

**From:** [Lauren Riddle](#)  
**To:** [REDACTED]  
**Subject:** Response to Official Information request by [REDACTED] for Documents relating to Dog Control Activity.  
**Date:** Thursday, 19 December 2024 03:33:00 p.m.  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[Attach A - ODT Notice of Animal Control Fees 2023-2024.pdf](#)  
[Attach B - ODT Notice of Animal Control Report Sept 2023 and 2024.pdf](#)  
[Attach C - Annual-DIA-Report-period ending 30-June-2022.pdf](#)  
[Attach D - Annual-DIA-Report-period ending 30-June-2023.pdf](#)  
[Attach E - Application to Register a Dog forms.pdf](#)  
[Attach F - Application to Register a Dog 2022-Cropmarks 23-24.pdf](#)  
[Attach G - Statement of Financial Performance Animal control 2022-23 2023-24.pdf](#)  
[Attach H - Renewal overprint for registration period 2024-2025.pdf](#)

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Kia ora [REDACTED]

I am writing in response to your official information request received on 21 November 2024. Your original request (**in bold**), together with our response is included below.

1. **A copy of, and the date and place of publication of the notice for the:**
  - a. **Dog control and poundage fees for financial years 2023-24 & 2024-25.**

Copies of the public notices for the Animal Control Fees and the Animal Control Report (showing the date and place) are attached as Attachments A and B.

- b. **Dog Control Policy and Practises Report for the financial years 2022-23 & 2023-24.**

2022/23: The Report was advertised 9 September 2023 (Attachment B). If you wish to view a copy of the report it can be found via the following link: [Agenda of Customer & Regulatory Services Committee - Tuesday, 12 September 2023](#) and also as Attachment C

2023/24: The Report was advertised on 21 September 2024 (Attachment B). If you wish to view a copy of the report it can be found via the following link: [https://infocouncil.dunedin.govt.nz/Open/2024/09/CRC\\_20240917\\_AGN\\_2714\\_AT.PDF](https://infocouncil.dunedin.govt.nz/Open/2024/09/CRC_20240917_AGN_2714_AT.PDF) and also as Attachment D.

2. **In relation to the dog registration process:**

- a. **The application form and all other information or documents provided to a person seeking to apply to register a dog for or during registration years 2023-24 & 2024-25.**

- b. **All documents and information provided to a person from whom an application to register a dog has been received for or during registration years 2023-24 & 2024-25.**

The information requested is attached for the 2024/25 year. We advise that there is no difference to the forms for people seeking to apply to register a dog, or from whom the application to register a new dog is received. A pdf copy with the dog registration

renewal form -is attached as Attachment E, noting that page 5 and most of 6 is blank, as this is where the insert of the renewal information is placed on the perforated letterhead paper. We advise that the overprint template, which has the information specific to the dog/owner. A copy of this overprint is attached as Attachment H, and we confirm that this is printed onto the perforated renewal letterhead.

With respect to the 2023/24 year, we have attached a copy of the application form for registration of a dog (Attachment E). We advise that this form was replaced in September 2023 with the form provided as Attachment F. We no longer hold a copy of the perforated letterhead registration renewal form or overprint template form and therefore pursuant to section 17(e) of LGOIMA that the document alleged to contain the information requested does not exist or despite reasonable efforts to locate it, cannot be found your request for this document is declined.

**3. Links to the Council documents dealing with:**

**a. Setting dog registration and poundage fees and charges for registration years 2023-24 & 2024-25, and a link to where those fees and charges are located on the Council website.**

2023/24: The 2023/24 fees and charges were adopted by Council on 22 May 2023. [Agenda of Council - Monday, 22 May 2023](#)

2024/25: The 2024/25 fees and charges were adopted by Council on 28 May 2024. [Agenda of Council - Tuesday, 28 May 2024](#)

They are available in the Annual Plan and can be found on the website via the following link: <https://www.dunedin.govt.nz/council/annual-and-long-term-plans/annual-plan-2024-2025/schedule-of-fees-and-charges-2024-25>

**b. The Dog Control Policy and Practises Report for the financial years 2022-23 & 2023-24, and a link to where those reports are located on the Council website.**

This information has been provided in response to your Question 1b above.

**4. The financial statements for the “dog account” or dog control activity for the financial years 2022-23 & 2023-24, including details of operating expenses, and income from infringement fees and fines.**

The Statement of Financial Performance for Animal Control 2022-23 and 2023-24 is attached (Attachment G)

**5. If the dog control activity, or any part, has not been performed by the Dunedin City Council during the last five calendar years, for example because it has been *contracted out*, performed pursuant to a *Memorandum of Understanding* or some other arrangement:**

**a. The name of the party performing the work, the nature of the work being performed, and the period the work was performed by them.**

We advise that the DCC has contracted the provision of pound facilities to Allendale Boarding Kennels and Cattery. Allendale Kennels provide custody care and exercise of the dogs impounded, seized or committed to the custody of Dunedin City Council under the Dog Control Act 1996. This contract started in March 2012. Owners of impounded dogs are given the details of the location when they make payment of any costs associated with the impounding.

The DCC has contracted Armourguard Security to provide afterhours on-call service to Animal Services. Warranted and trained Dog Rangers employed by Armourguard carry out urgent afterhours duties including: Picking up contained dogs and impounding them or returning them to their owner; responding to dog attacks; responding to reports of high-risk roaming dogs, and responding to stock on the road. This arrangement has been in place since July 2023. The DCC also contracted Armourguard to employ warranted dog rangers to complete property visits to request information about unregistered dogs in May and June 2023. This arrangement is reported in the DCC Animal Services Annual Report to the Department of Internal Affairs.

