

**From:** Grace Ockwell  
**To:** ["Diane Yeldon"](#)  
**Subject:** RE: Council resolutions  
**Date:** Thursday, 16 April 2015 12:20:03 p.m.  
**Attachments:** [Yeldon, Diane Minute Extracts - LGOIMA.pdf](#)

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Good morning Diane,

Please find attached the Council resolutions that you requested. Minutes (public and where the grounds for non-public no longer apply, non-public) of all Council and Committee meetings are available on our website. [Minutes, agendas and reports search - Dunedin City Council](#)

Kind regards,

Grace Ockwell

Governance Support Officer

**Dunedin City Council**

50 The Octagon, Dunedin; PO Box 5045, Moray Place, Dunedin 9058, New Zealand

Telephone: 03 474 3487, Fax: 03 474 3594

Email: [grace.ockwell@dcc.govt.nz](mailto:grace.ockwell@dcc.govt.nz); [www.dunedin.govt.nz](http://www.dunedin.govt.nz)



Please consider the environment before printing this e-mail

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**From:** Diane Yeldon [REDACTED]  
**Sent:** Thursday, 16 April 2015 7:22 a.m.  
**To:** Grace Ockwell  
**Subject:** Council resolutions

Hi, Grace, I am preparing a Public Forum submission for the Council meeting on 28 April on the topic of 'stakeholder consultation' or, more precisely, the Council's, *apparent* delegation of its consultation function to groups not subject to the transparency provision of the LGOIM Act. I'd like to find the following Council Resolutions:

- 1) the Council Resolution which formed the Council Controlled Organisations Working Party (2011, I think), notable because this Resolution stated in the wording that it was for the purpose of confidentiality and excluded most Councillors.
- 2) The Resolution which formed the State Highway 1 Cycleway Working Party (2014, I think).

The Resolution which formed the "Independent Panel" considering the Representation Review and currently offering a public opinion survey. (2014 or 2015, think)

I can do this myself by going into the DCC library New Zealand Room where there are Council Minutes or, maybe, in the case of the 2011 Resolution, I might need to make an appointment to view Council Archives. But if you have a Search capacity and could do this without too much trouble, I would very much appreciate it.

Sincerely,  
Diane

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**From:** Grace Ockwell [<mailto:Grace.Ockwell@dcc.govt.nz>]  
**Sent:** Wednesday, 15 April 2015 9:25 a.m.  
**To:** [REDACTED]  
**Subject:** Taieri Community Facilities Trust - Request for Information

Dear Diane,

Thank you for your email of 14 March 2015 sent to the CEO in which you requested information about possible delegation of local consultation about a new pool at Mosgiel to the Taieri Community Facilities Trust. Your request has been forwarded to me for response. It has been considered under the provision of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the following response is provided.

In short, the Dunedin City Council has not delegated local consultation on a proposed Mosgiel Pool to the Taieri Community Facilities Trust. (The Trust)

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## Minute Extract from the Council meeting held on 28 March 2011

### 5 FINANCE, STRATEGY AND DEVELOPMENT COMMITTEE – 14 MARCH 2011

It was moved (Brown/Hudson):

**"1 That Part A (items 1-9, 13) of the minutes of the Finance, Strategy and Development Committee meeting held on 14 March 2011 be noted."**

Following discussion the motion was **put and carried**.

It was moved (Brown/Staynes):

**"2 That the following Part B items of the minutes of the Finance, Strategy and Development Committee meeting held on 14 March 2011 be approved:**

**Item 10: Establishment of the Dunedin Digital Office**

**Item 11: Market Support Fund – Approval Process**

**Item 12: CCO Liaison Group."**

An initial discussion was held on item 12, from which Councillors Hudson and Wilson withdrew.

It was agreed that the items be taken separately.

Following discussion the substantive motion relating to item 10 was **put and carried** with Councillor Vandervis recording his vote against and Councillor Stevenson recording an abstention as her preference was for funding to be spent on project implementation instead of extra staff.

The substantive motion relating to item 11 was **put and carried**.

Councillors Hudson and Wilson withdrew from the meeting at this point.

