

ANNUAL PLAN BUDGET UPDATE - REGULATORY SERVICES

Department: Executive Leadership Team

EXECUTIVE SUMMARY

- 1 This report provides an overview of the operating expenditure (opex) budgets for the 2022/23 Annual Plan year for the Regulatory Services Group. The following activities are provided for:
 - Alcohol Licensing
 - Animal Services
 - Building Services
 - Environmental Health
 - Parking Operations
 - Parking Services (enforcement)
- 2 A schedule of proposed fees and charges for the 2022/23 year is also presented at Attachment B.

RECOMMENDATIONS

That the Council:

- a) **Approves** the draft 2022/23 operating budget for the Regulatory Services Group as shown/amended at Attachment A.
- b) **Approves** the draft 2022/23 fees and charges schedules for Regulatory Services as shown/amended at Attachment B.

OPERATING BUDGETS

Revenue

External Revenue

- 3 External revenue has increased by \$1.593 million, 8.8%. The main revenue changes incorporate the following:
 - a) \$1.253 million in Building Services due to an increase in building consenting activity,

- b) \$203k in Parking Services due primarily to an increase in parking infringement revenue,
- c) \$126k in Animal Services from dog registrations due to increased dog numbers.

Expenditure

Personnel Costs

- 4 Personnel costs have increased by \$1.455 million, 17.3%, due primarily to additional resources in the Building Services team to process an increased volume of consents. This increase is funded by additional Building Services fees revenue.

Internal charges

- 5 Internal charges have increased by \$237k, 4.2%. This reflects increased Fleet and BIS charges resulting from the additional full time equivalent staff in the Building Services team, recovered through fees and charges.

FEES AND CHARGES

- 6 Fees and charges are generally in line with the 10 year plan.
- 7 Three new Environment Health fees have been added to recover actual processing time. The three new fees are:
 - i) New Premises Registration fee,
 - ii) Class 2 Verification fee and
 - iii) Corrective Action Request - remote sign off fee.

Signatories

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Attachments

	Title	Page
↗A	Regulatory draft budget for 2022/23	112
↗B	Regulatory draft fees and charges for 2022/23	113
↗C	Schedule B Building Consent Charges	121

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities, and promotes the social economic, environmental, and cultural well-being of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts and Culture Strategy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Waters Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spatial Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrated Transport Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and Recreation Strategy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other strategic projects/policies/plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Regulatory Services Group activities primarily contribute to the objectives and priorities of the above strategies.

Māori Impact Statement

Council budgets impact broadly across all Dunedin communities including Māori. The Council is committed to developing ongoing relationships with Māori communities, particularly with mana whenua. Strategic projects that have significance to Māori have been identified from across the organisation and these projects will work collaboratively with the Maori Partnerships Manager to ensure beneficial outcomes for Māori are achieved.

Sustainability

The Annual Plan is not proposing any changes to that provided for in the 10 year plan. Major issues and implications for sustainability are discussed and considered in the 50 year Infrastructure Strategy and financial resilience is discussed in the Financial Strategy of the current 10 year plan 2021-31.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

This report provides a draft budget for the Regulatory Services Group for inclusion in the draft 2022/23 Annual Plan.

Financial considerations

Financial considerations are detailed in the report.

Significance

The 10 year plan 2021-31 budgets were considered significant in terms of the Council's Significance and Engagement Policy, and were consulted on. Variations to those budgets as discussed in this report are not considered significant in terms of the policy.

Engagement – external

There has been no external engagement in updating the draft budget for the Regulatory Services Group.

SUMMARY OF CONSIDERATIONS

Engagement - internal

Staff and managers from across council have been involved in the development of the draft budget.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

Projects identified in Community Board Plans were considered in the development of the budgets for the 10 year plan, and Community Boards were consulted at this time. Community Boards will have an opportunity to present on the draft 2022/23 Annual Plan.

Regulatory Services Group Summary

Income Statement

for the Year Ended 30 June 2023

Actual	Budget	Draft Budget	Inc (Dec)	Budget Inc (Dec)
2020-21	2021-22	2022-23		
\$000	\$000	\$000	\$000	%
Revenue				
- Rates revenue	-	-	-	-
- Rates penalties	-	-	-	-
18,356 External revenue	18,121	19,714	1,593	8.8%
- Grants and subsidies operating	-	-	-	-
- Grants and subsidies capital	-	-	-	-
- Development contributions	-	-	-	-
- Vested assets	-	-	-	-
162 Internal revenue	102	99	(3)	-2.9%
18,518 Total revenue	18,223	19,813	1,590	8.7%
Expenditure				
8,537 Personnel costs	8,402	9,857	1,455	17.3%
767 Operations & maintenance	887	688	(199)	-22.4%
535 Occupancy costs	580	614	34	5.9%
1,193 Consumables & general	1,251	1,216	(35)	-2.8%
- Grants & subsidies	-	-	-	-
5,636 Internal charges	5,703	5,940	237	4.2%
375 Depreciation & amortisation	280	177	(103)	-36.8%
72 Interest	-	-	-	-
17,115 Total expenditure	17,103	18,492	1,389	8.1%
1,403 Net surplus/(deficit)	1,120	1,321	201	17.9%