**b. The documentation relating to that arrangement, preferably by linking to the documents on the Council website.**

This information regarding the above is withheld pursuant to section 7(2)(b)(ii) of LGOIMA in that releasing the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

**c. The most recent copy of the *section 17A Report* and related documents reviewing the arrangement, or the documents dealing with the determination no such review was required.**

The contract for the Allendale Boarding Kennels and Cattery was reviewed in 2022 and extended to 27 April 2027. The details of this review are withheld pursuant to section 7(2)(b)(ii) of LGOIMA in that releasing the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

We advise that there has been no review of the Armourguard contract as it has only been in place since July 2023 we therefore decline this information, pursuant to section 17(e) of LGOIMA in that the document alleged to contain the Information requested not exist.

As we have declined some information you are advised that you have the right to seek a review by the Office of the Ombudsman.

Ngā mihi

**Lauren**

Lauren Riddle

**Mana Whakahaere Kairuruku / Governance Support Officer**  
**Governance Group**

**P** 03 477 4000 | **DD** 03 474 3428 | **E** [lauren.riddle@dcc.govt.nz](mailto:lauren.riddle@dcc.govt.nz)

Te Kaunihera a Rohe o Ōtepoti - Dunedin City Council

50 The Octagon, Dunedin

PO Box 5045, Dunedin 9054

New Zealand

[www.dunedin.govt.nz](http://www.dunedin.govt.nz)

They Save We Pay



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## DCC NOTICEBOARD

## DCC CUSTOMER SERVICE CALL CENTRE

Hours: 8am to 5.30pm Monday to Friday | 9am to 5pm Saturday | 50 The Octagon, Dunedin 9014  
PO Box 5043, Dunedin 9054 | Phone 03 477 4000 | [www.dunedin.govt.nz](http://www.dunedin.govt.nz)

## TEMPORARY ROAD CLOSURES

(Partially to the local government act 1974)

## Breitling Wall - Owen Street

Queen Street, between 121 and 161 Queen Street (the low result), will remain closed to traffic until Friday, 30 June, all hours, for the above work.

## Winter closure - Old Dunstan Road

Notice is given that the Dunedin City Council has received, pursuant to Section 162(1)(b) of the Local Government Act 1974, and Clause 12 of the North Dunedin Local Government Order in Council 1974, a request to temporarily close and prohibit traffic from using:

Old Dunstan Road between Rutherford Road (from from SH47) and the junction with Papanui-Papanui Road at the City. This road will be closed to traffic, at all hours from Tuesday 6 June to Friday 29 September, and will re-open on Saturday 30 September.

This closure is required to reduce damage to the unsealed road from vehicles in snow and icy conditions. This prohibition shall apply to all vehicular traffic, and it will be an offence for any unauthorised vehicle to use the above-described section of road during this period. Authorized vehicles will be those belonging to NZ Police, Emergency Services, and adjacent land holders who require access for emergency purposes.

## Water Upgrades - North East Valley

Northumberland Street, Crown Street, Carr Street from Pym Street to the end of Collyer Street (Pym Street included), will have full or partial closures at all hours between Monday, 12 June and Sunday, 20 July. Only resident access available.

## Lark and Chancel work - Perth Street

Perth Street, between Bush Road and Bismarck Street, will be closed to traffic at all hours from Tuesday, 6 June to Friday, 14 July for the above works.

## Power Pole Replacement and Maintenance - multiple streets

Canterbury Road, between Highgate and Tumbak Road, will be closed from Thursday, 8 June to Friday, 9 June and Tuesday, 20 June, from 5pm to 10pm for the above works.

Bush Road, between Gifford Road and Rutherford Road, will be closed on Friday, 2 June, from 5pm to 10pm for the above works. Resident access will be available from each end. Gifford Road will be operating on one way southbound from Bush Road to Gifford Road during this time. A detour for northbound traffic will be available via Riverbank Road.

## Power Pole replacements - multiple streets

243 Cairns Road, between Highgate and Tumbak Road, will be closed on Wednesday, 13 June, from 5pm to 10pm for the above works. Resident access available from Tumbak Road end only.

Oregon Street, between Tumbak Road and Lombard Street, will be closed on Friday, 9 June and Tuesday, 13 June, from 5pm to 10pm for the above works.

## Power Pole maintenance - multiple streets

Rutherford Road, between Gifford Road and Carr Street, will be closed on Thursday, 8 June, from 5pm to 10pm for the above works. Resident access will be available from each end and up to the closure. Detour via McIntosh Road.

## 24 Scripps Hill Road, between Scrymgeour and McIntosh

Road, will be closed on Tuesday, 13 June, from 5pm to 10pm for the above works. Resident access will be available from each end and up to the closure. Detour via McIntosh Road.

## Power Pole maintenance and crane work - Gladstone Road South

Sections of Gladstone Road South will be closed between 9 June and 17 June from 8am to 2pm. The road will be closed between McIntosh Street and Cairns Road on Friday, 9 June, outside 177 Gladstone Road South on Monday, 12 June, outside 160 Gladstone Road South on Friday, 16 June, and outside 97 Gladstone Road South on Monday, 19 June. Resident access will be available from each end.

## Crane work - 43 Pricess Street

43 Pricess Street, between Moray Place and the Octagon, will be closed to traffic on Sunday, 11 June 2023 from 8am to 5pm for the above work. Contingency date is Sunday, 18 June. Detours will be in place.

