribed checklist (section 362D(4))	500.00	500.00	0.00	0.0%
Failing to provide prescribed disclosure information (section 362D(4))	500.00	500.00	0.00	0.0%
Failing to provide prescribed information or documentation to specified persons (section 362T(4))	500.00	500.00	0.00	0.0%
Failing to supply territorial authority with a building warrant of fitness (section 108(5)(aa))	1,000.00	1,000.00	0.00	0.0%
Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority (section 133AU(3))	1,000.00	1,000.00	0.00	0.0%
Importing building products into New Zealand for the purpose of supply without complying with prescribed information requirements (section 362VB(2)(d))	1,000.00	1,000.00	0.00	0.0%
Licensed building practitioner carrying out restricted building work without appropriate licence (section 85(2)(a))	500.00	500.00	0.00	0.0%
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	500.00	500.00	0.00	0.0%
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	500.00	500.00	0.00	0.0%
Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1))	750.00	750.00	0.00	0.0%
Supplying a pool product without an approved notice (section 162E)	500.00	500.00	0.00	0.0%
Supplying, offering to supply, or advertising the supply of building products in New Zealand without complying with prescribed information requirements (section 362VB(2)(a) to (c))	1,000.00	1,000.00	0.00	0.0%

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128A(2))	2,000.00	2,000.00	0.00	0.0%
Using or occupying an earthquake-prone building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 133AU(5))	2,000.00	2,000.00	0.00	0.0%
Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	1,500.00	1,500.00	0.00	0.0%
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	2,000.00	2,000.00	0.00	0.0%
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	1,500.00	1,500.00	0.00	0.0%
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	500.00	500.00	0.00	0.0%
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	500.00	500.00	0.00	0.0%
Building Warrant of Fitness (BWOFF)				
BWOFF Administration fee (hourly rate)	0.00	130.00	130.00	
BWOFF Inspection fee and/or Audit fee (hourly rate, minimum 1 hour charge thereafter each 15 mins)	235.00	250.00	15.00	6.4%
Copy of Compliance Schedule	40.00	40.00	0.00	0.0%
Issue new or amended Compliance Schedule (hourly rate)	235.00	250.00	15.00	6.4%
BWOFF Annual Return fee	235.00	250.00	15.00	6.4%
BWOFF Annual Return fee and Form 12	242.50	255.00	12.50	5.2%
Certificate for Public Use				
Certificate for Public Use amendments (hourly rate, minimum 1 hour charge) (If complex, further hourly rates may apply).	235.00	250.00	15.00	6.4%
Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months) (If complex, further hourly rates may apply)	587.50	625.00	37.50	6.4%
Certificate for Public Use Inspection Charge (hourly rate, minimum 1 hour charge)	235.00	250.00	15.00	6.4%
Renewal of Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	1,292.50	1,375.00	82.50	6.4%
Certificate of Acceptance				
Certificate of Acceptance Application Fee - Commercial (All fees and levies associated with building consent applications will also apply.) Not charged when building works have been undertaken under urgency section 41(1)(c)	705.00	750.00	45.00	6.4%
Certificate of Acceptance Application Fee - Residential (All fees and levies associated with building consent applications will also apply.) Not charged when building works have been undertaken under urgency section 41(1)(c)	675.00	705.00	30.00	4.4%
Code Compliance Certificate				
Code Compliance Certificate Refusal - Inspection and admin hourly rates apply				
Commercial (C3 with value of work over \$500,000) (If complex, further hourly rates may apply).	940.00	1,000.00	60.00	6.4%
Commercial (C1 & C2 category & multi storey apartments & C3 with value below \$500,000) (If complex, further hourly rates may apply).	470.00	500.00	30.00	6.4%
Commercial Marquee	117.50	125.00	7.50	6.4%
Residential minor work/accessory buildings and alterations	225.00	235.00	10.00	4.4%
Residential new building (multi-level)	450.00	470.00	20.00	4.4%
Residential new building (single level)	337.50	352.50	15.00	4.4%
Solid fuel burners & residential minor building/plumbing work	112.50	117.50	5.00	4.4%
Code Compliance Certificate (Older Consents)				
Code compliance certificate fee for building consents (commercial) over 5 years old from the date it was issued. (Additional Inspection fees at hourly rates apply)	470.00	500.00	30.00	6.4%
Code compliance certificate fee for building consents (residential) over 5 years old from the date it was issued. (Additional Inspection fees at hourly rates apply)	450.00	470.00	20.00	4.4%