The Mayor noted that Resolution 2 of item 12 should be amended to read:

**"2 That the terms of reference would provide a channel of communications for all Council CCOs for matters that could not be discussed in a public forum, *noting that the CCO Liaison Group as envisaged will meet in private with no other members of the Council or public being permitted to attend.*"**

Following extensive discussion the motion was **put and carried** on a division 8:3 (incorporating the amendment advised by Mayor Cull).

For: Councillors Acklin, Brown, Collins, MacTavish, Noone, Staynes, Thomson,  
The Mayor

Against: Councillors Butcher, Stevenson, Vandervis

Councillors Hudson and Wilson returned to the meeting at 2.54 pm.

## **Minute Extract Finance, Strategy and Development Meeting held on 14 March 2011**

### **12 CCO LIAISON GROUP**

Councillor Wilson withdrew from discussion on this item.

A report from the Acting Chief Executive (Athol Stephens) advised that as the number of CCOs (which includes Trusts and CCTOs) increased, along with the range of their activities, and as the need grew for those CCOs to have an avenue for discussing with their shareholder, often at short notice, commercially sensitive matters, matters where a public discussion would prejudice negotiations or matters that would infringe privacy, the report proposed a "CCO Liaison Group" for the purpose of managing those issues.

There was a discussion on whether all Councillors could attend these meetings on a non voting basis. It was agreed that this would be investigated further.

It was agreed that the Financial Planner and General Manager, Finance and Corporate Support would be added as support staff to the CCO Liaison Group.

Following discussion it was moved (Brown/Acklin):

- "1 That the Committee approve the formation of a CCO Liaison Group comprising the Mayor, Deputy Mayor, the Chairperson and Deputy Chairperson of the Finance, Strategy and Development Committee and the Chief Executive.**
- 2 That the terms of reference would provide a channel of communications for all Council CCOs for matters that could not be discussed in a public forum."**

**Motion carried**

## **Minute Extract from Infrastructure Services Subcommittee Meeting 1 April 2014**

### **9 UPDATE REGARDING CYCLE/PEDESTRIAN SAFETY ON STATE HIGHWAY 1**

A report from the Transportation Planning Manager (Sarah Connolly) noted that in November 2012, Council requested that the New Zealand Transport Agency (Transport Agency) identify short term measures to improve cycle safety on the one way sections of SH1, and develop a long term plan to improve pedestrian and cycle safety. The report presented an update on the collaborative work.

The report noted that the short term changes to improve cycle safety were now largely complete. With respect to the development of a long term plan for cyclists on SH1, it was noted that at this stage the Transport Agency/Council Working Group's preferred technical option was Option 1 or 1A, a separated cycle lane along each of the one-way streets between the Botanic Gardens and Rattray Street.

The Committee was requested to support the SH1 Cycleway Proposal project for inclusion in the current Regional Land Transport Programme 2012-15 so that the NZ Transport Agency could apply for funding to complete an Indicative Business Case to further develop the Proposal. The next decision point for the Council and the Transport Agency as to whether the project should proceed or not would be on completion of the Indicative Business Case, which would be early 2015, if the funds to complete the work was obtained.

A draft Central City Cycle Network, of which the SH1 routes were a key part, was developed early last year and that would be presented to the Committee later in the year, to be considered for consultation.

Mrs Connolly, Ms Huard and Mr Simon Underwood (NZTA Projects Team Leader) spoke to the report. In response to a question on clarification of the funding, Mr Underwood advised that the funding would be endorsed locally but was approved nationally.

During discussion Councillor Bezett left the meeting at 4.50 pm.

The options presented were discussed and information was tabled on concerns raised with Option 1A. There was a discussion on the retention or reduction of the loss of car parks and it was agreed that the perception of the effect of the loss of the car parks was greater than reality would be. Dunedin was being promoted as a great small city, the installation of separate cycle lanes would make it more attractive and change the perception of the city.

It was agreed that should the funding for the indicative business case be successful then a working party would be set up to progress the business case and develop a mitigation plan with affected businesses and key stakeholders.

