

From: Grace Ockwell
To: [REDACTED]
Subject: RE: Local Government Official Information request - 512077
Date: Thursday, 30 July 2015 01:13:55 p.m.

Dear Conrad,

Thank you for your email requesting information in relation to the Dunedin City Council's Executive Leadership Planning Day held on 3 June 2015.

Your request has been considered under the provisions of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the following response is provided.

I have repeated your questions and used your numbering to give context to our response

1. Who attended the meeting?

DCC Response: The meeting was attended by the Dunedin City Council (DCC) Executive Leadership Team (ELT) which is the Chief Executive Officer, the Group Chief Financial Officer, the General Manager of Infrastructure and Networks, the General Manager of Services and Development, the Group Manager Corporate Services, the Group Manager Organisation Development and Performance and the Director of Enterprise Dunedin. The session had an independent facilitator.

2. Where was the meeting held?

DCC Response: The meeting was held on Council premises at Toitū Otago Settlers Museum.

3. What was the time frame intended for this meeting prior to the days start?

DCC Response: The meeting was scheduled to be held from 9:00 am until 5:00 pm.

4. Did the meeting meet the time frame given or exceed the intended time frame?

DCC Response: The meeting began late at around 9.30 am and finished early at about 3.00 pm to enable members of the ELT to attend to issues related to the rain event.

5. What time was contact made during the meeting to managers in the meeting by staff not involved regarding the seriousness of the flooding of the city?

DCC Response: Members of the ELT were kept briefed during the day by Civil Defence and Communication staff and by staff from the key operational areas.

6. What was the response to the contact made regarding the flooding?

DCC Response: Members of the ELT worked with staff to ensure appropriate responses to the various issues associated with the rain event.

7. If any managers left the meeting, did they return to the planned day?

DCC Response: Records were not kept as to when members of the ELT left and returned to the Planning Day; Members were in and out of the session as they responded to calls and texts from staff.

8. What time did the meeting conclude?

DCC Response: The meeting concluded at approximately 3 pm.

9. Who were the managers at the meeting that had a responsibility with regards to Civil Defence decisions?

DCC Response: All the members of the ELT have Civil Defence responsibilities as do many other staff across Council.

10. Were any requests from staff outside the meeting to Management in the meeting deemed unnecessary at the time in relation to the flood?

DCC Response: No.

11. Which managers at the meeting concluding went to the Civil Defence bunker to assess the flooding situation?

DCC Response: The Chief Executive Officer, the General Manager Infrastructure and Networks and the Group Manager Corporate Services went to the Civil Defence Bunker at the end of the ELT Planning Day meeting.

12. With the Managers meeting being held on the same day as the flood occurred, were all necessary and appropriate steps taken during the day to mitigate the flooding problem in the city as the day unfolded?

DCC Response: Yes.

13. Were appropriate decisions made with Civil Defence deployment due to the Managers being involved in the meeting?

DCC Response: Deployment decisions were unaffected by managers attending the meeting.

14. What minutes of the meeting, documents of the meeting and those attending can you release under the OIA?

DCC Response: The notes of the ELT Planning Day relate to individual assessments of ELT members. These documents are withheld pursuant to section 7(2)(a) of LGOIMA to protect the privacy of individuals and pursuant to section 7(f)(i) of LGOIMA to enable free and frank expression of opinions between officers.

As we have withheld some information, you have the right pursuant to section 27 of LGOIMA to have our decision reviewed by the Office of the Ombudsman.

Yours sincerely

Grace Ockwell

Governance Support Officer

Dunedin City Council

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Please consider the environment before printing this e-mail

From: Conrad [REDACTED]

Sent: Thursday, 23 July 2015 9:31 a.m.

To: Grace Ockwell

Subject: Local Government Official Information request - 512077

Conrad has submitted a LGOIMA request - 512077.

Below are the details of the request

Request details:

From: "Conrad and Bridget" [REDACTED] Sent: Wednesday, 22 July 2015 10:22 p.m. To: "dcc@dcc.govt.nz" <dcc@dcc.govt.nz> Subject: Official Information Act Request. To whom it may concern. My name is Conrad Stedman and I am requesting the following under the Official Information Act in relation to the 3 June 2015 Management meeting of the Dunedin City Council Team Building and Planning. 1. Who attended the meeting 2. Where was the meeting held. 3. What was the time frame intended for this meeting prior to the days start. 4. Did the meeting meet the time frame given or exceed the intended time frame. 5. What time was contact made during the meeting to managers in the meeting by staff not involved regarding the seriousness of the flooding of the city. 6. What was the response to the contact made regarding the flooding. 7. If any managers left

the meeting, did they return to the planned day. 8. What time did the meeting conclude 9. Who were the managers at the meeting that had a responsibility with regards to Civil Defence decisions. 10. Were any requests from staff outside the meeting to Management in the meeting deemed unnecessary at the time in relation to the flood. 11. Which managers at the meeting concluding went to the Civil Defence bunker to assess the flooding situation. 12. With the Managers meeting being held on the same day as the flood occurred, were all necessary and appropriate steps taken during the day to mitigate the flooding problem in the city as the day unfolded. 13. Were appropriate decisions made with Civil Defence deployment due to the Managers being involved in the meeting. 14. What minutes of the meeting, documents of the meeting and those attending can you release under the OIA. Regards Conrad Stedman cell [REDACTED]

File attachment

LGOIMA-request-Stedman-22.07.15.htm, type text/html, 2.2 KB

Name

Conrad Stedman

Email address

[REDACTED]

Mailing address

Contact phone number

[REDACTED]