Group - Regulatory Services

	2021/22 fees	2022/23 proposed	% change
Alcohol licensing			
Licence Annual Fee			
Licence annual fee – high risk	\$1,035.00	\$1,035.00	0.00%
Licence annual fee – low risk	\$391.00	\$391.00	0.00%
Licence annual fee – medium risk	\$632.50	\$632.50	0.00%
Licence annual fee – very high risk	\$1,437.50	\$1,437.50	0.00%
Licence annual fee – very low risk	\$161.00	\$161.00	0.00%
Licence Application			
Licence application – high risk	\$1,023.50	\$1,023.50	0.00%
Licence application – low risk	\$609.50	\$609.50	0.00%
Licence application – medium risk	\$816.50	\$816.50	0.00%
Licence application – very high risk	\$1,207.50	\$1,207.50	0.00%
Licence application – very low risk	\$368.00	\$368.00	0.00%
Other Fees			
Extract from Record or Register	\$57.50	\$57.50	0.00%
Manager's Certificate application/renewal	\$316.25	\$316.25	0.00%
Permanent Club Charter Fee	\$632.50	\$632.50	0.00%
Special Licence			
Special Licence – all other occasions including large events	\$575.00	\$575.00	0.00%
Special Licence – small event with one to two events on licence	\$63.25	\$63.25	0.00%
Special Licence – small events with three to 12 events on the licence or one to three medium size events on one licence	\$207.00	\$207.00	0.00%
Temporary Licence			
Temporary Authority on/off licences	\$296.70	\$296.70	0.00%
Temporary Licence during repairs, etc. (Section 29(1)(j))	\$296.70	\$296.70	0.00%
Animal Services			
Daily Sustenance Charge			
Asses, Mules, Pigs Daily Sustenance Charge	\$4.00	\$4.00	0.00%
Horses, Cattle, Deer Daily Sustenance Charge	\$8.00	\$8.00	0.00%
Sheep, Goats and Roosters Daily Sustenance Charge	\$3.00	\$3.00	0.00%
Dog Registration			
Dangerous Dogs Registration Fee	\$163.50	\$163.50	0.00%
Non-working Dogs Registration Fee	\$109.00	\$109.00	0.00%
Responsible Dog Owner Registration Fee	\$61.00	\$61.00	0.00%
Special Aid Dog Registration Fee	\$0.00	\$0.00	0.00%
Working Dogs (1st dog) Registration Fee	\$53.00	\$53.00	0.00%
Working Dogs (2nd dog) Registration Fee	\$28.00	\$28.00	0.00%
Working Dogs (3rd and subsequent dogs) Registration Fee	\$28.00	\$28.00	0.00%
Driving Charges			
Staff Cost (per hour)	\$89.00	\$89.00	0.00%
Vehicles per km (minimum charge of \$5.65)	\$2.10	\$2.10	0.00%
Impounding - Dogs			
Advertisement	\$6.00	\$12.00	100.00%
After Hours Impounding	\$168.00	\$168.00	0.00%
Boarding Fee Per Day	\$25.00	\$25.00	0.00%
First Impounding	\$125.00	\$125.00	0.00%
Notification	\$4.00	\$4.00	0.00%
Second Impounding	\$168.00	\$168.00	0.00%
Impounding - Other Animals			
Horses, Asses, Mules, Cattle and Deer	\$65.00	\$65.00	0.00%
Sheep, Goats, Pigs and Roosters	\$12.00	\$12.00	0.00%
Infringement Offences and Fees (set by Dog Control Act 1996, Control of Dog Bylaw Act 2004)			
Allowing dog known to be dangerous to be at large unmuzzled or unleashed (section 62(4))	\$300.00	\$300.00	0.00%
Failure or refusal to supply information or wilfully providing false particulars (section 19(2))	\$750.00	\$750.00	0.00%
Failure to advise change of address (section 49(4))	\$100.00	\$100.00	0.00%
Failure to advise change of dog ownership (section 48 (3))	\$100.00	\$100.00	0.00%

