



# WEST HARBOUR COMMUNITY BOARD COMMUNITY PLAN



**DUNEDIN**  
CITY COUNCIL

kaunihera  
a-rohe o  
Ōtepoti

**dunedin**

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# **1 INTRODUCTION**

This Community Board Community Plan summarises the needs and priorities of the communities within the West Harbour Community Board area for the 2012-2022 financial year, and the Dunedin City Council's (DCC) 2021-31 10 year plan. Its primary objective is to signal to the DCC those priorities for our community, with the ultimate goal that they are programmed into the DCC's 10 year plan and funded by the DCC. These priorities are shown in section 3 of this plan.

This Plan also includes activities that we, the Community Board plan to undertake. Our most important role is to be an advocate for our community, but we also proactively support our community in other ways, and these are set out in section 4 of this plan.

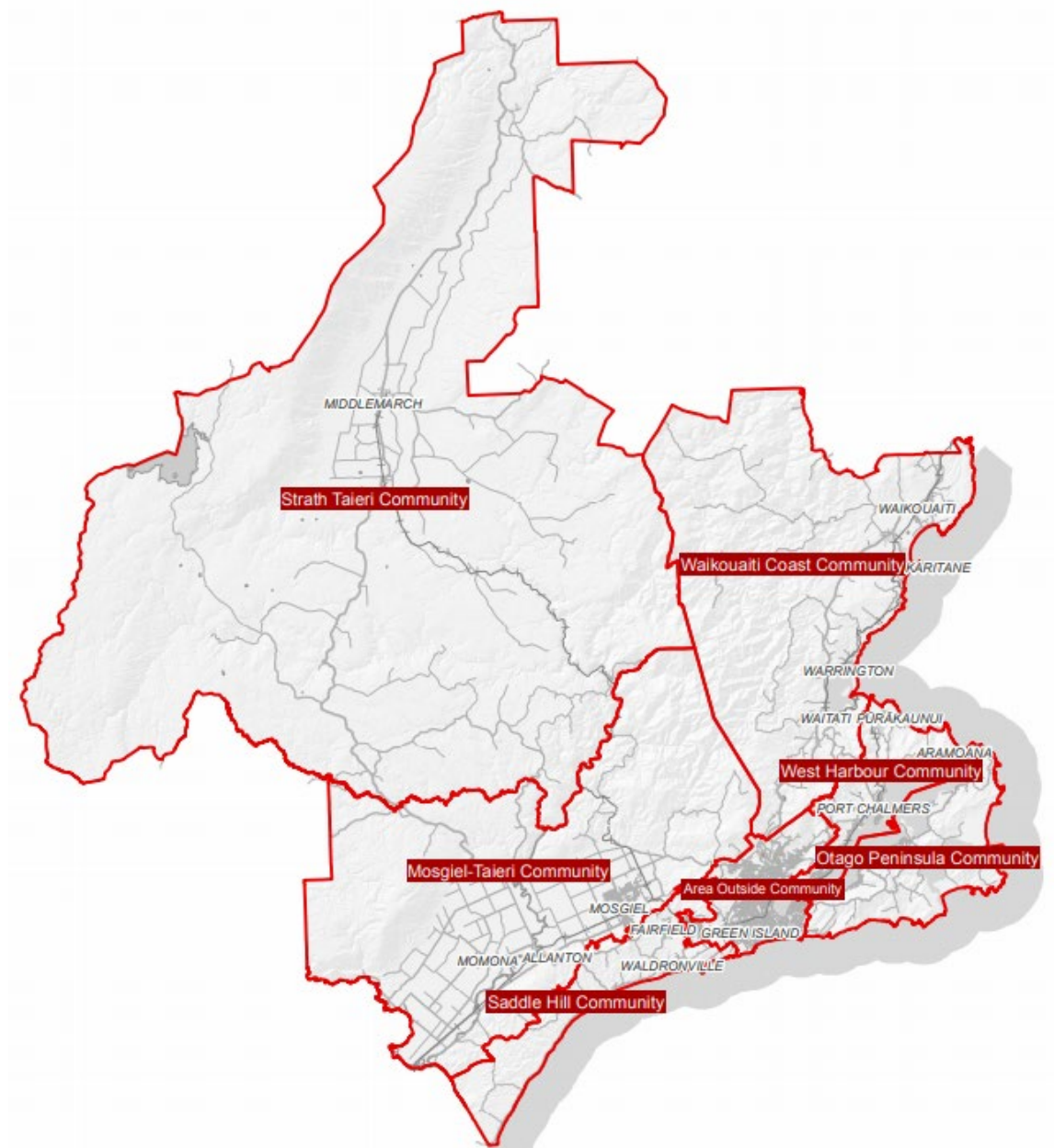
This Plan is subject to change and revision as needs arise and priorities alter.



## 2. KEY INFORMATION

### 2.1 BACKGROUND

The City of Dunedin has six Community Boards within its boundary, as shown in the map below.