## Power Asset maintenance - Owen Street

Owen Street, between Kalar Street and end of cut off the City, will be closed from Monday, 12 June to Friday, 16 June and again on Wednesday, 21 June, from 8.30am to 5pm for the above works. Resident access will be available between Monday, 12 June and Sunday, 20 July. Only resident access available.

## Traffic Light Cabinet Upgrade - Castle Street - Stuart Street Intersection (Partial Closure)

Stuart Street, Eastbound Lane Travelling from SH4 Canterbury Road to SH1 Gifford Street, and Westbound Lane Travelling from Bush Road to SH1 Gifford Street, will be partially closed on Thursdays, 14 June, from 5pm to 10pm for the above works. Detours will be in place. Contingency date Thursday, 15 June.

## TRANSPORTATION ROADWORKS FOR THE PERIOD 3-10 JUNE

Please go to [www.dunedin.govt.nz/roadworks](http://www.dunedin.govt.nz/roadworks) for all notifications of the above work.

## ALCOHOL LICENCE APPLICATIONS

On 4-2023, 120 Lark Street, Kaitiaki General Store and 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 6-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 7-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 8-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 9-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 10-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 11-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 12-2023, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

On 1-2024, 120 Lark Street, Kaitiaki General Store, First notice. Closure Monday, 26 June.

WELLINGTON. The police have revealed their new electric patrol car to be trialled on the frontline.

Police vehicles make up 20% of the government's light vehicle fleet and the move is part of a wider trial to cut emissions by 176 tonnes annually.

Police Commissioner Andrew Coster, along with service group Brian Yanko, revealed the BMW i4 as the chosen vehicle, with a price tag starting at \$109,990 each.

He was quick to stress the vehicles were not chosen for their branding but because they met crucial criteria.

"We have some particular requirements around range, around the ability for the vehicle to take the hit that we have to carry around, the core performance of the vehicle."

"So when we were looking for the most suitable vehicle, the BMW i4 was where we landed."

At a purchase cost of \$1.7 million, five cars will be trialled by officers on road patrols over the next six months.

They will start in Counties Manukau before moving on to Central Districts, Christchurch

The BMW i4 police car set to be trialled. PHOTO: NZP

around 27%.

"It is larger within the but we need to get a bit understanding of what degradation looks like."

Things such as headroom potential arrests, were considered when making decision.

With recent weather events that left a area without power, in EV cars ready to go 24/7 it future could mean looking other options like alternative fuel, Mr Yanko said.

"The infrastructure requirements for us to run a real electric fleet would be significant. So there's a lot of questions still to be answered."

— RNZ



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an accessible piece of artwork for everyone, so

of plywood.

"Friday is normally my

▶ VIDEO

## WEEKLY MEETING SCHEDULE

The following meetings will be held during the week commencing Monday, 11 September.

Please check the Dunedin City Council website [www.dunedin.govt.nz](http://www.dunedin.govt.nz) for livestream link and any changes to advertised meetings.

### Monday, 11 September

11am District Licensing Committee, Otara Room, 2nd Floor, Civic Centre – to reconvene the hearing to consider an opposed off-licence renewal for New World Gardens.

### Tuesday, 12 September

10am Community Services Committee, Council Chamber, Dunedin Public Art Gallery, The Octagon.

11am (or at the conclusion of the previous meeting, whichever is the later) Customer and Regulatory Committee, Council Chamber, Dunedin Public Art Gallery, The Octagon.

Please note – the Animal Service's Annual Department of Internal Affairs report for the year ending 30 June 2023 will be presented at this meeting.

### Wednesday, 13 September

10am District Licensing Committee, Dunningham Suite, Dunedin Public Library, Moray Place – to consider an opposed off-licence renewal for Liquorland Cableways.

5.30pm West Harbour Community Board, Roltie Room, Port Chalmers Library/Service Centre, Beach Street, Port Chalmers.

### Thursday, 14 September

1pm Saddle Hill Community Board, Fairfield Bowling Clubrooms, Main Road, Fairfield.

2pm Strath Taieri Community Board, Hyde Community Centre, Hyde.

A public forum may be held at the start of each Council Standing Committee and Community Board meeting. Registrations for public forum close 24 hours before the meeting starting time. If you wish to speak, please contact Governance Support on 03 477 4000 or [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)

in George and Upper Stuart Streets between Moray Place and St Andrew

in Burlington and Princes Streets, between Moray Place and the Octagon, viageway and George Street.

Moray Place. Roads will be reopened

## RESOURCE CONSENT

Resource Management Act 1991

Council has received the following resource consent:

LUC-2023-282

N & J Firth

2 Montecillo Lane, being that land legally described as Lot 1 DP 477748, held in Record of Title 662696.

Location: The removal of a scheduled structure considered to be in terminal

requires an assessment of

to:

to be inspected online via

at the City Planning Desk at Council Customer Service Centre, Civic Centre. Please contact Jane O'Dea on 03 477 4000 if you have any questions about the

like a submission on the application, a trade competitor of the applicant if a person is directly affected by an application to which the application relates

the environment; and

trade competition or the effects of

electronically at the website below;

present submission@dcc.govt.nz; by

345, Moray Place, Dunedin 90158;

written submission to City Planning.

## Bus totally

MARK JOHN

THURSDAY was the camel's back, a frustrated Dunedin to Palmerston

An overcrowded bus passengers stranded in two and a-half hours for Palmerston resident Thursday's 3.35pm service Great King St to Palmer had ever seen it.