Failure to carry leash in public (section 54A)	\$100.00	\$100.00	0.00%
Failure to comply with any bylaw authorised by (section 20(5))	\$300.00	\$300.00	0.00%
Failure to comply with effects of classification of dog as dangerous dog (section 32(2))	\$300.00	\$300.00	0.00%
Failure to comply with effects of classification of dog as menacing dog (section 33E(2))	\$300.00	\$300.00	0.00%
Failure to comply with effects of disqualification authorised by (section 28(5))	\$750.00	\$750.00	0.00%
Failure to implant microchip transponder in dog (section 36A(6))	\$300.00	\$300.00	0.00%
Failure to keep dog controlled or confined (section 52A)	\$200.00	\$200.00	0.00%
Failure to keep dog under control (section 53(1))	\$200.00	\$200.00	0.00%
Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise (section 54(2))	\$300.00	\$300.00	0.00%
Failure to register dog (section 42)	\$300.00	\$300.00	0.00%
Failure to supply information or wilfully providing false particulars about dog (section 19A(2))	\$750.00	\$750.00	0.00%
False statement relating to registration (section 41)	\$750.00	\$750.00	0.00%
Fraudulent procurement or attempt to procure replacement registration label or disc (section 46(4))	\$500.00	\$500.00	0.00%
Fraudulent sale or transfer of dangerous dog (section 32(4))	\$500.00	\$500.00	0.00%
Removal, swapping or counterfeiting of registration label or disc (section 51(1))	\$500.00	\$500.00	0.00%
Wilful obstruction of Dog Control Officer or Ranger (section 18)	\$750.00	\$750.00	0.00%
Late Fee Penalty (50% of full fee)			
Dangerous Dogs Late Fee Penalty	\$81.75	\$81.75	0.00%
Non-working Dogs Late Fee Penalty	\$54.50	\$54.50	0.00%
Responsible Dog Owner Late Fee Penalty	\$30.50	\$30.50	0.00%
Special Aid Dog Late Fee Penalty	\$0.00	\$0.00	0.00%
Working Dogs (1st dog) Late Fee Penalty	\$26.50	\$26.50	0.00%
Working Dogs (2nd dog) Late Fee Penalty	\$14.00	\$14.00	0.00%
Working Dogs (3rd and subsequent dogs) Late Fee Penalty	\$14.00	\$14.00	0.00%
Other Fees			
Adoption fee	\$198.00	\$198.00	0.00%
Collars	\$12.00	\$12.00	0.00%
Dog Euthanised Fee	\$156.00	\$156.00	0.00%
Microchip Implanting	\$43.70	\$43.70	0.00%
Permit to keep more than one dog	\$86.00	\$86.00	0.00%
Poo Bags (sold in bundles of 10 rolls)	\$15.00	\$15.00	0.00%
Rebate for Neutering/Spaying	\$10.00	\$10.00	0.00%
Replacement Tag	\$6.00	\$6.00	0.00%
Responsible Dog Owner Site Visit	\$47.00	\$47.00	0.00%
Withdrawal of Infringement Fee	\$34.00	\$34.00	0.00%
Penal rates charged for Statutory Holidays and Overtime Stock Control on State Highways			
Hourly rate (including standby allowance)	\$87.00	\$87.00	0.00%
Vehicle charge per km	\$2.10	\$2.10	0.00%
Building Services			
Allanton – New Wastewater Reticulated Services			
Capital Joining Fee Pressure Sewer System	\$9,425.00	\$9,707.75	3.00%
Installation Fees will vary according to the market rate at the time of purchase of pump unit, chamber, control panel and ancillary equipment for that property. The fee will be quoted by 3 Waters on application.			
Amusement Device (set by Amusement Device Regulations 1978)			
Each additional device for first seven days or part thereof – same owner	\$2.30	\$2.30	0.00%
For each device \$1.15 GST inclusive for a further seven days or part thereof	\$1.15	\$1.15	0.00%
One amusement device, for the first seven days or part thereof	\$11.50	\$11.50	0.00%
BCA Levies			
BCA Accreditation Levy payable on all building consent applications including amended and staged applications (\$0.50 per \$1,000 of building work, minimum fee \$10)	\$0.45	\$0.50	11.11%
Building and Drainage Inspections - After Hours			
Inspection (hourly rate, minimum 1 hour charge)	\$285.00	\$292.50	2.60%
Building Application Costs			
Costs payable are made up of a number of components including processing costs and an assumed number of inspections. Code compliance certificates are additional. Further charges may also apply.			

Building Compliance Certificate - Sale and Supply of Alcohol Act 2012			
Application for Building Compliance Certificate Sale and Supply of Alcohol Act fee	\$285.00	\$292.50	2.60%
Building Consent – General Charges			
Administration charges (hourly rate)	\$108.00	\$110.00	1.90%
Administration cost for lapsing or withdrawing building consent application	\$108.00	\$110.00	1.90%
Application for exemption for Earthquake Prone Buildings (2 hours, then hourly thereafter)	\$460.00	\$460.00	0.00%
Assessment of information relating to buildings Earthquake Prone status (2 hours, then hourly thereafter)	\$460.00	\$460.00	0.00%
Building on land subject to natural hazards (S71 – S74) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	\$190.00	\$195.00	2.60%
Building on two or more allotments (S75–S83) application fee plus LINZ Lodgement Fee plus hourly rate thereafter	\$190.00	\$195.00	2.60%
Change of Use Consideration – if no building work required – charged at hourly rate	\$190.00	\$195.00	2.60%
Checking building consent applications charges (hourly rate)	\$150.00	\$150.00	0.00%
Conversion of hard copy application to digital application (hourly rate)	\$190.00	\$195.00	2.60%
Discretionary Exemption to Building Consent application under Schedule 1, Clause 2 (hourly rate, minimum 1 hour charge)	\$230.00	\$230.00	0.00%
Earthquake Prone Building assessment extensions (1/2 hr then hourly thereafter)	\$115.00	\$115.00	0.00%
Front Counter Advice 15 minutes free then hourly rate thereafter	\$190.00	\$195.00	2.60%
Functions Relating to Dangerous, Affected or Insanitary Buildings (hourly rate)	\$190.00	\$195.00	2.60%
Functions Relating to Earthquake-Prone Buildings (hourly rate)	\$230.00	\$230.00	0.00%
Grants, Waivers and Modification of the Building Code (hourly rate)	\$190.00	\$195.00	2.60%
Inspection charges (hourly rate)	\$190.00	\$195.00	2.60%
Non Commercial Fast Track Code Compliance Certificates (hourly rate)	\$190.00	\$195.00	2.60%
Notice to Fix (NTF) preparation fee (hourly rate)	\$190.00	\$195.00	2.60%
Pre-Application Meetings - Building Consent Officer (hourly rate)	\$190.00	\$195.00	2.60%
Pre-Application Meetings - Senior (hourly rate)	\$230.00	\$230.00	0.00%
Processing charges (hourly rate)	\$190.00	\$195.00	2.60%
Producer Statement Authors Registration fee (includes 3 year renewal fee)	\$150.00	\$150.00	0.00%
Producer Statement Authors renewal fee (3 years)	\$150.00	\$150.00	0.00%
Same day inspection fee cancellation	\$190.00	\$195.00	2.60%
Senior Officer/Team Leader/Principal Advisor/Manager advice (hourly rate)	\$230.00	\$230.00	0.00%
Swimming Pool Fence Monitoring Inspection (hourly rate, minimum 1 hour charge)	\$190.00	\$195.00	2.60%
Minor Plan Variation fee (move to hourly rate)	\$105.00	\$195.00	85.70%
Building Consent Application - Residential			
As per schedule B			
Building Consent Application - Commercial			
As per schedule B			
Building Consent Lists (Electronic Only)			
Annual Subscription	\$345.00	\$355.35	3.00%
Monthly Subscription	\$35.00	\$36.05	3.00%
Report – Monthly Subscription (Generated Weekly)	\$58.00	\$59.74	3.00%
Building Infringement Offences and Fees (set by Building Act 2004)			
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	\$1,000.00	\$1,000.00	0.00%
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	\$1,000.00	\$1,000.00	0.00%
Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work (section 42)	\$500.00	\$500.00	0.00%
Failing to complete seismic work by deadline (section 133AU(1))	\$1,000.00	\$1,000.00	0.00%
Failing to comply with a notice to fix in relation to means of restricting access to a residential pool (section 168(1AA))	\$500.00	\$500.00	0.00%
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous or insanitary building (section 124)	\$1,000.00	\$1,000.00	0.00%
Failing to comply with any other notice to fix (section 168(1))	\$1,000.00	\$1,000.00	0.00%
Failing to comply with requirement to attach EPB notice or EPB exemption notice (section 133AU(2))	\$1,000.00	\$1,000.00	0.00%
Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	\$1,000.00	\$1,000.00	0.00%
Failing to comply with the requirement to obtain a compliance schedule (section 101)	\$250.00	\$250.00	0.00%
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	\$250.00	\$250.00	0.00%