Each Community Board has six elected members, and one councillor representative. The Community Board members are elected every three years as part of the local body elections. Community Boards must comply with the same rules and regulations as council, such as the Local Government Act.

The primary role of a Community Board is one of advocacy for its community. Each Community Board makes representations to the DCC on the priorities those boards have identified for their community area, that they would like to see included and funded in the council's annual plans and 10 year plans.

Any matters of an operational nature, e.g., the reporting of potholes, tree issues etc., are reported to council via the DCC's 477 4000 phone number, and do not form part of the Community Board's priorities.

Each Community Board holds public meetings every two months, and these meetings are advertised on the DCC website and in the Otago Daily Times. The meeting schedule for the 2020 calendar year is provided in Section 6 of this plan. The agenda's and minutes from those meetings are also available on the DCC website at <https://www.dunedin.govt.nz/council/council-meetings/agendas-and-minutes>

At the start of each meeting, there is a public forum session, which gives anyone from the community the opportunity to present to the board members their views on any topic. Anyone wishing to speak at public forum must make a request to speak at least two working days before the day of the meeting. They can do this via the Chair of the Community Board or contact a Governance Support Officer at the DCC at [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz).

## 2.2 BOARD MEMBERS AND CONTACT DETAILS

Board members for the 2019-2022 triennium are as follows:

Name	Cell phone	Email
Francisca Griffin (Chair)	027 483 4707	<a href="mailto:francisca@beinghealthy.co.nz">francisca@beinghealthy.co.nz</a>
Kristina Goldsmith (Deputy Chair)	022 278 7623	<a href="mailto:krissygoldsmith24@gmail.com">krissygoldsmith24@gmail.com</a>
Duncan Eddy	021 174 0400	<a href="mailto:duncaneddy@yahoo.com">duncaneddy@yahoo.com</a>
Trevor Johnson	027 284 8611	<a href="mailto:trevor.dot.johnson@xtra.co.nz">trevor.dot.johnson@xtra.co.nz</a>
Ange McErlane	027 438 0601	<a href="mailto:ange@angemc.nz">ange@angemc.nz</a>
Jacque Ruston	027 247 9090	<a href="mailto:jacqueruston@gmail.com">jacqueruston@gmail.com</a>
Steve Walker (Councillor representative)	027 850 5603	<a href="mailto:Steve.Walker@dcc.govt.nz">Steve.Walker@dcc.govt.nz</a>

## 2.3 MAP OF WEST HARBOUR COMMUNITY BOARD AREA



## 2.4 OUR COMMUNITY

The West Harbour Community Board area runs the length of Ōtākou Otago Harbour from Kaitaki Tamariki /Ravensbourne through to Pūrākaunui. The communities we represent include Maia, Burkes, St Leonards, Roseneath, Sawyers Bay, Koputai/Port Chalmers, Carey's Bay, Deborah Bay, Warauwerawera /Long Beach and Aramaona. Geographically it is a mix of hills, some with virgin native forests & bush, and coastal wetlands. The first settlers arrived about 1300 and have been here since, at present the manawhenua are Kāi Tahu whaunui, a mix of the first tribes to arrive in Ōtepoti. The first Pakeha/Europeans arrived about 1810 as whalers, Scottish settlers followed in 1848. Present day Ōtepoti Dunedin's West Harbour is a vibrant community of approximately 7000 people, many of whom work and study in the city.

### 3. PRIORITIES FOR OUR COMMUNITY

#### 3.1 New Priorities

We have identified the following new priorities for our community that we would like to see included in the Council's 2021-31 10 year plan. As noted earlier, this plan is subject to change, and so this list of priorities will be included on the agenda of each of our Community Board meetings

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
<b>Port Chalmers Main Street Upgrade</b> <i>Upgrade the streetscape/urban outlook of the historical centre (George Street) in Koputai Port Chalmers. This project would not only recognise the immense historical significance of Koputai Port Chalmers and its built environment but will significantly enhance the visitor experience of users of the shared path, as well as returning tourists</i>		<i>Year 3 of LTP (2023/24)</i>	<i>Community feedback through public forums, we've also received submissions received requesting this.</i>	1
<b>Public Toilets</b> <i>Aramoana</i>				2
<b>Control of Noxious Weeds and pests</b> <i>Control of noxious weeds (such as sycamore) and pests - mustelids in the area. The sycamore clearance/control/native replanting have been met with community wide support. There is, however, significant work still to be carried out and the programme needs to continue.</i>				3
Item 4 <b>Road and Footpath Maintenance</b> <i>Adderley Terrace (North) Blanket Bay Road Eagle Street (North) Finch Street (North) Mount Cargill Road Upper Junction Road</i>		2022-2023		4
Item 5 <b>Port Chalmers Pool hours</b> <i>Advocate for the extension of the Port Chalmers Pool hours</i>				5

### 3.2 Current Priorities

The following priorities for our community have been included in the Council's current 10 year plan (2018-28) and are priorities that are to be carried forward into the new 2021-31 10 year plan.

