

**MINUTE EXTRACT FROM THE NON-PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON
MONDAY 11 DECEMBER 2017**

**C5 DIRECTOR APPOINTMENT DUNEDIN CITY HOLDINGS LIMITED/DUNEDIN CITY TREASURY
LIMITED**

A report summarised the process followed regarding the director appointment for Dunedin City Holdings Limited/Dunedin City Treasury Limited.

Mr Keith Cooper and the Financial Controller responded to questions from Councillors.

Moved (Cr Andrew Whiley/Cr Doug Hall):

That the Council:

- a) **Approves** the appointment of Quentin Hix to the Board of Dunedin City Holdings Limited (DCHL) and Dunedin City Treasury Limited (DCTL).

Motion carried (CNL/2017/251)

DIRECTOR APPOINTMENT DUNEDIN CITY HOLDINGS LIMITED / DUNEDIN CITY TREASURY LIMITED

Department: Finance

REASONS FOR CONFIDENTIALITY

Grounds:	S48(1)(a) - The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Reason:	S7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
In particular:	This report is confidential because the appointment of director is made public once the applicant has been notified of the decision.

EXECUTIVE SUMMARY

- 1 This report summarises the process followed regarding the director appointment for Dunedin City Holdings Limited/Dunedin City Treasury Limited.

RECOMMENDATIONS

That the Council:

- a) **Approves** the appointment of Quentin Hix to the Board of Dunedin City Holdings Limited (DCHL) and Dunedin City Treasury Limited (DCTL).

BACKGROUND

- 2 As part of its annual work plan Dunedin City Holdings Limited (DCHL) considers board membership across the DCHL Group, taking into account retirements, resignations, the normal rotation of Directors as required by the constitution of each company and any realignment of skills required.
- 3 This report details the process undertaken to appoint a director to the DCHL/DCTL Board. Brian Wood, a current director of DCHL/DCTL, has been appointed as Chair of Delta Utility Services Limited. This means that his position has become available on the DCHL/DCTL Board and we are looking for a candidate to replace his skills.

DISCUSSION

- 4 A vacancy on the Board of Dunedin City Holdings Limited and Dunedin City Treasury Limited was identified due to the retirement of Brian Wood.
- 5 Advertisements were placed with the Institute of Directors: Appoint me Boards, on the DCC Website and in the Otago Daily Times.

- 6 There were over 70 applications for positions within the group from overseas as well as within New Zealand, a balance of male and female, North and South Island and a variety of experience for the group.
- 7 Candidates were shortlisted according to the alignment of their competencies and those identified by each company with overarching governance and commercial experience.
- 8 The interview panel for the Dunedin City Holdings Limited Board position was made up of Cr Chris Staynes, Cr Mike Lord and Mr Graham Crombie, Chair of Dunedin City Holdings Limited/ Dunedin City Treasury Limited. This panel reviewed the long list of potential candidates for DCHL and narrowed down a short list of three candidates for interview.
- 9 Interviews were held over several weeks beginning 15 November 2017 until 22 November 2017.
- 10 The following candidate was chosen unanimously by the interview panel:-
 - Quentin Hix. Quentin has experience in similar type organisations, being a director on Ngai Tahu Holdings Limited and chair of the investment arm for the Central North Island Iwi, Ngati Manawa. Quentin will bring Māori values based decision making to the Board. Quentin's CV is attached (Attachment A).
- 11 The preferred candidate has completed online questionnaires through DISC NZ with a view to gain independent assurance on the style of individual and ability to work in a team.

OPTIONS

- 12 Not applicable.

NEXT STEPS

- 13 The director concerned will be notified of his appointment.

Signatories

Author:	Natalie Brown - Acting Group Business Manager, Dunedin City Holdings Ltd
Authoriser:	Gavin Logie - Acting Chief Financial Officer

Attachments

	Title	Page
A	CV Quentix Hix	

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This report relates to providing an administrative function for the continuing operation of Dunedin City Holdings Limited.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	☐	☐	☒
Economic Development Strategy	☐	☐	☒
Environment Strategy	☐	☐	☒
Arts and Culture Strategy	☐	☐	☒
3 Waters Strategy	☐	☐	☒
Spatial Plan	☐	☐	☒
Integrated Transport Strategy	☐	☐	☒
Parks and Recreation Strategy	☐	☐	☒
Other strategic projects/policies/plans	☐	☐	☒

This decision has no direct impact on the Strategic Framework. Group companies do however contribute to the framework as noted in their Statements of Intent.

Māori Impact Statement

There are no known impacts for tangata whenua.

Sustainability

There are no implications for sustainability.

LTP/Annual Plan / Financial Strategy / Infrastructure Strategy

There are no implications.

Financial considerations

There are no financial implications.

Significance

This decision is considered low significance with regards the Council's Significance and Engagement Policy.

Engagement – external

Candidate advertising occurred through a number of forums including: Institute of Directors, DCC Website and the ODT.

Engagement - internal

The interview panel for this appointment including Councillor and DCHL Board representatives.

Risks: Legal / Health and Safety etc.

There are no identified risks.

Conflict of Interest

There are no known conflicts of interest.

Community Boards

There are no known implications for Community Boards.