Following discussion it was moved (The Mayor/Benson-Pope):

- "1 That it be noted that the Transport Agency, working with Council staff:**
- a) Had reviewed submissions on the SH1 Cycleway Proposal, and summarised and responded to those submissions.**
  - b) Had completed further investigations into cycle movements, intersection and access movements and completed a Parking Study.**
  - c) Had identified a variation of Option 1; referred to as Option 1A, which retained parking on both sides of SH1 on some blocks.**

- d) Had agreed that the preferred technical solution for long term cycle safety on SH1 was Option 1 or 1A, but would assess both Options 1, 1A and 2 through an Indicative Business Case (if funding was received for that work);
  - e) Had identified that the next step would be to complete an Indicative Business Case for the project, and that the next key decision point about whether the project proceeds was when that was completed – likely to be early 2015, at which point a report would be presented to the Infrastructure Services Committee for consideration.
- 2 That the SH1 Cycleway Proposal for inclusion in the current Regional Land Transport Programme 2012-15, which would better position the Transport Agency to source funding for an Indicative Business Case to be completed during 2014/15 be endorsed.
- 3 That it be noted that if the Transport Agency was successful in sourcing funding for the Indicative Business Case, then:
- a) A working party be constituted comprising:
    - the Mayor and the Chair or Deputy Chair of the relevant committees, i.e. Community Development, Planning and Regulatory, Infrastructure Services, Finance and Economic Development Committees.
    - DCC transportation and urban design staff
    - Stakeholders and
    - NZTA representatives
  - b) That further work would be completed on refining options and confirming costs to be reported back to the Infrastructure Services Committee as soon as possible.
  - c) Council may need to provide funding in the order of \$350,000 in the 2015/16 Annual Plan for possible mitigation solutions associated with any of the options.
- 4 That it be noted that a draft Central City Cycle Network and options for connections to North East Valley would be brought to the Committee for approval for consultation later this year."

**Motion carried**

## **Minute Extract from Council meeting held on 14 April 2014**

### **8 INFRASTRUCTURE SERVICES COMMITTEE – 1 APRIL 2014**

It was moved (Wilson/Lord):

- "1 That Part A (items 1-3, 10) of the minutes of the Infrastructure Services Committee meeting held on 1 April 2014 be noted."**

**Motion carried**

It was moved (Wilson/Lord):

- "2 That the following Part B items of the minutes of the Infrastructure Services Committee meeting held on 1 April 2014 be approved:**

- Item 4: Naming of New Private Way – Howorth Road, Fairfield**
- Item 5: New Road Name – Grandvista Subdivision**
- Item 6: 50Max High Productivity Motor Vehicles**
- Item 7: Encroachments**
- Item 8: Dunedin City Road Safety Action Plan."**

**Motion carried**

It was moved (Wilson/Lord):

- "3 That the following Part B item of the minutes of the Infrastructure Services Committee meeting held on 1 April 2014 be approved:**

- Item 9: Update Regarding Cycle/Pedestrian Safety on State Highway 1."**

During discussion it was noted that the Chair of the Finance Committee would not be part of the working party membership set out in Motion 3a of item 9.

Following discussion the motion was **put and carried** with Councillor Vandervis recording his vote against.

**Minute Extract from the non-public part of the Council meeting held on 3 November 2014**

**27 REPRESENTATION REVIEW – APPOINTMENT OF REVIEW TEAM AND CONFIRMATION OF TERMS OF REFERENCE**

A report from the Group Manager Corporate Services (Sandy Graham) noted that at its meeting on 18 August 2014 the Council was informed that it was required to carry out a Representation Review during the current triennium. It resolved that for the purpose of undertaking the review, an independent review team was the Council's preference and a report should be prepared for the next Council meeting on options for the process and possible appointments to the review team.

Following questions and discussion it was moved (Calvert/Peat):

- "1 That Len Cook, Janine Hayward, Paulette Tamati-Elliffe and Mayor Dave Cull be appointed to the Representation Review Team to carry out the Council's Representation Review for the current triennium and make recommendations to the Council.**
- 2 That the Council appoints Janine Hayward as Chairperson of the Representation Review Team.**
- 3 That the Terms of Reference be approved.**
- 4 That the independent members of the Representation Review Team are remunerated for their services at a rate of \$205.00 per meeting.**
- 5 That the names of any persons who expressed interest but who were not appointed to the Review Team remain confidential.**
- 6 That the names of the appointees and the Terms of Reference be released publicly once all applicants have been advised and the appointees have accepted."**

Following further comment the motion was **put and carried**.