"I've seen it pretty bad the cake.

"It's always been over course has sat on the absolutely nothing."

She came to Dunedin shopping and visit her. Some passengers had the bus to let pupils from home on time, leaving 6pm service, she said.

The bus was absolute of the pupils had to sit.

Ms Cohen criticised Council bosses for never

"It's just gone on for Another Palmerston r

ers, said there had been available for a short while

On March 2, The Star transport implementation said the council had a

tractor Ritchies to add route and he hoped to the next few days.

Six months on, council Lorraine Cheyne said a

vice was introduced at school term and an over by if the 3.35pm service



# Wal's Plant Land

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### FLOWERING CHERRY



Prunus 'Thundercloud' has single soft pink flowers and bold deep purple foliage. Retains excellent deep purple foliage through growing season. Grows 6m x 4m

### RHODODENDRON LADY IN RED



Compact round habit with lush large green leaves. Each bush consists of large funnel-like petals which are speckled with tiny black spots in the throat.

### FARMBLEND COMPOST



Wal's famous farmyard compost, with essential nutrients for veggies and the garden available by

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**BAG FOR \$8.00 30L**



## WEEKLY MEETING SCHEDULE

The following meeting will be held during the week commencing Monday, 23 September.

Please check the Dunedin City Council website [www.dunedin.govt.nz](http://www.dunedin.govt.nz) for any changes to advertised meetings.

### Tuesday, 24 September

10am Council, Council Chamber, Dunedin Public Art Gallery, the Octagon

### Wednesday, 25 September

10am Council (continued), Council Chamber, Dunedin Public Art Gallery, the Octagon

### Thursday, 26 September

9am Hearings Committee, Council Chamber, Dunedin Public Art Gallery, the Octagon - to consider submissions for the Dog Control Bylaw

### Friday, 27 September

9am Hearings Committee, Council Chamber, Dunedin Public Art Gallery, the Octagon - to consider submissions for the Dog Control Bylaw

10am District Licensing Committee, Rimu Room, 6th Floor, Community House, 43 Princes Street - to consider an opposed on-licence renewal for Speight's Heritage Centre

Please note - the Animal Service's Annual Department of Internal Affairs report for the year ending 30 June was presented to the Customer and Regulatory Committee meeting held on 17 September.

The report was available for public inspection prior to being tabled at the Committee meeting. Public notice of the report however was not provided within the statutory timeframes.

A public forum may be held at the start of each Council Standing Committee and Community Board meeting. Registrations for public forum close 24 hours before the meeting starting time. If you wish to speak, please contact Governance Support on 03 477 4000 or [governance.support@dcc.govt.nz](mailto:governance.support@dcc.govt.nz)

7am to 6.30pm  
ole, and Taylor

ens cul-de-  
January until  
eens Gardens  
the carpark will  
is Street, from  
ed from 6pm to  
om Moray Place to  
agon Parade from  
et, from Fryatt  
tribound, from  
ryatt Street will  
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'February.

Frederick Street,  
Great King Streets  
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restrictions will be  
helt listed above  
the event. All  
s 4am to 7pm will

## CATIONS

ableways  
econd notice.

d. St James Riailo  
nd notice. Closes

cations for full

/ FUND -  
IS



Beauty fans queued on George St yesterday for the new Mecca pop-up shop.

The store is a taster ahead of the beauty permanent store at the former Noel Leeming University of Otago students Madi Dacl Fraser acquired a few products yesterday and early for the store opening.

Ms Fraser said she waited for five minutes allowed inside and found everything she v "We're so excited [for the official opening] definitely be one of the first ones in there,"

REPORT: LAINE PRIESTLI



## In-person support pre



years, both globally and in New Zealand. The New Zealand Health Survey asked for 2021-22 forms showed almost one in four like to

A YOUNG generation of digital natives have shown a clear preference for receiving in-person mental health support, rather than getting help from online platforms.

New research, led by the University of Otago (Wellington), asked about 1500 people.





## DUNEDIN CITY COUNCIL'S ANIMAL SERVICES ANNUAL REPORT TO THE DEPARTMENT OF INTERNAL AFFAIRS FOR PERIOD ENDING 30 JUNE 2022

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### Dog Control Policy and Practices

1. The Dunedin City Council (DCC) covers a large geographical area, which includes both urban and rural dog owners. As of 30 June 2022 there were 18,609 registered dogs (95% were pet dogs). This is an increase of 142 dogs on the previous year.
2. To deliver an animal control service, the DCC has an Animal Services Unit consisting of a Manager, Team Leader, three FTE Administration Officers and six FTE Animal Services Officers, one of which is a special duties officer who also conducts school and community education sessions.
3. The Animal Services Unit has a close working relationship with key stakeholders in the community such as the Society for the Protection of Animals, local veterinarians, Police, Department of Conservation, Yellow Eyed Penguin Trust, Dog Rescue Dunedin and dog clubs.

