

**From:** [Arlene Goss](#)  
**To:** [Janet Leong](#)  
**Subject:** FW: Response to official information request  
**Date:** Thursday, 15 September 2016 09:17:37 a.m.  
**Attachments:** [image001.png](#)  
[Minutes Grants Subcommittee 28-06-16.pdf](#)  
[Public excluded Grants Subcommittee Minutes 28-06-16.pdf](#)

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For the website.

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**From:** Arlene Goss  
**Sent:** Thursday, 15 September 2016 9:17 a.m.  
**To:** 'deborah.stuut@mdlz.com'  
**Subject:** Response to official information request

15-Sep-2016

Deborah Stuut  
Email address  
[deborah.stuut@mdlz.com](mailto:deborah.stuut@mdlz.com)

Dear Ms Stuut,

Official information request for GRANTS SUBCOMMITTEE MINUTES

I refer to your official information request dated 16-August-2016 for a copy of the minutes from the Grants Subcommittee meeting, for the allocation of the Contestable Premier and Major events funding round for 2016/17, held on June 28, 2016.

Until now this information has been public excluded under the Local Government Official Information and Meetings Act to protect the commercial sensitivity of some of the information contained in the applications received by the committee.

We have reviewed the status of the minutes of the meeting and have concluded there is no longer any reason under the Act for them to remain public excluded, now that the funding decisions have been made. Therefore we are releasing the minutes to you. They are attached.

If you wish to discuss this further with us, please feel free to contact me and I will put you in touch with the best person to answer your questions.

Yours sincerely  
Arlene Goss

Arlene Goss  
Governance Support Officer  
Dunedin City Council

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## **Grants Subcommittee MINUTES**

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**Minutes of an ordinary meeting of the Grants Subcommittee held in the Mayor's Lounge, 2nd Floor, Civic Centre on Tuesday 28 June 2016, commencing at 9.00 am**

### **PRESENT**

**Chairperson**

Jinty MacTavish

**Deputy Chairperson**

Kate Wilson

Chris Staynes

**Members**

Carolyn Cook

Andrew Whiley

### **IN ATTENDANCE**

Tammy Jackman (Events Special Projects Co-ordinator ),  
Marilyn Anderson (Community Events Advisor), Joy Gunn,  
(Manager, Events and Community Development) Paul  
Coffey (Community Advisor), Suz Jenkins, (Finance and  
Operations Manager, Enterprise Dunedin)

**Governance Support Officer**

Greg Sligo

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### **1 PUBLIC FORUM**

There was no Public Forum.

### **2 APOLOGIES**

An apology for lateness was received from Cr Aaron Hawkins.

It was moved (MacTavish/Wilson):

**"That the apology be accepted."**

**Motion carried**

### **3 CONFIRMATION OF AGENDA**

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Moved (Chairperson Jinty MacTavish/Deputy Chairperson Kate Wilson): that the Committee

**Confirms** the agenda without addition or alteration

**Motion carried (GS/2016/012)**

#### **4 DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

#### **RESOLUTION TO EXCLUDE THE PUBLIC**

Moved (Chairperson Jinty MacTavish/Chris Staynes): that the Committee

**Pursuant** to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

<b>General subject of the matter to be considered</b>	<b>Reasons for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>	<b>Reason for Confidentiality</b>
C1 Consideration of Applications	S7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	S48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above after each item.

**Motion carried (GS/2016/013)**

The meeting went into non-public at 9.10 am.

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## **Grants Subcommittee**

### **CONFIDENTIAL MINUTES**

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**Confidential Minutes of an ordinary meeting of the Grants Subcommittee held in the Mayor's Lounge, 2nd Floor, Civic Centre, on Tuesday 28 June 2016, commencing at 9.00 am**

#### **PRESENT**

<b>Chairperson</b>	Jinty MacTavish	
<b>Deputy Chairperson</b>	Kate Wilson	Chris Staynes
<b>Members</b>	Andrew Whiley	Aaron Hawkins
	Carolyn Cook	

#### **IN ATTENDANCE**

Tammy Jackman (Events Special Projects Co-ordinator ),  
Marilyn Anderson (Community Events Advisor), Joy Gunn,  
(Manager, Events and Community Development) Paul  
Coffey (Community Advisor), Suz Jenkins, (Finance and  
Operations Manager, Enterprise Dunedin)

**Governance Support Officer**      Greg Sligo

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#### **DECLARATIONS OF INTEREST**

Members were reminded of the need to stand aside from decision-making when a conflict arose between their role as an elected representative and any private or other external interest they might have.

Declarations of Interest were declared as the applications were discussed.

#### **PART A REPORTS**

##### **C1 CONSIDERATION OF APPLICATIONS**

The Committee reviewed the applications that had been submitted, including the total cost of all projects, the amount applied for, and the amount recommended as a grant.

(Cr Staynes stood aside from consideration of the first application, from the Vogel Street Party Charitable Trust, and rejoined the meeting at 9.33am following the conclusion of discussion on that item).

(During discussion on this item, Cr Hawkins entered the meeting at 9.09am.)