Disbursements – Copies of Plans and Records				
A3 and A4	1.00	1.00	0.00	0.0%
A3 and A4 – Electronic Copy (hourly rate)	125.00	130.00	5.00	4.0%
Record of Title	50.00	50.00	0.00	0.0%

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Levies				
BCA Accreditation Levy payable on all building consent applications including amended and staged applications (\$0.50 per \$1,000 of building work, minimum fee \$10 - Non-refundable)	0.50	0.50	0.00	0.0%
BRANZ Building Research Levy - Projects at and over \$20,000 (\$1.00 per \$1,000 of building work)				
MBIE Building Levy - Projects at and over \$65,000 (\$1.75 per \$1,000 of building work)				
Plan Request				
Commercial Searches hourly rate, min 1 hour- plus \$1.00 per page photocopy	125.00	130.00	5.00	4.0%
Copy of Consent Documents required for inspections plus \$1.00 per page photocopy	62.50	65.00	2.50	4.0%
Faxing/Postage (additional to minimum charge)	2.00	2.00	0.00	0.0%
Hourly rate	125.00	130.00	5.00	4.0%
Note: Plans and records sent electronically will be charged at the hourly rate rather than per page for collation				
Residential Searches hourly rate, min 1 hour - plus \$1.00 per page photocopy	125.00	130.00	5.00	4.0%
Residential Building and Structural Plans plus \$1.00 per page photocopy	62.50	65.00	2.50	4.0%
Residential Plumbing and Drainage Plans plus \$1.00 per page photocopy	62.50	65.00	2.50	4.0%
Private Foul and Stormwater Drain in Common				
Application for Private Foul and Stormwater Drain in Common	220.00	230.00	10.00	4.5%
Disconnection notification from drain-in-common filing fee	93.75	97.50	3.75	4.0%
Plus joining fee for each party	97.00	97.00	0.00	0.0%
Property Reports/Documents for Filing on Council Records				
Submit Independent Building Report for filing on Council records (Safe and Sanitary Report)	250.00	265.00	15.00	6.0%
Submit property related document for filing on Council record	93.75	97.50	3.75	4.0%
Submit Schedule 1 Exempt Building Work notification	93.75	97.50	3.75	4.0%
Sewer Connections – Foul and Stormwater				
Connection fee greater than 150mm diameter (Sewer Connections – per connection) - as quoted by 3 Waters on application				
Seal Off - DCC contractor to excavate	1,770.00	1,860.00	90.00	5.1%
Seal Off - Drain layer to excavate	270.00	285.00	15.00	5.6%
Standard Connection fee 100mm diameter (Sewer Connections – per connection)	590.00	620.00	30.00	5.1%
Standard Connection fee 150mm diameter (Sewer Connections – per connection)	860.00	905.00	45.00	5.2%
Environmental Health				
Food Premises				
Additional verification - fixed fee	250.00	265.00	15.00	6.0%
Fee for cancelled verification - fixed fee	250.00	265.00	15.00	6.0%
Food Control Plan Mentoring session - fixed fee	250.00	265.00	15.00	6.0%
Initial Registration – fixed fee	250.00	265.00	15.00	6.0%
Registration – renewal, fixed fee	95.00	100.00	5.00	5.3%
Infringement Offences and Fees (set by Food Regulations 2015)				
Failing to ensure that a food business that is subject to a national programme is registered with the appropriate authority ss 79, 240(2)	450.00	450.00	0.00	0.0%
Failing to register a food control plan or to ensure that a food control plan is registered with the appropriate authority ss48, 240 (2)	450.00	450.00	0.00	0.0%
Infringement Offences and Fees (set by Resource Management (Infringement Offences) Regulations 1999)				
Contravention of an abatement notice for an unreasonable noise (other than a notice under section 322(1)(c))	750.00	750.00	0.00	0.0%
Contravention of an excessive noise direction under section 327	500.00	500.00	0.00	0.0%
Contravention of Section 22 (failure to provide certain information to an enforcement officer)	300.00	300.00	0.00	0.0%
Contravention of Section 9 (restrictions of use of land)	300.00	300.00	0.00	0.0%
Noise Control				

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Excessive noise equipment seizure fine	300.00	300.00	0.00	0.0%
Noise consultancy and survey work fee (per hour)	250.00	260.00	10.00	4.0%
Other Premises				
Beauticians	274.00	284.00	10.00	3.6%
Beauticians as secondary business	95.00	98.00	3.00	3.2%
Camping Grounds - fixed fee	274.00	284.00	10.00	3.6%
Funeral Directors - fixed fee	274.00	284.00	10.00	3.6%
Hairdressers' Salons - fixed fee	274.00	284.00	10.00	3.6%
Mobile Trading Permit - fixed fee	55.00	57.00	2.00	3.6%
Monitoring, enforcement and additional visits - fixed fee	95.00	100.00	5.00	5.3%
Offensive Trades (site visit) - fixed fee	180.00	186.00	6.00	3.3%
Tattooist	274.00	284.00	10.00	3.6%