Failing to have a written contract as prescribed (section 362F(4))	\$500.00	\$500.00	0.00%
Failing to provide prescribed checklist (section 362D(4))	\$500.00	\$500.00	0.00%
Failing to provide prescribed disclosure information (section 362D(4))	\$500.00	\$500.00	0.00%
Failing to provide prescribed information or documentation to specified persons (section 362T(4))	\$500.00	\$500.00	0.00%
Failing to supply territorial authority with a building warrant of fitness (section 108(5)(aa))	\$250.00	\$250.00	0.00%
Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority (section 133AU(3))	\$1,000.00	\$1,000.00	0.00%
Licensed building practitioner carrying out restricted building work without appropriate licence (section 85 (2)(a))	\$500.00	\$500.00	0.00%
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	\$500.00	\$500.00	0.00%
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	\$500.00	\$500.00	0.00%
Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence (section 85(1))	\$750.00	\$750.00	0.00%
Supplying a pool product without an approved notice (section 162E)	\$500.00	\$500.00	0.00%
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128A(2))	\$2,000.00	\$2,000.00	0.00%
Using or occupying an earthquake-prone building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 133AU(5))	\$2,000.00	\$2,000.00	0.00%
Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	\$1,500.00	\$1,500.00	0.00%
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	\$2,000.00	\$2,000.00	0.00%
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	\$1,500.00	\$1,500.00	0.00%
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	\$500.00	\$500.00	0.00%
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	\$500.00	\$500.00	0.00%
Building Warrant of Fitness (BWOFF)			
BWOFF Inspection fee and/or Audit fee then hourly rate thereafter	\$190.00	\$195.00	2.60%
BWOFF Return fee	\$190.00	\$195.00	2.60%
BWOFF Return fee and Form 12	\$205.00	\$207.50	1.20%
Copy of Compliance Schedule	\$35.00	\$35.00	0.00%
Issue new or amended Compliance Schedule (hourly rate)	\$190.00	\$195.00	2.60%
Certificate for Public Use			
Certificate for Public Use amendments (hourly rate, minimum 1 hour charge)	\$190.00	\$195.00	2.60%
Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	\$475.00	\$487.50	2.60%
Certificate for Public Use Inspection Charge (hourly rate, minimum 1 hour charge)	\$190.00	\$195.00	2.60%
Renewal of Certificate for Public Use Construction/Occupation Application fee (to a maximum of 12 months)	\$1,045.00	\$1,072.50	2.60%
Certificate of Acceptance			
Certificate of Acceptance Application Fee (processing fee not included, refer to Building Consent Application Costs.) Not charged when building works have been undertaken under urgency section 41(1)(c)	\$570.00	\$585.00	2.60%
Code Compliance Certificate			
Commercial (C3 with value of work over \$500,000)	\$760.00	\$780.00	2.60%
Commercial (C1 & C2 category & multi storey apartments & C3 with value below \$500,000)	\$380.00	\$390.00	2.60%
Residential minor work/accessory buildings and alterations	\$190.00	\$195.00	2.60%
Residential new building (excluding multi storey)	\$285.00	\$292.50	2.60%
Solid fuel burners & residential minor building/plumbing work	\$95.00	\$97.50	2.60%
Code Compliance Certificate (Older Consents)			
Code compliance certificate review of building consents over 5 years old from the date it was issued. Additional hourly costs are applicable	\$380.00	\$390.00	2.60%
Disbursements – Copies of Plans and Records			
A3 and A4	\$1.00	\$1.00	0.00%
A3 and A4 – Electronic Copy (hourly rate)	\$108.00	\$110.00	1.90%