### Dog Control Enforcement Practices

4. The Animal Services Unit operates a seven-day service from 7.00am to 8.00pm during the summer (daylight saving) and between 8.00am and 6.00pm during the winter. In addition, the unit operates a 24-hour standby service for emergency call outs.
5. Over the last 12 months the Animal Services Unit responded to 2,341 complaints down 20 from last year. Complaints included aggression, attacking, barking, fouling and wandering dogs and dogs that were 'contained' by members of the public. Of the total number of complaints 30% were in relation to barking and 15% in relation to wandering dogs. All complaints are followed through to completion.
6. In addition, 188 dogs were impounded over the review period, a decrease of four on the previous year. This downward trend is continuing and may be attributed to an increase in the use of social media, which enables people to advertise found dogs prior to contacting the DCC and owners are collecting the dog from the finder.
7. During the administration of the dog control legislation and bylaws, 554 infringement notices were issued to dog owners, an increase of 92 on the previous year. No owners were prosecuted for a breach of The Dog Control Act 1996 (The Act) over the 12-month period.

### Dogs Prohibited, Leash Only and Dog Exercise Areas

8. The majority of Dunedin dog owners comply with the respective 'leash-only' area requirements and don't exercise their dogs in prohibited areas.

9. The DCC has three small and six large dog exercise areas, that are well patronised daily. Positive public feedback confirms that they successfully encourage both dog socialisation and community interaction.
10. Each of the dog exercise parks has a unique design and has been built to maximise the use of the topography of the area. The surrounding areas are regularly maintained and upgraded. The ratio of dog exercise parks to known dogs (registered and unregistered) is 1:2,115.
11. All the parks have:
  - a. Re-fillable dog waste bag dispensers; and
  - b. Double gates (air lock) to provide safe access and exit for dog owners using the parks.
12. Most parks have:
  - a. Drinking fountains;
  - b. Shelters and seating for dog owners;
  - c. Agility equipment; and
  - d. Solar lighting.

#### **Dog Registration and Other Fees**

13. Dog registration fees were increased in 2021/2022. The 2021/2022 pet dog registration fee was \$109. The fee for the first working dog was \$53 and the second and subsequent working dogs is \$28. The annual rebate for registered neutered dog/s remained at \$10. Dogs registered as Special dog, Police or Search and Rescue or Seeing eye dogs also companion dogs are registered free of charge.
14. Owners that didn't register their dogs within the required timeframe were issued with reminder notices and if necessary, contacted via telephone. Following these reminders, any owner that still didn't comply were issued with an infringement notice.
15. The Animal Services Unit also monitors the number of impounded dogs that are unregistered. During this report period, 44% of impounded dogs were unregistered, an increase of 1% on the previous year. All impounded dogs are legally required to be registered and microchipped prior to leaving the pound.

#### **Dog Education**

16. The DCC's Responsible Dog Owner (RDO) Policy exists to recognise and encourage responsible dog ownership. Providing the dog owner has not received any valid complaints in the previous two years about the management of their dog, they may apply for RDO status, which makes them eligible for a 44% discount on future dog registration fees. Currently, 31% of pet owners are classified as Responsible Dog Owners.
17. Part of the RDO assessment process requires an owner to be present during an inspection of their property by an Animal Services Officer. The inspection seeks to ensure that the property meets the required adequate fencing standard. It also tests the dog owner's knowledge of their responsibilities under the local bylaw and The Act.
18. The Animal Services Unit is also very proactive in conducting newspaper and radio advertising programmes promoting dog owners' responsibilities. This has been found to be a positive and effective medium to assist in having dogs accepted by the public in an urban environment.



19. The DCC also runs a school and community group education programme, however, over the last 12 months, this has been significantly impacted by COVID restrictions and staff illness. Five community groups sessions were provided.

#### **Disqualified and Probationary Dog Owners**

20. Over the last 12 months there were no dog owners classified as a probationary, two dog owners were disqualified from owning a dog.

#### **Menacing and Dangerous Dogs**

21. The DCC has classified 180 dogs as menacing (32 were classified over the last 12 months). Of that total, 10 were classified as menacing due to behaviour and the remaining 22 were classified by breed under section 33C (1) Schedule 4 of The Act.
22. The DCC has 12 dogs classified as dangerous which is two less than the previous year. During the last 12 months, two dogs were classified as dangerous after the owners agreed in writing that their dogs were a danger to individuals or stock.

#### **Pound Facility**

23. The pound facility continues to provide an excellent standard of kennels. The security is to a very high standard which has resulted in no break-ins.

#### **General Information**

24. As of 30 June 2022, a total of 11,056 of pet dogs have been neutered in Dunedin. This is 63% of the total number of registered pet dogs, 1% less than the previous year.
25. The DCC promotes a dog neutering programme for owners who would have difficulty meeting the costs. The full cost of the operation is paid by the DCC and the number of dogs neutered in the last 12 months was 172. This service is put out to tender to local veterinarians to ensure a competitive price is obtained.
26. Over the last year, 93% of impounded dogs (175 of 188) were either claimed (151), adopted out (22) or handed over to the SPCA (2). The remaining 7% of dogs (13) were either not claimed by their owners (4) or signed over to the DCC (9). These dogs were classified as menacing by breed (therefore not permitted to be re-homed) or when assessed by staff, were found to be unsuitable to be re-homed.
27. 94% of registered dogs are microchipped which is a 1% increase on the previous year. This includes 100% of the classified dangerous dogs and 98% of the classified menacing dogs.
28. When dog owners register a dog, they are given information packs that contain advice on how to care for their dog and their responsibilities as a dog owner.
29. To reduce dog fouling in the city, DCC provided six rolls of compostable waste bags to dog owners who registered their dogs. New signage has also been placed at many of the popular dog friendly walking places across the city.
30. Dog Rescue Dunedin continues to work alongside the DCC's Animal Services Unit under a Memorandum of Understanding, helping to provide homes for unwanted or unclaimed pound dogs.
31. Trail cameras are now being used on rural properties to assist Animal Control Officers to gather evidence when dogs have attacked stock.

