

**MINUTE EXTRACT FROM THE NON-PUBLIC MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY,
14 DECEMBER 2021**

**C5 COMMUNITY AND COMMUNITY EVENTS SECTOR REPRESENTATIVES; DCC GRANTS
SUBCOMMITTEE**

Cr Carmen Houlahan withdrew from this item.

A report from Community and Planning sought Council approval for a new Community representative, and Community Events sector representative to the DCC Grants Subcommittee.

The General Manager Community Services (Simon Pickford) spoke to the report and responded to questions.

Moved (Cr Andrew Whiley/Cr Rachel Elder):

That the Council:

- a) **Appoints** Jonathan Usher as a Community Representative to the DCC's Grants Subcommittee following the resignation of the previous member.
- b) **Appoints** Teresa Chan as the Community Events Representative to the DCC's Grants Subcommittee following the resignation of the previous member.

Motion carried (CNL/2021/223)

COMMUNITY AND COMMUNITY EVENTS SECTOR REPRESENTATIVES; DCC GRANTS SUBCOMMITTEE

Department: Community and Planning

REASONS FOR CONFIDENTIALITY

Grounds:	S48(1)(a) - The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Reason:	S7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
In particular:	Personal information about individuals is included within the report.

EXECUTIVE SUMMARY

- 1 The Council is asked to approve a new Community representative, and new Community Events sector representative to the DCC Grants Subcommittee.
- 2 The two recommended nominees bring extensive governance experience to the Subcommittee, along with knowledge of communities within the city.

RECOMMENDATIONS

That the Council:

- a) **Appoints** Jonathan Usher as a Community Representative to the DCC's Grants Subcommittee following the resignation of the previous member.
- b) **Appoints** Teresa Chan as the Community Events Representative to the DCC's Grants Subcommittee following the resignation of the previous member.

BACKGROUND

- 3 Following resignations by one Community representative, and the Community Events sector representative due to work commitments, the roles were advertised for three weeks (public notices in print media, in He Pānui Papori and through community and event sector networks).
- 4 Ten nominations were received via the website or in hard copy before the deadline (12 November 2021). Eight people were nominated for both roles, one for the Community

representative only and one for the Community Events representative only. One nominee did not provide a CV as requested.

- 5 Applications were received from Jonathan Usher, Teresa Chan, [REDACTED]

DISCUSSION

- 6 Staff completed an assessment process based on nominee responses to the application form and CVs. Staff considered current community knowledge, funding panel experience, governance skills, and diversity (cultural, life experience, age, gender and disability).
- 7 Mr Usher has extensive experience in business, financial and governance roles for community organisations.
- 8 Ms Chan has extensive experience in governance and events including as a board member of the New Zealand Chinese Association, Hills Radio Trust and the Dunedin Shanghai Association.

Signatories

Author:	Joy Lanini - Manager Community Development and Events
Authoriser:	Simon Pickford - General Manager Community Services

Attachments

	Title	Page
1	[REDACTED]	

SUMMARY OF CONSIDERATIONS

Fit with purpose of Local Government

This decision enables democratic local decision making and action by, and on behalf of communities that promotes social well-being, economic, environmental and cultural wellbeing of communities in the present and for the future.

Fit with strategic framework

	Contributes	Detracts	Not applicable
Social Wellbeing Strategy	☒	☐	☐
Economic Development Strategy	☒	☐	☐
Environment Strategy	☒	☐	☐
Arts and Culture Strategy	☒	☐	☐
3 Waters Strategy	☒	☐	☐
Spatial Plan	☐	☐	☒
Integrated Transport Strategy	☐	☐	☒
Parks and Recreation Strategy	☒	☐	☐
Other strategic projects/policies/plans	☒	☐	☐

Grants Management Policy 2019, Festivals and Events Plan 2018 – 2023.

Under its current Committee Structure, the DCC Grants Subcommittee comprises two Community representatives and one Community Events representative, an Arts representative, and two Creative Community representatives who are selected following nomination processes.

Māori Impact Statement

There are no known impacts for Māori.

Sustainability

There are no known impacts for sustainability.

LTP/Annual Plan / Financial Strategy /Infrastructure Strategy

There are no known implications.

Financial considerations

There are no known implications.

Significance

This decision is considered low in terms of the Council's Significance and Engagement Policy.

Engagement – external

Advertising of the roles was undertaken in newspapers, DCC e-newsletters and through networks.

Engagement - internal

There has been no internal engagement with other departments.

Risks: Legal / Health and Safety etc.

There are no known health and safety risks.

SUMMARY OF CONSIDERATIONS
<i>Conflict of Interest</i> There are no known conflicts of interest.
<i>Community Boards</i> There are no known implications for Community Boards.