Out of District Verification				
Incidentals (actual costs for accommodation & meals)				
Mileage/km	0.82	0.88	0.06	7.3%
Travel Time (one off fee)	250.00	260.00	10.00	4.0%
Verification				
Class 1 -Verification, fixed fee	435.00	450.00	15.00	3.4%
Class 2 -Verification, new fixed fee	570.00	590.00	20.00	3.5%
Class 3 -Verification, fixed fee	685.00	710.00	25.00	3.6%
Class 4 -Verification, fixed fee	990.00	1,030.00	40.00	4.0%
Corrective Action Request remote sign off - new fixed fee	95.00	100.00	5.00	5.3%
Corrective Action Request sign off - fixed fee	250.00	255.00	5.00	2.0%
Parking Services (Enforcement)				
Abandoned Vehicle (Fees recovered from owner)				
Impound Fee - Abandoned Vehicle	555.00	555.00	0.00	0.0%
Storage (daily) - Abandoned Vehicle	20.00	20.00	0.00	0.0%
Unwanted Vehicle Removal - Abandoned Vehicle	51.00	51.00	0.00	0.0%
Authorised Vehicle Parking				
Authorised Vehicle Permit (annually)	37.00	50.00	13.00	35.1%
Replacement Permit	10.00	13.00	3.00	30.0%
Commercial Use of Footpaths (Permits)				
Display of Goods (annually)	111.00	114.00	3.00	2.7%
Impounding of sign or any other object (per item)	77.00	79.00	2.00	2.6%
Initial application fee	75.00	78.00	3.00	4.0%
Replacement Permit	10.00	13.00	3.00	30.0%
Signs, Screens, or any other object per item (annually)	44.00	45.00	1.00	2.3%
Table with up to a maximum of four chairs (annually)	220.00	223.00	3.00	1.4%
E-scooter Operator Fees				
Administration fee	500.00	500.00	0.00	0.0%
Fee per ride	0.15	0.15	0.00	0.0%
Fees specific to Dunedin				
Exceeded maximum stay in pay-by-plate in metered parking space - Dunedin	20.00 - 97.00	20.00 - 97.00	0.00	0.0%
Exceeded maximum time for which parking fee had been paid - Dunedin	20.00 - 97.00	20.00 - 97.00	0.00	0.0%
Failed to activate pay-by-plate parking meter - Dunedin	40.00	70.00	30.00	75.0%
Parked in a resident's parking area – no permit displayed - Dunedin	70.00	70.00	0.00	0.0%
Parked in an authorised parking area when not authorised - Dunedin	70.00	70.00	0.00	0.0%
Parked in area restricted to motorcycles only - Dunedin	70.00	70.00	0.00	0.0%
Parked over limit line marking parking space - Dunedin	70.00	70.00	0.00	0.0%
Infringement Fees (set by Land Transport Act 1998)				
Displayed item likely to be mistaken for a motor vehicle license	200.00	200.00	0.00	0.0%
Displayed item likely to be mistaken for a motor vehicle license (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Displayed item likely to be mistaken for a Registration Plate	200.00	200.00	0.00	0.0%
Displayed item likely to be mistaken for a Registration Plate (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Displayed other than authorised motor vehicle license	200.00	200.00	0.00	0.0%
Displayed other than authorised motor vehicle license (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Displayed other than authorised registration plate	200.00	200.00	0.00	0.0%

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Displayed other than authorised registration plate (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Double parked	100.00	100.00	0.00	0.0%
Failing to display a red marker light on a GSV	255.00	255.00	0.00	0.0%
Failing to display current evidence of vehicle inspection (COF) (commercial or heavy)	1,200.00	1,200.00	0.00	0.0%
Failing to display current evidence of vehicle inspection (WOF) private vehicle	400.00	400.00	0.00	0.0%
Inconsiderate parking	100.00	100.00	0.00	0.0%
Incorrect kerb parking	40.00	70.00	30.00	75.0%
Left passenger service vehicle unattended in reserved stopping place	100.00	100.00	0.00	0.0%
Obscured or indistinguishable license label	200.00	200.00	0.00	0.0%
Obscured or indistinguishable license label (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Obscured or indistinguishable registration plate	200.00	200.00	0.00	0.0%
Obscured or indistinguishable registration plate (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Operated an unlicensed motor vehicle	200.00	200.00	0.00	0.0%
Operated an unregistered motor vehicle	200.00	200.00	0.00	0.0%
Parked a trailer on a road in excess of five days	100.00	100.00	0.00	0.0%
Parked a vehicle on or over a marking indicating the limits of a parking space	70.00	70.00	0.00	0.0%
Parked facing the wrong direction	70.00	70.00	0.00	0.0%
Parked in a prohibited area	70.00	70.00	0.00	0.0%
Parked in an area reserved for mobility card holders only	750.00	750.00	0.00	0.0%
Parked in an area reserved for motorcycles only	70.00	70.00	0.00	0.0%
Parked on a broken yellow line	100.00	100.00	0.00	0.0%
Parked on a bus stop or taxi stand	70.00	70.00	0.00	0.0%