32. Due to the high number of barking complaints received annually by the Animal Services Unit, the Animal Services Officers continue to use bark boxes to record barking. This device has been found to be invaluable when dealing with barking complaints, particularly when dog owners are often not at home and don't realise how often their dog/s are barking.



## DOG CONTROL STATISTICAL INFORMATION

Section 10A (2) of the Act requires territorial authorities to publicly report each financial year on a variety of dog control related statistics in a tabular format.

Column B shows the total number of 30 June 2021 on DCC record and Column C shows the number recorded during the period from 1 July 2020 to 30 June 2021. For example, as of 30 June 2021, the DCC has 14 dangerous dogs on record. This number changes each year as some dogs may have died and others may have moved district. Of those 14 dogs, three were classified in the last twelve months.

CATEGORY (A)	(B) Total in Dunedin City as of 30 June 2022	(C) Period 1 July 2021 to 30 June 2022
1) Total # Registered Dogs	18,609	Statistics not required
2) Total # Probationary Owners	0	0
3) Total # Disqualified Owners	3	2
4) Total # Dangerous Dogs	12	2
Dangerous by Owner Conviction	9	2
Dangerous by Sworn Evidence	3	0
Dangerous by Owner Admittance in Writing s31(1)(c)	0	0
5) Total # Menacing Dogs	180	32
Menacing under s33A(1)(b)(i) - i.e. by Behaviour	99	10
Menacing under s33A(1)(b)(ii) - by Breed Characteristics	0	0
Menacing under s33C (1) by Schedule 4 Breed	81	22
6) Total # Infringement Notices	Statistics not required	554
7) Total # Complaints Received	Statistics not required	2,341
Aggressive	Statistics not required	166
Attack	Statistics not required	206
Barking	Statistics not required	703
Fouling	Statistics not required	23
Wandering + Patrols	Statistics not required	837
Dogs Contained	Statistics not required	389
Dogs unregistered	Statistics not required	17
8) Total # Dogs Impounded	Statistics not required	188
9) Total # Prosecutions Taken	Statistics not required	0
10) Total # Pet Dogs	Statistics not required	17,740
11) Total # Pet Dogs Neutered	Statistics not required	11,056
12) Total # Responsible Dog Owners	Statistics not required	4,508
13) Total # Schools Visited	Statistics not required	0
Number of Classes	Statistics not required	0

<b>CATEGORY (A)</b>	<b>(B) Total in Dunedin City as of 30 June 2022</b>	<b>(C) Period 1 July 2021 to 30 June 2022</b>
13) Total # Dog Exercise Areas	Statistics not required	9
Ratio of Known Dogs to Exercise Areas	Statistics not required	1 to 2,115





## **DUNEDIN CITY COUNCIL'S ANIMAL SERVICES ANNUAL REPORT TO THE DEPARTMENT OF INTERNAL AFFAIRS FOR PERIOD ENDING 30 JUNE 2023**

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### **Dog Control Policy and Practices**

1. The Dunedin City Council (DCC) covers a large geographical area, which includes both urban and rural dog owners. As of 30 June 2023, there were 18,876 registered dogs. This is an increase of 267 dogs on the previous year.
2. To deliver an animal control service, the DCC had an Animal Services Unit consisting of a Manager, Team Leader, three FTE Administration Officers and six FTE Animal Services Officers, one of which is a special duties officer who also conducts school and community education sessions.
3. The Animal Services Unit worked alongside key stakeholders in the community such as the Society for the Protection of Animals, local veterinarians, Police, Department of Conservation, Yellow Eyed Penguin Trust, Dog Rescue Dunedin, and dog clubs.

### **Dog Control Enforcement Practices**

4. The Animal Services Unit operated a seven-day service from 7.00am to 8.00pm during the summer (daylight saving) and between 8.00am and 5.00pm during the winter. In addition, the unit operated a 24-hour standby service for emergency call outs.
5. Over the last 12 months the Animal Services Unit responded to 2,542 complaints up 201 from last year. Complaints included aggression, attacking, barking, fouling, and wandering dogs and dogs that were 'contained' by members of the public. Of the total number of complaints 30% were in relation to barking and 13% in relation to wandering dogs. All complaints were followed through to completion.
6. In addition, 192 dogs were impounded over the review period, an increase of four on the previous year.
7. During the administration of the dog control legislation and bylaws, 308 infringement notices were issued to dog owners, a decrease of 246 on the previous year. Four owners were prosecuted for a breach of the Dog Control Act 1996 (The Act) over the 12-month period.

### **Dogs Prohibited, Leash Only and Dog Exercise Areas**

8. Most Dunedin dog owners complied with the respective 'leash-only' area requirements and didn't exercise their dogs in prohibited areas.

9. The DCC has three small and six large dog exercise areas, that are were patronised daily. Positive public feedback has confirmed that they successfully encourage both dog socialisation and community interaction.
10. Each of the dog exercise parks has a unique design and has been built to maximise the use of the topography of the area. The surrounding areas are regularly maintained and upgraded. The ratio of dog exercise parks to known dogs (registered and unregistered) was one park to 2,143 known dogs.
11. All the parks have:
  - a. Double gates (air lock) to provide safe access and exit for dog owners using the parks.
12. Most parks have:
  - a. Drinking fountains;
  - b. Shelters and seating for dog owners;
  - c. Agility equipment; and
  - d. Solar lighting.
  - e. Re-fillable dog waste bag dispensers;

#### **Dog Registration and Other Fees**

13. Dog registration fees were not increased in 2022/2023. The 2022/2023 pet dog registration fee was \$109. The fee for the first working dog was \$53 and for second and subsequent working dogs was \$28. The annual rebate for registered neutered dog/s remained at \$10. Dogs registered as a Special dog, Police, Search and Rescue, Seeing-eye dogs or companion dogs were registered free of charge.
14. Owners that didn't register their dogs within the required timeframe were issued with reminder notices and if necessary, contacted via telephone or visited. Following these reminders, any owner that still didn't comply were issued with an infringement notice.

