

**From:** Lauren McDonald  
**To:** [REDACTED]  
**Subject:** Response for Official Information Request: Building Energy Performance  
**Date:** Monday, 23 November 2020 04:53:00 p.m.

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Dear [REDACTED]

Thank you for your official information request, received on 27 October 2020. Our responses are **shown in blue** below, together with your original questions.

I trust that this responds to your information request.

1. What is the address of the Council's main office building?  
**50 The Octagon, Dunedin, 9016**
2. Is the Council the sole occupant of the building or does it share this tenancy?  
**Majority occupant, with six minor retail spaces in addition to DCC-occupied space.**
3. How many Council occupants on average use the building during a working day?  
**700**
4. What is the floor area (m2) of the occupied space (entire building if sole occupant, or tenanted space)?  
**Approx. 7,000m<sup>2</sup> in total with approx. 1,000m<sup>2</sup> occupied by retail tenancies.**
5. During COVID-19 Level 3 and 4 restrictions (from 26<sup>th</sup> March to 13<sup>th</sup> May 2020) how many business days was the Council's main office building closed?  
**DCC's main office building was closed at Level 4 and Level 3 to the majority of staff, except for those working in essential functions.**
6. Following the end of Alert Level 3 (on 26<sup>th</sup> May 2020), when did Council's occupancy of the main office building return to normal levels (more than 50%)  
**Staff began returning to the main office building from Level 2 in a staggered fashion – with the building hitting 50% occupancy shortly after.**
6. Does the Council's main office building or tenancy currently hold a formal NABERSNZ rating and/or Green Star Performance certification?  
**No to both**
7. During the next 12 months does the Council intend to assess and certify the sustainability performance of its main office building or tenancy using the NABERSNZ and/or Green Star Performance certification too?  
**No to both**
8. How much grid supplied electricity (kWh) did your main Council Office building/tenancy consume in the previous financial year (from 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020)?  
**DCC consumed 949,000 kWh of Grid Electricity at main admin building, Civic Centre during 2019/20 year**
9. How much gas (kWh or MJ) if any, did your main Council Office building/ tenancy consume in the previous financial year (from 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020)?  
**DCC consumed 603,000 kWh of reticulated LPG at main admin building, Civic Centre during 2019/20 year**
10. How much Diesel (litres) for non-backup purposes if any, did your main Council Office building/tenancy consume in the previous financial year (from 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020)? **Zero**
11. How much Coal (Kg) if any, did your main Council Office building/tenancy consume in the previous financial year (from 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020)? **Zero**
12. Is there any renewable energy produced onsite servicing the main Council Office building/tenancy? If so, how much energy has been provided by the renewable energy? **Zero**
13. What, if any, plans does the Council have to improve the energy efficiency of its main office building, as well as any wider property assets?  
**Improve building external envelopes, membranes and roofs – reduces grid demand and LPG demand – heating and cooling lower requirements**

**Phasing out of hydro-carbon based fuel inputs**

**Renewal of HVAC systems plant and equipment with greater energy efficiency and/or functionality**

**Installation of PV energy source at more remote facilities – reduces grid demand**

14. If gas, diesel, or coal is used, what plans does the Council have to replace them with renewable sources?

**Council will review at an appropriate time.**

**Yours sincerely**

Lauren McDonald

**Governance Support Officer**

**CORPORATE SERVICES GROUP**

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