Note: Plans and records sent electronically will be charged at the hourly rate rather than per page for collation.			
Record of Title (R/T) - (formerly known as Certificate of Title (C/T))	\$50.00	\$50.00	0.00%
Eco-design			
Eco-design advisor service	\$0.00	\$0.00	
Levies			
BRANZ Building Research Levy - Projects at and over \$20,000 (\$1.00 per \$1,000 of building work)			
MBIE Building Levy - Projects at and over \$20,444 (\$1.75 per \$1,000 of building work)			
Private Foul and Stormwater Drain in Common			
Application for Private Foul and Stormwater Drain in Common	\$190.00	\$195.00	2.60%
Plus joining fee for each party	\$91.00	\$93.00	2.20%
Disconnection notification from drain-in-common filing fee - new charge	\$0.00	\$82.50	
Property Reports/Documents for Filing on Council Records			
Submit As-Built plan for Schedule 1 Exempt Building work for filing on Council records (includes plans submitted for historic work)	\$81.00	\$82.50	1.90%
Submit Independent Building Report for filing on Council records (Safe and Sanitary Report)	\$226.50	\$227.50	0.40%
Request for Information/Property Searches			
Commercial Searches hourly rate, min 1 hour- plus \$1.00 per page photocopy	\$108.00	\$110.00	1.90%
Copy of Consent Documents required for inspections plus \$1.00 per page photocopy	\$54.00	\$55.00	1.90%
Faxing/Postage (additional to minimum charge)	\$2.00	\$2.00	0.00%
Hourly rate	\$108.00	\$110.00	1.90%
Residential Building and Structural Plans plus \$1.00 per page photocopy	\$54.00	\$55.00	1.90%
Residential Plumbing and Drainage Plans plus \$1.00 per page photocopy	\$54.00	\$55.00	1.90%
Residential Search hourly rate, min 1 hour - plus \$1.00 per page photocopy	\$108.00	\$110.00	1.90%
Sewer Connections – Foul and Stormwater			
Connection fee greater than 150mm diameter (Sewer Connections – Foul and Stormwater) - as quoted by 3 Waters on application			
Seal Off - DCC contractor to excavate	\$1,590.00	\$1,637.70	3.00%
Seal Off - Drain layer to excavate	\$244.00	\$251.32	3.00%
Standard Connection fee 100mm diameter (Sewer Connections – Foul and Stormwater)	\$530.00	\$545.90	3.00%
Standard Connection fee 150mm diameter (Sewer Connections – Foul and Stormwater)	\$775.00	\$798.25	3.00%
Environmental Health			
Beautician, Tattooists and Skin Piercing Bylaw Annual Licensing Fees			
Secondary Business Activity (eg jewellers/beauty therapy services in conjunction with another activity)	\$86.00	\$86.00	0.00%
Sole Business Activity (eg Beauty Therapist, Tattooist)	\$228.00	\$228.00	0.00%
Food Premises			
Registration – new, fixed fee	\$113.00	\$181.00	60.20%
Registration – renewal, fixed fee	\$70.00	\$70.00	0.00%
Food Control Plan Mentoring session - fixed fee	\$181.00	\$181.00	0.00%
Fee for cancelled verification - fixed fee	\$181.00	\$181.00	0.00%
Additional verification - fixed fee	\$181.00	\$181.00	0.00%
Infringement Offences and Fees (set by Food Regulations 2015)			
Failing to ensure that a food business that is subject to a national programme is registered with the appropriate authority ss 79, 240(2)	\$450.00	\$450.00	0.00%
Failing to register a food control plan or to ensure that a food control plan is registered with the appropriate authority ss48, 240 (2)	\$450.00	\$450.00	0.00%
Infringement Offences and Fees (set by Resource Management (Infringement Offences) Regulations 1999)			
Contravention of an abatement notice for an unreasonable noise under section 322(1)(c)	\$750.00	\$750.00	0.00%
Contravention of an excessive noise direction under section 327	\$500.00	\$500.00	0.00%
Noise Control			
Excessive noise equipment seizure fine	\$270.00	\$300.00	11.10%
Noise consultancy and survey work fee (per hour)	\$181.00	\$181.00	0.00%
Other Premises			
Monitoring, enforcement and additional visits - fixed fee	\$70.00	\$70.00	0.00%
Camping Grounds - fixed fee	\$228.00	\$228.00	0.00%