Funding for the application for the Armageddon Expo was not supported, as it was not seen as a unique fit for the city. ,

While the application from Club Targa for the NZ Silver Fern Rally was not supported, it was agreed that staff would work with the organisation to make them welcome to the City, and to smooth the process with any logistical issues that might arise.

There was full discussion on the application from the OUSA for a Dunedin Craft Beer and Food Festival/Week. While there was support in principle, there was concern that there were similarities with other events, the timing was not optimal, and insufficient detail was provided. It was suggested that staff work with the organiser to develop the concept, ensuring alignment with Food Resilience work underway through Enterprise Dunedin.

(At 10.02am Cr Whiley and Caroline Cook stepped back from discussion on Item 5, Wild Dunedin Festival of Nature, and re-joined the meeting following discussion on that item at 10.16am.)

There was also full discussion on the application from ID Dunedin Fashion Inc. for ID Dunedin Fashion Week. Matters traversed during discussion included timing of the event, the need to promote emerging talent, and the need to evolve the Railway Station sections of the event.

(Following discussion on this item the meeting adjourned briefly at 10.32am, and resumed at 10.38am.)

The application from Mondelez International for the Dunedin Cadbury Chocolate Carnival was then considered. While it was acknowledged that this qualified as a premier event, there was concern that given donations subsequently made by the organisers, the Council could be seen to be 'funding funders', and that as Dunedin became a 'Fair Trade City' in 2009, this could be construed as being increasingly 'off brand'.

The application for funding for the Otago Polyfest was then discussed. It was considered to be a significant and successful multicultural event, bringing in schools from outside Dunedin, and being most supportive of the diverse cultures within the city.

Before the application from the NZ International Science Festival was discussed, Cr Staynes withdrew from the meeting at 11.22am and following discussion on this item, re-entered the meeting at 11.38am.

(The meeting adjourned for lunch at 11.38am, and resumed at 12.07pm).

The Committee then considered the application from the Otago Sports Car Club for a grant to assist with running the Otago Rally. There was general support for the proposal, and ways of enhancing the event were discussed. The organisers will be asked to promote the use of the renewable fuel being used.

(Before discussion the application for funding from the Fringe Festival Trust, Cr Hawkins declared an interest and left the meeting at 12.15pm).

There was wide ranging discussion on the application, the desirability of obtaining promotional photos of Fringe Festival events, and the role it played in promoting Dunedin's subcultures.

(After discussion on this application Cr Hawkins returned to the meeting at 12.38pm).

The application for funding for the Dunedin Midwinter Carnival was then discussed. Ways of reducing traffic management costs and controlling lights were discussed, together with the possible involvement of additional sponsors.

There was also full discussion on the application from the Otago Festival of the Arts Trust for a grant to assist with Arts Festival Dunedin. It was noted that work had been undertaken to strengthen the Festival's Business and Strategic Plans, and that a family event at the Regent Theatre had been introduced for 2016.

The final application to be considered was the application from the Dunedin Writers and Readers Festival Trust, for a grant to assist with the Dunedin readers and Writers Festival 2017. The Committee was advised that the Trust was intending to run a smaller, higher quality event, which was in keeping with and supported Dunedin as a City of Literature.

Before motions were considered on the grants to be made to each of the applicant organisations, it was noted that Cr Staynes would stand aside from voting on the Vogel Street Party 2016 and NZ International Science Festival applications, Cr Hawkins would stand aside from voting on the Dunedin Fringe Festival 2017 application, with Cr Whiley and Caroline Cook standing aside from voting on the application from the Dunedin Wildlife Trust for the Wild Dunedin Festival of Nature.

Moved (Chairperson Jinty MacTavish/Deputy Chairperson Kate Wilson): that the Committee

**That funding for event grants be approved as follows:**

<b>Vogel Street Party 2016 -Connections</b>	<b>\$10,000</b>
<b>Wild Dunedin Festival of Nature</b>	<b>\$20,000</b>
<b>ID Dunedin Fashion Week</b>	<b>\$95,000</b>
<b>Dunedin Cadbury Chocolate Carnival</b>	<b>\$55,000</b>
<b>Otago Polyfest</b>	<b>\$11,000</b>
<b>NZ International Science Festival</b>	<b>\$75,000</b>
<b>The Otago Rally</b>	<b>\$40,000</b>
<b>Dunedin Fringe Festival 2017</b>	<b>\$45,000</b>
<b>Dunedin Midwinter Carnival 2017</b>	<b>\$25,000</b>
<b>Arts Festival Dunedin</b>	<b>\$60,000</b>
<b>Dunedin Writers and Readers Festival 2017</b>	<b><u>\$30,000</u></b>
	<b>\$466,000</b>
<b>NZ Silver Fern Rally</b>	<b>\$ 0.00</b>
<b>Armageddon Expo</b>	<b>\$ 0.00</b>
<b>Dunedin Craft Beer and Food Week</b>	<b>\$ 0.00</b>

**Motion carried (GS/2016/012)**

The meeting concluded at 1.50 pm

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**CHAIRPERSON**