

From: [Jenny Lapham](#)
To: [REDACTED]
Subject: Local Government Official Information and Meetings Act 1987 (LGOIMA)
Date: Monday, 8 March 2021 03:44:30 p.m.

Dear [REDACTED]

I refer to your e-mail of 22 January 2021 requesting information relation to Licences issued for occupation of road reserve. Please accept my apology for the delay in responding to your request. Please see below the response to your request.

Period 1 March 2020 to 1 March 2021

1 Number of Licences

Number of Licences to Occupy Road Reserve issued and signed off by DCC in the above period:
19

(The split being Residential 15 / Commercial 4)

Residential Licence Fee for New Occupiers

Residential licences rate per m2 is set by Council currently at 8% of the rated unimproved value per m2 of the adjacent property

Residential garage with a footprint up to 25m2 set fee of \$135.00

Residential garage with a footprint 25m2 to 50m2 set fee of \$270.00

Commercial Licence Fee

Encroachment fee for the occupation of the road reserve for commercial use at the "...pleasure of the Council be negotiated by the Council's Transportation Operations Manager."

2 Number of Licences Declined

The Council does not hold a list of licence requests which are declined. Therefore pursuant to section 17 (f)(e) of LGOIMA the information requested does not exist this part of your request is declined.

3 TMP Exemption

A 'Traffic Management Plan (TMP) exemption' is an unusual term. TMPs can be used to close an area of road (the closure area in this case is called the 'working space') and are required for various activities within the legal road corridor such as temporary closures due to safety concerns with the road condition, for events, and for works.

A licence to occupy generally covers long term occupation by such thing as garage or a private item.

Please contact the Council's Transportation Department for clarification regarding any particular sites.

As some information has declined you are advised that you have the right to seek a review by the Office of the Ombudsman.

Regards

[Jennifer Lapham](#)

Governance Support Officer

Civic

P 03 477 4000 | **E** Jenny.Lapham@dcc.govt.nz

Dunedin City Council, 50 The Octagon, Dunedin

PO Box 5045, Dunedin 9054

New Zealand

www.dunedin.govt.nz