Hairdressers' Salons - fixed fee	\$228.00	\$228.00	0.00%
Offensive Trades (off site) - fixed fee	\$139.00	\$139.00	0.00%
Offensive Trades (site visit) - fixed fee	\$228.00	\$228.00	0.00%
Funeral Directors - fixed fee	\$228.00	\$228.00	0.00%
Mobile Trading Permit - fixed fee	\$46.00	\$46.00	0.00%
Out of District Verification			
Incidentals (actual costs for accommodation & meals)			
Mileage/km	\$0.77	\$0.82	6.50%
Travel Time (one off fee)	\$181.00	\$181.00	0.00%
Verification			
Class 1 -Verification, fixed fee	\$363.00	\$363.00	0.00%
Class 2 -Verification, new fixed fee	\$0.00	\$475.00	
Class 3 -Verification, fixed fee	\$590.00	\$590.00	0.00%
Class 4 -Verification, fixed fee	\$863.00	\$863.00	0.00%
Class 5 -Verification, fixed fee	\$954.00	\$954.00	0.00%
Corrective Action Request sign off - fixed fee	\$181.00	\$181.00	0.00%
Corrective Action Request remote sign off - new fixed fee	\$0.00	\$70.00	
Parking Operations			
Car Park Building Fees (hourly) Monday to Friday between opening and 6pm			
Early bird parking before 8.00am (hourly) Great King Street ONLY	\$1.00	\$1.00	0.00%
Great King Street	\$2.50	\$2.50	0.00%
Lower Moray Place	\$2.50	\$2.50	0.00%
Wall Street	\$2.50	\$2.50	0.00%
Car Park Building Fees (hourly) Monday to Saturday between 6pm and closing			
Great King Street	\$1.00	\$1.00	0.00%
Lower Moray Place	\$1.00	\$1.00	0.00%
Wall Street	\$1.00	\$1.00	0.00%
Car Park Building Fees (hourly) Saturday between opening and 6pm			
Great King Street	\$1.00	\$1.00	0.00%
Lower Moray Place	\$1.00	\$1.00	0.00%
Wall Street	\$1.00	\$1.00	0.00%
Car Park Building Fees (hourly) Sunday and Public Holidays between opening and closing			
Great King Street	\$0.00	\$0.00	
Lower Moray Place	\$0.00	\$0.00	
Wall Street	\$0.00	\$0.00	
Car Park Buildings Leased Parking Fees (weekly)			
Great King Street	\$46.50	\$46.50	0.00%
Leased car park lost card replacement (car park building)	\$15.00	\$15.00	0.00%
Lower Moray Place	\$46.50	\$46.50	0.00%
Wall Street	\$66.50	\$66.50	0.00%
Off-Street Car Parks Metered Parking Flat Fee (per day)			
Railway North	\$7.00	\$7.00	0.00%
St Andrew Street	\$7.00	\$7.00	0.00%
Thomas Burns	\$7.00	\$7.00	0.00%
Off-Street Leased Parking Fees (weekly)			
Crawford Street	\$44.50	\$44.50	0.00%
Filleul Street	\$42.00	\$42.00	0.00%
Lorne Street	\$20.50	\$20.50	0.00%
Queens Gardens	\$42.00	\$42.00	0.00%
Station	\$25.00	\$25.00	0.00%
Thomas Burns	\$25.00	\$25.00	0.00%
York Place	\$42.00	\$42.00	0.00%
Off-Street Metered Car Parks – Sunday and Public Holidays			
Filleul Street	\$0.00	\$0.00	
Frederick Street (four hours maximum)	\$0.00	\$0.00	
Railway Station North	\$0.00	\$0.00	
Railway Station South	\$0.00	\$0.00	
St Andrew Street	\$0.00	\$0.00	
Off-Street Metered Car Parks (hourly) between the hours of 9am and 6pm			
Filleul Street	\$2.00	\$2.00	0.00%
Frederick Street (four hours maximum)	\$2.00	\$2.00	0.00%
Railway Station North	\$2.00	\$2.00	0.00%
Railway Station South	\$2.00	\$2.00	0.00%