Parked on a clearway	100.00	100.00	0.00	0.0%
Parked on a footpath or cycle path	70.00	70.00	0.00	0.0%
Parked on a Roadside grass plot, shrubs or flower bed	70.00	70.00	0.00	0.0%
Parked on or within 6m of a pedestrian crossing	100.00	100.00	0.00	0.0%
Parked over or within 1m of a vehicle entrance	70.00	70.00	0.00	0.0%
Parked unlawfully in a Pickup and Drop off area	70.00	70.00	0.00	0.0%
Parked within 6m of an intersection	100.00	100.00	0.00	0.0%
Parked within an intersection	100.00	100.00	0.00	0.0%
Registration Plates not affixed in prescribed manner	200.00	200.00	0.00	0.0%
Stopped, stood or parked a vehicle in a parking area reserved for the charging of electric vehicles when the vehicle was not an electric vehicle.	100.00	100.00	0.00	0.0%
Used a vehicle with exemption from continuous licensing	200.00	200.00	0.00	0.0%
Used a vehicle with exemption from continuous licensing (Body Corporate)	1,000.00	1,000.00	0.00	0.0%
Parked on or within 500 mm of a fire hydrant	70.00	70.00	0.00	0.0%
Parked on a Cycle Lane	70.00	70.00	0.00	0.0%
Parked in a reserved area reserved for hire or reward vehicles	100.00	100.00	0.00	0.0%
Other Permits				
Special Circumstances Permit	37.00	38.00	1.00	2.7%
Tour Operators Permit	37.00	38.00	1.00	2.7%
Skips and Containers (Permits)				
20 foot container (daily)	48.00	49.00	1.00	2.1%
40 foot container (daily)	94.00	95.00	1.00	1.1%
All zones except "Residential Zones" as defined in the Dunedin City District Plan: (daily) - Skips	48.00	49.00	1.00	2.1%
Monthly Charge (all zones) - Skips	702.00	710.00	8.00	1.1%
Temporary Parking Permit				
Non Return of Permit	28.00	29.00	1.00	3.6%
Temporary Parking Permit - no charge	0.00	0.00	0.00	
Towage (set by Transport (Towage Fees) Notice 2004)				
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	120.30	120.30	0.00	0.0%
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	90.20	90.20	0.00	0.0%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	343.70	343.70	0.00	0.0%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	223.40	223.40	0.00	0.0%
Resource Consents				
Consent Monitoring				

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Monitoring of activities subject to requirements of the HSNO Act (fixed fee)	300.00	335.00	35.00	11.7%
Reports, advice, and assessment commissioned by the Council - at cost				
Resource Consent monitoring fee for first visit (fixed fee when resource consent granted)	320.00	335.00	15.00	4.7%
Resource Consent monitoring fee for second visit (fixed fee when resource consent granted)	320.00	335.00	15.00	4.7%
Resource Consent monitoring fee for visits after the first two or where the complexity of the resource consent requires more tailored monitoring (per hour)				
State of the Environment monitoring fee (fixed fee)	130.00	140.00	10.00	7.7%
Terms of payment: Payment of additional fees are due within 20 working days of the invoice date or 20th of the month, whichever is the latest				
Designations/Heritage Orders/Plan Changes				
For Designations/Heritage Orders/Plan Changes (privately initiated) following payment of the relevant deposit, the Council may, at its discretion, invoice for the additional charges at cost on a monthly basis and may stop work on the application until such time as the relevant invoice has been paid				
Heritage order applications (deposit and additional charges at cost)	3,000.00	3,120.00	120.00	4.0%
Minor modifications (Section 181) (deposit and additional charges at cost)	1,000.00	1,040.00	40.00	4.0%
Notice of requirement for designations (Section 168) (deposit and additional charges at cost)	10,000.00	10,400.00	400.00	4.0%
Plan changes (privately initiated) (deposit and additional charges at cost)	30,000.00	31,200.00	1,200.00	4.0%
Uplifting designations - no charge	0.00	0.00		
Development Contributions				
Objections (Full cost recovery for commissioners, council staff and other support) (deposit)	500.00	520.00	20.00	4.0%
Remissions, unusual developments and deferral of payment (deposit)	500.00	520.00	20.00	4.0%
The Local Government Act provides for full cost recovery. Application costs that exceed the deposit will be subject to additional charges at the rates and disbursements set out in this schedule. For those applications that attract a fixed deposit, a receipt will be issued at the time of payment. A GST invoice will be issued at the completion of processing. Commissioners are selected and appointed independently of Council and their full costs will be recovered. The full development contribution must be paid before a RMA certificate will be issued.				