Details	Est. Cost	When in 2021-31 10 year plan	Justification	Priority
Public Toilet St Leonards on the shared path		2022-2023		1
Public Toilet Pūrākaunui		2028-2029		2



#### 4. COMMUNITY BOARD PROPOSED ACTIVITIES

The following table identifies those activities that we as a Community Board would like to deliver to our community. They will be undertaken and funded by the Community Board.

ACTIVITY DETAIL	WHEN (IDEAL)
Community Awards	once per triennium
Albertson Avenue Orchard and Beautification Project	ongoing
Advocate for priorities to be included in the DCC 10 year plan	ongoing
Public outreach – engagement on Community Board Projects and Priorities i.e.: plans for George St Koputai Port Chalmers	22-23
Litter Monitoring: installation of stormwater drains filtering; litter monitoring of beaches on both sides of Otago Harbour	ASAP
Historic Plaques - designs and installation are being researched	

## **5. PLANS**

### **5.1 EMERGENCY PLAN – COMMUNITY BOARD RESPONSE PLAN**

#### **Introduction**

The Dunedin City Council has a statutory role, as does the Otago Regional Council, under the Civil Defence Emergency Management Act to contribute to Civil Defence Emergency Management (CDEM) within the district. As part of this whole-of-city function, the West Harbour Community Board has responsibility for the interface between the community and Otago Civil Defence Emergency Management.

Our communities have a reasonable level of risk of flooding, fire, tsunami resulting in community isolation so pre-planning and management of a specific event will be managed by the West Harbour Community Board on behalf of Civil Defence. This role is supported by authorisations and delegations in the Dunedin City Council Civil Defence Emergency Management Plan.

The Board has representation on the West Harbour Emergency Response Group - comprised of Fire & Emergency, Port Otago, Port Chalmers & District Lions.

The Board also has copies to spare of the “Know Your Neighbours” brochure printed 2 years ago. Copies are available from the Port Chalmers Library & Service Centre, local schools, local real estate agents, and the Board.

### **5.2 ANY OTHER PLANS?**

### **5.3 COMMUNITY ENGAGEMENT**

#### **Ways to have your say on the Community Board’s Community Plan**

The Board is very keen to receive your comments on an on-going basis, and you may speak to your comments at any Board meeting. Members of the community are invited to provide feedback.

- Verbally... by contacting a board member directly, anytime
- Written... addressed to the board, postal or email addresses below
- In person... to the board at public events

Please clearly state the issue or suggestion you would like the Community Board to consider, or the specific action you would like to be taken.

Please send written communication to:

The Chairperson  
West Harbour Community Board  
c/- Dunedin City Council  
PO Box 5045  
Dunedin 9058

**Email:** [francisca@beinghealthy.co.nz](mailto:francisca@beinghealthy.co.nz)

## 6. FUNDING GUIDANCE

Each of Dunedin's six community boards has a discretionary fund of \$10,000 per annum, funded from the general rate.

The West Harbour Community Board will make allocations from its fund based on the priorities set in its Community Plan, and may make allocations in accordance with the following criteria.

### **Note:**

All allocations from the discretionary fund will be supported by a resolution passed at a formal meeting of the Board.

The funding must be used within one year of the grant application or it must be returned to the Board unless you have provided a report and request for an extension of time.

There is a requirement to report back on the funding grant within 3 months of completion of projects/events. Failure to do so may impact further funding.

**Category A: Community Initiated Projects. Please note: apart from the Scholarships, the dollars allocated are a guide only.**

A pool of **\$5,000 p.a.** will be available for community initiated projects. Non-profit making groups and/or organisations wishing to apply for funds from Category A will be required to complete the *Application for Funding from the West Harbour Community Board* form. Applications must be lodged no less than one calendar month before the community board meeting at which it is to be considered.

### **Category B: Board Initiated Projects**

A pool of **\$4,000 p.a.** will be available for Board initiated community projects and related activities, which may include such items as attendance at conferences or training workshops, advertising, and communication, producing newsletters, undertaking community surveys/questionnaires, and hosting functions.

### **Category C: Scholarship**

A pool of **\$1,000 p.a** -2 scholarships of \$500 each will be available for the Community Board Scholarship Programme. The Board will make allocations under Category C as the need arises.

For more information or a copy of application forms Contact Governance Support Office, telephone 477 4000 email: [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz) or download from the West Harbour Community Board webpage <https://www.dunedin.govt.nz/council/community-boards/west-harbour>

## **7. COMMUNITY BOARD MEETING SCHEDULE**

The table below provides details of our Community Board meetings through to October 2022

### **Wednesday, 3 August 2022**

Meetings commence at 5.30 pm and will be held in the Rolfe Meeting room, Port Chalmers Hall and Service Centre unless otherwise advised.

All meetings held in the community will be advertised in the Dunedin City Council Meeting Notice advertisement in the Otago Daily Times and on the Dunedin City Council Website.