Off-Street Metered Car Parks (hourly) between the hours of 9am and 6pm Saturday			
Filleul Street	\$1.00	\$1.00	0.00%
Frederick Street (four hours maximum)	\$1.00	\$1.00	0.00%
Railway Station North	\$1.00	\$1.00	0.00%
Railway Station South	\$1.00	\$1.00	0.00%
On-Street Meters (hourly) Monday to Saturday between the hours of 9am to 6pm			
Core Zone (one hour maximum stay)	\$4.00	\$4.00	0.00%
Inner Zone (variable maximum stay)	\$3.00	\$3.00	0.00%
Main Street (30 minutes maximum stay)	\$2.00	\$2.00	0.00%
Outer Zone (four hours maximum stay)	\$1.50	\$1.50	0.00%
Outer Zone All Day Parking (per day)	\$7.00	\$7.00	0.00%
Outer Zone All Day Parking (per hour)	\$1.00	\$1.00	0.00%
Parking Permit Charges (minimum charge 1/2 day)			
Permit (1 day) except Octagon and George Street (Octagon – Albany Street)	\$24.00	\$24.00	0.00%
Permit (1 day) Octagon and George Street (Octagon – Albany Street)	\$36.00	\$36.00	0.00%
Permit (6 days) except Octagon and George Street (Octagon – Albany Street)	\$116.00	\$116.00	0.00%
Permit (6 days) Octagon and George Street (Octagon – Albany Street)	\$174.00	\$174.00	0.00%
Permit (month) except Octagon and George Street (Octagon – Albany Street)	\$482.50	\$482.50	0.00%
Permit (month) Octagon and George Street (Octagon – Albany Street)	\$723.50	\$723.50	0.00%
Parking Services (Enforcement)			
Abandoned Vehicle (Fees recovered from owner)			
Impound Fee - Abandoned Vehicle	\$555.00	\$555.00	0.00%
Storage (daily) - Abandoned Vehicle	\$7.00	\$8.00	14.30%
Unwanted Vehicle Removal - Abandoned Vehicle	\$51.00	\$51.00	0.00%
Authorised Vehicle Parking			
Authorised Vehicle Permit (annually)	\$36.00	\$37.00	2.80%
Replacement Permit	\$10.00	\$10.00	0.00%
Commercial Use of Footpaths (Permits)			
Display of Goods (annually)	\$111.00	\$111.00	0.00%
Impounding of sign or any other object (per item)	\$77.00	\$77.00	0.00%
Initial application fee	\$73.00	\$75.00	2.70%
Replacement Permit	\$10.00	\$10.00	0.00%
Signs, Screens, or any other object per item (annually)	\$44.00	\$44.00	0.00%
Table with up to a maximum of four chairs (annually)	\$220.00	\$220.00	0.00%
E-scooter Operator Fees			
Administration fee	\$500.00	\$500.00	0.00%
Fee per ride	\$0.13	\$0.13	0.00%
Infringement Fees (set by Land Transport Act 1998)			
Parked in a Pay and Display area in excess of maximum time (range between \$12-\$57)			
Displaying an expired receipt (range between \$12-\$57)			
Parked in breach of a time limit (range between \$12-\$57)			
Failing to display current evidence of vehicle inspection (WOF) private vehicle	\$200.00	\$200.00	0.00%
Failing to display current evidence of vehicle inspection (COF) (commercial or heavy)	\$600.00	\$600.00	0.00%
Parked within an intersection	\$60.00	\$60.00	0.00%
Parked within 6m of an intersection	\$60.00	\$60.00	0.00%
Parked on or within 6m of a pedestrian crossing	\$60.00	\$60.00	0.00%
Parked in a prohibited area	\$40.00	\$40.00	0.00%
Parked on a broken yellow line	\$60.00	\$60.00	0.00%
Parked on a bus stop or taxi stand	\$60.00	\$60.00	0.00%
Parked over or within 1m of a vehicle entrance	\$40.00	\$40.00	0.00%
Parked on or within 500 mm of a fire hydrant	\$40.00	\$40.00	0.00%
Double parked	\$60.00	\$60.00	0.00%
Incorrect kerb parking	\$40.00	\$40.00	0.00%
Parked facing the wrong direction	\$40.00	\$40.00	0.00%
Parked on a footpath or cycle path	\$40.00	\$40.00	0.00%
Parked a trailer on a road in excess of seven days	\$40.00	\$40.00	0.00%
Inconsiderate parking	\$60.00	\$60.00	0.00%
Parked on a Cycle Lane	\$60.00	\$60.00	0.00%
Left passenger service vehicle unattended in reserved stopping place	\$60.00	\$60.00	0.00%
Parked on a Roadside grass plot, shrubs or flower bed	\$40.00	\$40.00	0.00%
Parked unlawfully in a Pickup and Drop off area	\$40.00	\$40.00	0.00%

Stopped, stood or parked a vehicle in a parking area reserved for the charging of electric vehicles when the vehicle was not an electric vehicle.	\$60.00	\$60.00	0.00%
Parked on a clearway	\$60.00	\$60.00	0.00%
Parked a vehicle on or over a marking indicating the limits of a parking space	\$40.00	\$40.00	0.00%
Parked in an area reserved for mobility card holders only	\$150.00	\$150.00	0.00%
Parked in a Pay and Display area displaying an invalid receipt	\$40.00	\$40.00	0.00%
Parked in a reserved area without authority	\$40.00	\$40.00	0.00%
Failing to display a parking receipt	\$40.00	\$40.00	0.00%
Failing to display a valid parking receipt	\$40.00	\$40.00	0.00%
Parked in an area reserved for authorised residents vehicles only	\$40.00	\$40.00	0.00%
Parked in an area reserved for motorcycles only	\$40.00	\$40.00	0.00%
Operated an unregistered motor vehicle	\$200.00	\$200.00	0.00%
Operated an unlicensed motor vehicle	\$200.00	\$200.00	0.00%
Registration Plates not affixed in prescribed manner	\$200.00	\$200.00	0.00%
Displayed other than authorised registration plate	\$200.00	\$200.00	0.00%
Displayed other than authorised registration plate (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Displayed other than authorised motor vehicle license	\$200.00	\$200.00	0.00%
Displayed other than authorised motor vehicle license (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Displayed item likely to be mistaken for a motor vehicle license	\$200.00	\$200.00	0.00%
Displayed item likely to be mistaken for a motor vehicle license (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Displayed item likely to be mistaken for a Registration Plate	\$200.00	\$200.00	0.00%
Displayed item likely to be mistaken for a Registration Plate (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Obscured or indistinguishable registration plate	\$200.00	\$200.00	0.00%
Obscured or indistinguishable registration plate (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Obscured or indistinguishable license label	\$200.00	\$200.00	0.00%
Obscured or indistinguishable license label (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Used a vehicle with exemption from continuous licensing	\$200.00	\$200.00	0.00%
Used a vehicle with exemption from continuous licensing (Body Corporate)	\$1,000.00	\$1,000.00	0.00%
Failing to display a red marker light on a GSV	\$40.00	\$40.00	0.00%
Other Permits			
Special Circumstances Permit	\$36.00	\$37.00	2.80%
Tour Operators Permit	\$36.00	\$37.00	2.80%
Skips and Containers (Permits)			
20 foot container (daily)	\$48.00	\$48.00	0.00%
40 foot container (daily)	\$94.00	\$94.00	0.00%
All zones except "Residential Zones" as defined in the Dunedin City District Plan: (daily) - Skips	\$48.00	\$48.00	0.00%
Monthly Charge (all zones) - Skips	\$702.00	\$702.00	0.00%
Temporary Parking Permit			
Non Return of Permit	\$28.00	\$28.00	0.00%
Temporary Parking Permit	\$0.00	\$0.00	
Towage (set by Transport (Towage Fees) Notice 2004)			
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	\$71.50	\$71.50	0.00%
Where the vehicle gross weight does not exceed 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	\$53.60	\$53.60	0.00%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 6.00 pm and 7.00 am Monday to Friday, Saturday, Sunday and Public Holidays	\$204.40	\$204.40	0.00%
Where the vehicle gross weight exceeds 3500 kgs – between hours of 7.00 am and 6.00 pm Monday to Friday (other than public holiday)	\$132.80	\$132.80	0.00%