Disbursements				
Photocopying (per A4 copy) - at cost				
Postage - at cost				
Public notices - at cost				
Site inspections - at cost				
Site signs - at cost				
Vehicle usage (calculated on time basis (per min))	0.27	0.27	0.00	0.0%
Fees for Land Use Planning Activities				
Section 36(1) of the Resource Management Act 1991 enables the Council to charge a fixed deposit. Section 36(3) allows for additional fees to recover actual and reasonable costs in cases where the fixed deposit is inadequate. Application costs that exceed the deposit will be subject to additional charges at the rates and disbursements set out in the following schedules. For those applications that attract a fixed deposit, a receipt will be issued at the time of payment. A GST invoice will be issued at the completion of processing.				
Fees for Subdivision Activities				
Non-Notified Subdivision Consents (deposit)	2,750.00	2,860.00	110.00	4.0%
Hearing Costs				
Hearing up to 3 hours (fixed fee)	1,000.00	1,000.00	0.00	0.0%
Hearings over 3 hours (per day)	2,000.00	2,000.00	0.00	0.0%
Staff attendance at hearings – cost of staff attending hearing (charged at hourly rates). For resource consents, only the processing planner and specialist from another department will be charged. For all applications involving elected members attendance at hearings:				
Monitoring fees				

	2024/25 fees	2025/26 proposed fees	\$ change	% change
Monitoring fees will normally be charged at the time the consent is issued. The Council will recover additional costs from the consent holder for more than two inspection, or the complexity requires a more tailored process. Any additional monitoring costs will be charged when the monitoring has been carried out, at the specified hourly rate. Any use of a consultant specialist will be at cost.				
Non-Notified Land Use and Subdivision consent applications				
Land Use and Subdivisions: If the application is complex or significant, or specialist advice is needed, a higher deposit may be required.				
Non-Notified Land Use Consents				
Category A (no deposit)				
Category B (deposit)	1,080.00	1,120.00	40.00	3.7%
Category C (deposit)	1,850.00	1,920.00	70.00	3.8%
Non-Notified Land Use Consents - Category A Applications				
<ul style="list-style-type: none"> • Pruning work or removal of a significant tree identified in schedule A1.3; • Murals; • Replacing a roof of a significant building identified in schedule A1.1; • Earthquake strengthening affecting the protected part a building or structure identified in Schedule A1.1; • Restoration of a building or structure that has a Heritage New Zealand Pouhere Taonga Category 1 listing as detailed in Schedule A1.1; • Additions and alteration to the protected part of a building or structure identified in Schedule A1.1 that are required to achieve compliance with fire or access requirements of the Building Code. <p>Category A only applies to non-notified applications, except for a tree identified in Schedule A1.3 of the District Plan.</p>				
Non-Notified Land Use Consents - Category B Applications				
Rural or rural-residential zone accessory buildings, and Residential zone accessory buildings including carports and garages); Dwelling alterations including decks and pergolas resulting in minor breach of bulk and location performance standard where density of residential activity complies (except as covered by Category C); New dwellings where density of residential activity complies (except as covered by Category C); Signs except for permanent hoardings				
Non-Notified Land Use Consents - Category C Applications				
Retaining walls and/or Earthworks; Structures, which includes new dwellings and accessory buildings located in a Landscape Management Area or an Urban Landscape Conservation Area; New dwellings and dwelling alterations not covered by Category A or B; New buildings in a townscape/heritage precinct; Alteration to buildings located in a townscape/heritage precinct or to scheduled buildings not covered by Category A; Community support activities; Permanent hoarding signs; National Environmental Standard (Soil)				
Non-Notified resource consent applications				
All non-notified resource consent applications not provided for by other categories will be charged at the Category C rate (deposit and actual cost above the deposit)				
Non-Notified Subdivision consents applications				
All non-notified subdivision applications will be charged a deposit and actual cost above the deposit. Engineering, geotechnical and contamination input will be an additional fee that recovers actual cost.				