#### **Dog Education**

15. The DCC's Responsible Dog Owner (RDO) Policy exists to recognise and encourage responsible dog ownership. Providing the dog owner has not received any valid complaints in the previous two years about the management of their dog, they may apply for RDO status. This makes them eligible for a 44% discount on future dog registration fees. During this period 30% of pet owners were classified as Responsible Dog Owners.
16. Part of the RDO assessment process requires an owner to be present during an inspection of their property by an Animal Services Officer. The inspection seeks to ensure that the property meets the required adequate fencing standard. It also tests the dog owner's knowledge of their responsibilities under the local bylaw and the Act.
17. The Animal Services Unit was also very proactive in conducting newspaper, radio and social media advertising and awareness programmes promoting dog owners' responsibilities. This was found to be a positive and effective medium to assist in having dogs accepted by the public in an urban environment.

18. The DCC also ran a school and community group education programme, offering free dog safety education sessions to improve public safety and encourage responsible dog ownership. These sessions were available to primary, intermediate and pre-school children as well as community groups who may encounter dogs during their work. During this period nine education sessions were provided to schools and the community.

#### **Disqualified and Probationary Dog Owners**

19. Over the last 12 months there were no dog owners classified as a probationary, three dog owners were disqualified from owning a dog.

#### **Menacing and Dangerous Dogs**

20. The DCC has 172 dogs classified as menacing (16 were classified over the last 12 months). Of that total, 13 were classified as menacing due to behaviour and the remaining three were classified by breed under section 33C (1) Schedule 4 of the Act.
21. The DCC has 11 dogs classified as dangerous which is one less than the previous year. During the last 12 months, two dogs were classified as dangerous. One owner agreed in writing that their dog was a danger to individuals or stock. One dog was classified as dangerous by sworn evidence<sup>1</sup>.

#### **Pound Facility**

22. The pound facility continued to provide an excellent standard of kennels. The security was to a very high standard. There was one incident at the pound when a dog owner removed their impounded dog from an Animal Control Officer's van.

#### **General Information**

23. As of 30 June 2023, a total of 11,155 pet dogs have been neutered in Dunedin. This is 62% of the total number of pet dogs, 1% less than the previous year.
24. The DCC promoted a dog neutering programme for owners who would have difficulty meeting the costs. The full cost of the operation was paid by the DCC, and the number of dogs neutered in the last 12 months was 133. This service is put out to tender to local veterinarians to ensure a competitive price is obtained.
25. Over the last year, 95% of impounded dogs (182 of 192) were either claimed (159), adopted out (22) or handed over to the SPCA (1). The remaining 5% of dogs (10) were either not claimed by their owners or signed over to the DCC. These dogs were classified as either menacing by breed (therefore not permitted to be re-homed) or when assessed by staff, were found to be unsuitable to be re-homed.
26. 94% of registered dogs were microchipped which is the same as the previous year. This includes 100% of the classified dangerous dogs and 96% of the classified menacing dogs.
27. When dog owners registered a dog, they were given information packs that contained advice on how to care for their dog and their responsibilities as a dog owner.
28. To reduce dog fouling in the city, DCC provided six rolls of compostable waste bags to dog owners who registered their dogs. New signage was placed at many of the popular dog friendly

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<sup>1</sup> 'Sworn evidence' - evidence given by a person who witnessed the event.

walking places across the city. The DCC is transitioning from providing free dog poo bags to supplying discount vouchers from 1 July 2023.

29. Dog Rescue Dunedin continued to work alongside the DCC's Animal Services Unit under a Memorandum of Understanding, helping to provide homes for unwanted or unclaimed pound dogs.
30. Trail cameras were used on rural properties to assist Animal Control Officers to gather evidence when dogs had attacked stock.
31. Due to the high number of barking complaints received annually by the Animal Services Unit, the Animal Services Officers continued to use bark boxes to record barking. This device was found to be invaluable when dealing with barking complaints, particularly when dog owners were often not at home and didn't realise how often their dog/s were barking.

## DOG CONTROL STATISTICAL INFORMATION

Section 10A (2) of the Act requires territorial authorities to publicly report each financial year on a variety of dog control related statistics in a tabular format.

Column B shows the total number on 30 June 2023 on DCC record and Column C shows the number recorded during the period from 1 July 2022 to 30 June 2023. For example, as of 30 June 2023, the DCC has 11 dangerous dogs on record, two of these dogs were classified as dangerous during 20022/23 financial year. This number changes each year as some dogs may have died and others may have moved district.