Schedule B: Indicative charges for building consent applications 2021/22 (levies additional)

	Processing time @ \$190 per hour	Inspection deposit @ \$190 per inspection	2021/22 PIM/PCON	Proposed 2022/23 PIM/PCON	% change	2021/22 Code Compliance Certificate	Proposed 2022/23 Code Compliance Certificate	% change
Building Consent Application - Residential								
New Construction – Residential								
Erect Single Level Dwelling	8 - 15 hours	12	\$735.00	745.00	1.4%	\$285.00	292.50	2.6%
Erect Multiple Level Dwelling (including Basement)	10 - 17 hours	15	\$735.00	745.00	1.4%	\$380.00	390.00	2.6%
Multi-Unit Development (Single Level) Per Unit	8 - 15 hours	12	\$500.00	500.00	0.0%	\$285.00	292.50	2.6%
Multi-Unit Development (>1 Level) per Unit	8 - 15 hours	13	\$500.00	500.00	0.0%	\$380.00	390.00	2.6%
Erect Garage/Carport/Shed (Non-Habitable)	2 - 5 hours	5	\$540.00	547.50	1.4%	\$190.00	195.00	2.6%
Erect Habitable Garage/Sleepout	5 - 9 hours	8	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Relocate Dwelling	5 - 13 hours	4	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Additions and Alterations – Residential								
Alter Dwelling less than \$20,000	3 - 5 hours	6	\$540.00	547.50	1.4%	\$190.00	195.00	2.6%
Alter Dwelling \$20,000 to \$50,000	5 - 9 hours	8	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Alter Dwelling \$50,000 to \$100,000	6 - 11 hours	8	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Alter Dwelling over \$100,000	8 - 15 hours	10	\$735.00	745.00	1.4%	\$190.00	195.00	2.6%
Other – Residential								
Erect Deck	3 - 6 hours	2	\$540.00	547.50	1.4%	\$95.00	97.50	2.6%
Install Sump/Mud Tank	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Foul/Stormwater Drainage (including Septic Tank)	2 - 5 hours	2	\$540.00	547.50	1.4%	\$95.00	97.50	2.6%
Retaining Walls (Specific Design)	2 - 5 hours	2	\$540.00	547.50	1.4%	\$95.00	97.50	2.6%
Reclad Existing Building	2 - 5 hours	2	N/A	N/A		\$95.00	97.50	2.6%
Reroof	1 - 3 hours	2	N/A	N/A		\$95.00	97.50	2.6%
Minor alteration < \$5000.00 including installation of wet area shower	2 - 5 hours	3	N/A	N/A		\$95.00	97.50	2.6%
Remove Internal Wall	2 - 5 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Heating Appliance Fee (domestic only)	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Swimming Pool Fences	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Pole/Veranda Signs	1 - 3 hours	1	N/A	N/A		\$95.00	97.50	2.6%
Minor Plumbing, Installation of new fitting	1 - 3 hours	2	N/A	N/A		\$95.00	97.50	2.6%
Building Consent Application - Commercial								
New Construction – Commercial								
New Single Level Commercial Building	12 - 25 hours	14	\$735.00	745.00	1.4%	\$760.00	780.00	2.6%
New Multi-Level Commercial Building	25 - 45 hours	24	\$930.00	942.50	1.3%	\$760.00	780.00	2.6%
Complex, Institutional or High Rise Building	45+ hours	24+	\$930.00	942.50	1.3%	\$760.00	780.00	2.6%

Additions and Alterations – Commercial

Alterations to Existing Building (Single Floor)	5 - 13 hours	4	\$540.00	547.50	1.4%	\$760.00	780.00	2.6%
Alterations to Existing Building (Single Floor) including Plumbing and Drainage	8 - 15 hours	7	\$735.00	745.00	1.4%	\$760.00	780.00	2.6%
Alterations to Existing Building (Multi Level)	10 - 17 hours	4	\$640.00	647.50	1.2%	\$760.00	780.00	2.6%
Alterations to Existing Building (Multi Level) including Plumbing and Drainage	12 - 25 hours	7	\$930.00	942.50	1.3%	\$760.00	780.00	2.6%

Demolition – Commercial

Demolish Commercial Building (per building)	1 - 4 hours	1	\$350.00	352.50	0.7%	\$760.00	780.00	2.6%
Drainage seal off may be required and incurs a fee								

Temporary Structures – Commercial

Marquee	1 - 4 hours	1	\$250.00	252.50	1.0%	\$95.00	97.50	2.6%
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