Notified Land Use Consents				
Limited Notified Land Use Consents (deposit)	6,200.00	6,450.00	250.00	4.0%
Publicly Notified Land Use Consents (deposit)	9,800.00	10,100.00	300.00	3.1%
Notified Subdivision Consents				
Limited Notified Subdivision Consents (deposit)	6,200.00	6,450.00	250.00	4.0%
Publicly Notified Subdivision Consents (deposit)	9,800.00	10,100.00	300.00	3.1%
Objections				

	2024/25 fees	2025/26 proposed fees	\$ change	% change
For objections under section 357A(1)(f) or (g), where a request is made for the objection to be considered by a hearings commissioner, there is a fixed deposit	900.00	940.00	40.00	4.4%
Other objections to decisions of resource consents (Section 357) and fees (Section 357B) - no fee	0.00	0.00		
Planning - Other Legislation				
Cancellation of building line restriction (Section 327A Local Government Act 1974) (deposit)	350.00	365.00	15.00	4.3%
Converting a cross lease into a fee simple (deposit)	330.00	345.00	15.00	4.5%
Overseas Investment Commission Certificate (deposit)	350.00	365.00	15.00	4.3%
Planning certificates for the sale of liquor (deposit)	290.00	305.00	15.00	5.2%
Right of way (Section 348 Local Government Act 1974) (deposit)	900.00	940.00	40.00	4.4%
Right of way application for sealing (Section 348 Local Government Act 1974)	260.00	270.00	10.00	3.8%
Pre-application meeting				
Pre-application meeting and advice will be charged at the hourly rate of staff involved (includes administration, research and assessment, meeting attendance, and providing advice). The cost will be recovered when a subsequent resource consent application is processed				
Processing Costs				
Administrative Officers (per hour)	108.00	114.00	6.00	5.6%
Associate Senior Planner (per hour)	188.00	195.00	7.00	3.7%
Compliance and Monitoring Officer (per hour)	138.00	143.00	5.00	3.6%
Development contributions officer (per hour)	138.00	143.00	5.00	3.6%
External consultants processing resource consent (same hourly rate as equivalent DCC officer)				
Graduate Planner (per hour)	140.00	143.00	3.00	2.1%
Planner (per hour)	177.00	185.00	8.00	4.5%
Planning Technician (per hour)	125.00	131.00	6.00	4.8%
Principal Advisor/Team Leader/Specialist input (senior level) from another Council department (per hour)	197.00	205.00	8.00	4.1%
Processing of notified land use and subdivision applications and any additional charges applying to any other planning application listed above will be charged at the following rates:				
Reports, advice and assessment commissioned by the Council - at cost				
Senior Planner (per hour)	197.00	205.00	8.00	4.1%
Specialist input (junior/intermediate level) from another Council department (per hour)	177.00	185.00	8.00	4.5%
Refund or Cost Recovery Threshold: There is a \$50 threshold either side of the final cost whereby if the amount to be refunded or recovered is less than \$50 it will be absorbed to cover the processing cost				
Related Land Use Consents				
Boundary Activity Notice Deposit	520.00	540.00	20.00	3.8%
Certificates of compliance (Section 139) (deposit)	1,000.00	1,040.00	40.00	4.0%
Change or cancellation of conditions of land use consents (Section 127(1)(b)) (deposit)	980.00	1,020.00	40.00	4.1%
Existing use certificate (Section 139A) (deposit)	1,150.00	1,200.00	50.00	4.3%
Extension of time for land use consents. (Section 125(1)(b)) (deposit)	750.00	780.00	30.00	4.0%
If the application is complex or significant, or specialist advice is needed, a higher deposit may be required before proceeding				
	0.00	0.00		
Marginal or Temporary Activity Notice (deposit)	520.00	540.00	20.00	3.8%
Outline plan of works (Section 176A) (deposit)	1,500.00	1,560.00	60.00	4.0%
Surrender of resource consent (s138)	210.00	220.00	10.00	4.8%
