

From: [Clare Sullivan](#)
To: amy.moorhead@mbie.govt.nz
Subject: Request for information regarding boarding houses in Dunedin City Council
Date: Monday, 26 June 2023 10:47:00 a.m.

Tēnā koe Amy,

On 9 June you requested information on the stock of boarding houses in council areas based on a desktop review. Please find below the relevant information for Dunedin City.

**KNOWN BOARDING
HOUSES -
3 STORIES OR MORE**

No.	Address	YEAR CONSTRUCTED	BWOF	ROOMS	SPECIFIED SYSTEMS	CONCERNS	DCC Directive -	Resolution -
1	71 Stafford Street, Central Dunedin	1906 - As a private hospital	300834	Unknown	SS 1, SS 2, SS 4, SS 14.2, SS 15.2, SS 15.3, SS 15.4 & SS 15.5	Audited 24/11/2022 - Key left in Fire Alarm Panel - Guests able to silence alarm	Storage of this key to be moved and, the instruction to use to silence the alarm to be cleaned off the panel.	Photographic confirmation sent through showing key and instructions removed. DCC satisfied directive has been met.

ust this answers your queries.

Regards

[Clare Sullivan](#)
PRINCIPAL COMMITTEE ADVISOR
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PO Box 5045, Dunedin 9054
New Zealand
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9 June 2023

Sandy Graham
Chief Executive
Dunedin City Council
sandy.graham@dcc.govt.nz

Tēnā koe Sandy

You will be aware of the recent Loafers Lodge fire event in Wellington that resulted in considerable loss of life. Investigations into factors contributing to the fire event are ongoing.

The Minister for Building and Construction/Minister of Housing has asked the Ministry of Business, Innovation and Employment (MBIE) and the Ministry of Housing and Urban Development to look into whether there is anything we should do differently to improve the safety of boarding houses and similar types of accommodation.

As a first step, it is important to gain a better picture of the stock of boarding houses and similar types of accommodation across Aotearoa New Zealand and the nature and extent of any potential fire safety risks. I am writing to you to request your assistance on this matter.

Action requested of your council

I am writing to ask for your assistance to provide information on the stock of boarding houses (or similar types of accommodation) in your area based on a desktop review.

I acknowledge that there are varying definitions of “boarding house” in legislation. I ask you take a broad approach in determining what a “boarding house” is when undertaking this work. I would ask that you focus on boarding house buildings that are more than three storeys in height.

The information should include:

- The number and location/address of those buildings in your area.
- The year the building was first constructed.
- The size of those buildings (especially height/number of storeys).
- Whether those buildings have a compliance schedule and their current use.
- What fire safety systems are listed on the compliance schedule or are otherwise in the building (eg fire alarms, sprinkler systems, means of escape) and the standard for their installation and maintenance.
- Any other information that will help to build a picture of fire safety risk, eg number of occupants and construction materials.



In addition to the details above, I ask that you also provide an indication where your council has current or past concerns about the building itself or the way the building is being managed with respect to building compliance, what you have done to address these concerns and whether actions taken have been sufficient to address these concerns.

I acknowledge the current workloads councils are facing, including in flood and cyclone affected areas. Nonetheless I would greatly appreciate any initial information you can provide to us on the factors listed above by Friday 7 July 2023. This can be sent to Amy Moorhead, Manager Building Policy, at amy.moorhead@mbie.govt.nz.

Next steps

If you have any questions or require further information, please contact David Hall, General Manager, Building System Performance on David.Hall@mbie.govt.nz or 021 809 591.

Thank you for your assistance with this critical work.

Ngā mihi nui

Carolyn Tremain
Te Tumu Whakarae mō Hikina Whakatutuki
Secretary for Business, Innovation & Employment and Chief Executive

Response template: boarding house accommodation information request

Item	Address	Year built	Building size (height, number of storeys, area – please specify)	Compliance schedule Y/N	Fire safety systems in place	Other relevant information (list below or provide itemised attachments)	Current or past concerns Y/N – if Y, please attach further information as requested
1							
2							