Related Subdivision Consent Matters				
Approving, certification fee for survey plans (except 224(c)) (per certificate) (deposit)	580.00	600.00	20.00	3.4%
Bond renewal (fixed fee)	290.00	300.00	10.00	3.4%
Certified copy of Council Resolution (fixed fee)	270.00	280.00	10.00	3.7%
Change or cancellation of conditions of subdivision consents (Section 127(1) (deposit))	1,600.00	1,650.00	50.00	3.1%
Combined 223 and 224(c) application (deposit)	1,050.00	1,090.00	40.00	3.8%
Compliance with subdivision consent conditions (Section 224(c)) (deposit)	880.00	915.20	35.20	4.0%
Extension of time for subdivision consents (Section 125(1)(b)) (deposit)	810.00	840.00	30.00	3.7%

	2024/25 fees	2025/26 proposed fees	\$ change	% change
If the application is complex or significant, or specialist advice is needed, a higher deposit may be required before proceeding. Fees will be discussed with the applicant in advance. Engineering, geotechnical, contamination and any other technical input will be an additional fee that recovers actual cost				
Objections to decisions of subdivision consents (Section 357) and fees (Section 357B) (no fee)	0.00	0.00		
Payment of Final Fee for Subdivision Applications: The final fee should be paid promptly after being sent an invoice. If there are any outstanding interim invoices they will be required to be paid before the Section 224 Certificate will be released				
Preparation of consent notices, certificates, bonds, partial or full release/discharge of bonds, revocation of easements (fixed fee, but any legal fees recovered at cost)	330.00	340.00	10.00	3.0%
s240 Covenants (deposit)	580.00	600.00	20.00	3.4%
s241 Amalgamation of Allotments (deposit)	330.00	340.00	10.00	3.0%
Section 221 application (deposit)	1,370.00	1,425.00	55.00	4.0%
Section 226 application including certification (deposit)	900.00	940.00	40.00	4.4%
Section 243 application (deposit)	630.00	650.00	20.00	3.2%
Request to Use Commissioner				
1. The applicant requesting a commissioner in accordance with Section 100A will be charged at the actual cost of the commissioner, even if submitters also make the same request. If submitters request a commissioner, and the applicant does not, then the submitters must pay for the additional costs associated with the commissioner, with the costs being equally shared between the submitters requesting it.				
2. Plan changes or Notice of Requirements which require the use of a commissioner will be charged at the actual cost of the commissioner				
Site Contamination Search				
Commercial and Industrial (fixed fee per site) - Site Contamination Search	850.00	880.00	30.00	3.5%
Information search to meet requirement (method) of section 6(2) of the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011				
Residential and rural (fixed fee per site) - Site Contamination Search	550.00	570.00	20.00	3.6%

Schedule B: Indicative charges for complete building consent applications 2025/26 (levies additional)

	Processing time @ \$230 per hour	Checking/ Admin time @ \$130- \$165 per hour	Inspection deposit @ \$235 per inspection	2024/25 PIM/PCON	Proposed 2025/26 PIM/PCON	% change	2024/25 Code Compliance Certificate	Proposed 2025/26 Code Compliance Certificate	% change
Building Consent Application - Residential									
New Construction – Residential									
Erect Single Level Dwelling	8 - 15 hours	1 - 3 hours	12	\$802.50	\$825.00	2.8%	\$337.50	\$352.50	4.4%
Erect Multiple Level Dwelling (including Basement)	10 - 17 hours	1 - 3 hours	15	\$802.50	\$825.00	2.8%	\$450.00	\$470.00	4.4%
Multi-Unit Development (Single Level) Per Unit	8 - 15 hours	1 - 3 hours	12	\$500.00	\$500.00	0.0%	\$337.50	\$352.50	4.4%
Multi-Unit Development (>1 Level) per Unit	8 - 15 hours	1 - 3 hours	13	\$500.00	\$500.00	0.0%	\$450.00	\$470.00	4.4%
Erect Garage/Carport/Shed (Non-Habitable)	2 - 5 hours	0.5 - 2 hours	5	\$592.50	\$610.00	3.0%	\$225.00	\$235.00	4.4%
Erect Habitable Garage/Sleepout	5 - 9 hours	0.5 - 2 hours	8	\$802.50	\$825.00	2.8%	\$225.00	\$235.00	4.4%
Relocate Dwelling	5 - 13 hours	1 - 3 hours	4	\$802.50	\$825.00	2.8%	\$225.00	\$235.00	4.4%
Additions and Alterations – Residential									
Alter Dwelling less than \$20,000	3 - 5 hours	0.5 - 2 hours	6	\$592.50	\$610.00	3.0%	\$225.00	\$235.00	4.4%
Alter Dwelling \$20,000 to \$100,000	5 - 11 hours	0.5 - 2 hours	8	\$802.50	\$825.00	2.8%	\$225.00	\$235.00	4.4%
Alter Dwelling \$100,000 to \$500,000	8 - 15 hours	0.5 - 2 hours	10	\$802.50	\$825.00	2.8%	\$225.00	\$235.00	4.4%
Alter Dwelling over \$500,000	10 - 17 hours	1 - 3 hours	12	\$802.50	\$825.00	2.8%	\$225.00	\$235.00	4.4%
Other – Residential									
Erect Deck	3 - 6 hours	0.5 - 2 hours	2	\$592.50	\$610.00	3.0%	\$112.50	\$117.50	4.4%
Install Sump/Mud Tank	1 - 3 hours	0.5 - 2 hours	1				\$112.50	\$117.50	4.4%
Foul/Stormwater Drainage (including Septic Tank)	2 - 5 hours	0.5 - 2 hours	2	\$592.50	\$610.00	3.0%	\$112.50	\$117.50	4.4%
Retaining Walls (Specific Design)	2 - 5 hours	0.5 - 2 hours	2	\$592.50	\$610.00	3.0%	\$112.50	\$117.50	4.4%
Reclad Existing Building	2 - 5 hours	0.5 - 2 hours	2				\$112.50	\$117.50	4.4%
Reroof	1 - 3 hours	0.5 - 2 hours	2				\$112.50	\$117.50	4.4%
Minor alteration < \$10,000.00 including installation of wet area shower	2 - 5 hours	0.5 - 2 hours	3				\$112.50	\$117.50	4.4%
Remove Internal Wall	2 - 5 hours	0.5 - 2 hours	1				\$112.50	\$117.50	4.4%
Solid Fuel Burner (domestic only)	1 - 3 hours	0.5 - 2 hours	1				\$112.50	\$117.50	4.4%
Swimming Pool Fences	1 - 3 hours	0.5 - 2 hours	1				\$112.50	\$117.50	4.4%
Pole/Veranda Signs	1 - 3 hours	0.5 - 2 hours	1				\$112.50	\$117.50	4.4%
Minor Plumbing, Installation of new fitting	1 - 3 hours	0.5 - 2 hours	2				\$112.50	\$117.50	4.4%
Demolish Residential Dwelling (more than three storeys)	1 - 2 hours	0.5 - 2 hours	1	\$377.50	\$380.00	0.7%	\$112.50	\$117.50	4.4%

	Processing time @ \$245 per hour	Checking/ Admin time @ \$130- \$165 per hour	Inspection deposit @ \$250 per inspection	2024/25 PIM/PCON	Proposed 2025/26 PIM/PCON	% change	2024/25 Code Compliance Certificate	Proposed 2025/26 Code Compliance Certificate	% change
Building Consent Application - Commercial									
New Construction – Commercial									
New Single Level Commercial Building	12 - 25 hours	2 - 5 hours	14	\$822.50	\$855.00	4.0%	\$940.00	\$1,000.00	6.4%
New Multi-Level Commercial Building	25 - 45 hours	2 - 6 hours	24	\$1,037.50	\$1,077.50	3.9%	\$940.00	\$1,000.00	6.4%
Complex, Institutional or High Rise Building	45+ hours	6+ hours	24+	\$1,037.50	\$1,077.50	3.9%	\$940.00	\$1,000.00	6.4%
Erect Garage/Carport/Shed (Non-Habitable)	2 - 5 hours	0.5 - 2 hours	5	-	\$632.50			\$500.00	
Additions and Alterations – Commercial									
Alterations to Existing Building (Single Floor)	5 - 13 hours	2 - 5 hours	4	\$607.50	\$632.50	4.1%	\$940.00	\$1,000.00	6.4%
Alterations to Existing Building (Single Floor) including Plumbing and Drainage	8 - 15 hours	2 - 5 hours	7	\$822.50	\$855.00	4.0%	\$940.00	\$1,000.00	6.4%
Alterations to Existing Building (Multi Level)	10 - 17 hours	2 - 5 hours	4	\$707.50	\$732.50	3.5%	\$940.00	\$1,000.00	6.4%
Alterations to Existing Building (Multi Level) including Plumbing and Drainage	12 - 25 hours	2 - 5 hours	7	\$1,037.50	\$1,077.50	3.9%	\$940.00	\$1,000.00	6.4%
Demolition – Commercial									
Demolish Commercial Building (per building)	1 - 4 hours	0.5 - 2 hours	1	\$377.50	\$387.50	2.6%	\$940.00	\$1,000.00	6.4%
Temporary Structures – Commercial									
Marquee	1 - 4 hours	0.5 - 2 hours	1	\$277.50	\$287.50	3.6%	\$117.50	\$125.00	6.4%