CATEGORY (A)	(B) Total in Dunedin City as of 30 June 2023	(C) Period 1 July 2022 to 30 June 2023
1) Total # Registered Dogs	18,876	Statistics not required
2) Total # Probationary Owners	0	0
3) Total # Disqualified Owners	6	3
4) Total # Dangerous Dogs	11	2
Dangerous by Owner Conviction	7	0
Dangerous by Sworn Evidence	3	1
Dangerous by Owner Admittance in Writing s31(1)(c)	1	1
5) Total # Menacing Dogs	172	16
Menacing under s33A(1)(b)(i) - i.e., by Behaviour	99	13
Menacing under s33A(1)(b)(ii) - by Breed Characteristics		
Menacing under s33C (1) by Schedule 4 Breed	73	3
6) Total # Infringement Notices	Statistics not required	308
7) Total # Complaints Received	Statistics not required	2,542



<b>CATEGORY (A)</b>	<b>(B) Total in Dunedin City as of 30 June 2023</b>	<b>(C) Period 1 July 2022 to 30 June 2023</b>
Aggressive	Statistics not required	207
Attack	Statistics not required	172
Barking	Statistics not required	767
Fouling	Statistics not required	17
Wandering + Patrols	Statistics not required	730
Dogs Contained	Statistics not required	480
8) Total # Dogs Impounded	Statistics not required	192
9) Total # Prosecutions Taken	Statistics not required	4
10) Total # Pet Dogs	Statistics not required	17,973
11) Total # Pet Dogs Neutered	Statistics not required	11,155
12) Total # Responsible Dog Owners	Statistics not required	4,562
13) Total # Schools Visited	Statistics not required	4
Number of Classes	Statistics not required	9
13) Total # Dog Exercise Areas	Statistics not required	9
Ratio of Known Dogs to Exercise Areas	Statistics not required	1 to 2,143



# APPLICATION TO REGISTER A DOG

## Owner details

Dog owner ID number (office use only):

Full name:

D.O.B\*:

Address:

Home phone:

Work phone:

Mobile phone:

Email:

\* We need to know your date of birth to distinguish you from other people with the same name. Proof of identification is required for enforcement of the Dog Control Act.

## Complete details for each dog

Dog 1

Dog 2

Dog 3

Dog name:

Address dog resides at (if different to owner address):

Dog tag number

Breed – primary:

Breed – secondary:

Colour – primary (see reverse):

Colour – secondary (see reverse):

Dog's age (and date of birth if known):

Sex:

Neutered/spayed? (include proof e.g. vet certificate)

Microchip number:

Distinguishing marks, eg tattoo:

Working dog?	Yes	No	Yes	No	Yes	No
Dangerous dog classification?	Yes	No	Yes	No	Yes	No
Menacing dog classification?	Yes	No	Yes	No	Yes	No
Has the dog previously been registered?	Yes	No	Yes	No	Yes	No

(If applicable) Which council?

What year?

What was the registration number?



Failure to supply any information on this form may prevent the registration of your dog. You are encouraged to request the DCC to correct or amend any of these details if you discover a mistake or if circumstances change.

You are required to notify the DCC of any change of address or change in the ownership of the dog. A 50% penalty per dog will be charged for all payments made on or after 1 August for dogs over 3 months old.

It is an offence, when applying for the registration of a dog, to make any written statement knowing it to be false. On conviction a court may impose a fine of up to \$3,000.

Signature of owner:

Date:

I have read the information provided and understand my obligations as a dog owner.

Receipt number (if paying in person):

### Colour of dog

You can only choose one of the colours below as your primary and one as your secondary colour (for use on front page).

Red, blue, brown, black, tan, grey, orange, white, brindle, gold, tri-colour.

### What to do with this form

Please fill out this application and return it to:

**BY HAND:** DCC Customer Services Agency, Civic Centre, 50 The Octagon or at Dunedin City Council Service Centres (Community Libraries)

**POST TO:** DCC Customer Services Agency, PO Box 5045, Dunedin 9054. If an online form is completed it will be sent to our administration team to set up a new account which will be posted out.

**OR CALL US:** Complete the application form over the phone by calling us on 03 477 4000  
Monday – Friday 8am – 5.30pm, Saturday – Sunday 9am – 5pm.  
If you have any questions, please call us or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz).



# INFORMATION FOR DOG OWNERS

## Change of ownership

On changing ownership of any registered dog, both the previous and new owner must, within 14 days, give the DCC written notice of the change of ownership, the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction a court may impose a fine of up to \$500.

If the owner's address changes, the owner must advise the DCC in writing within 14 days.

## Moving out of the district

If any dog is transferred to another district for one month or more, the owner must, within six weeks of the transfer, give written notice of the transfer to the DCC and the new council where the dog resides, setting out the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

## If your dog dies

Let us know as soon as possible after your dog dies. If your dog dies during the registered year, the unused portion of the fee you paid may be refunded. Refunds are from the date of application, not the date your dog died.

## Desexed dogs

You can get a reduced fee if your dog is neutered or spayed if you produce a certificate from a registered vet.

## Multiple dogs

If you have two or more dogs, you need a permit.

## Responsible Dog Owner status

If you have a good track record of dog ownership, you can apply for a Responsible Dog Owner status. This has a reduced registration fee.

## Dog tag/disc

If any dog over the age of 3 months is found not wearing a collar with a current registration label or disc attached, on land or premises other than its owner's land or premises, or in any public place, the dog will be treated as unregistered and may be seized and impounded.

For more information go to [www.dunedin.govt.nz/dogs](http://www.dunedin.govt.nz/dogs), call 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz).

## Responsibilities of dog owners

### Who needs to register?

All owners with dogs ordinarily kept in the Dunedin City must register their dogs with the DCC.

'Owner' – means any person who owns a dog or has it in their possession for more than 72 hours (other than for the purpose of returning it to its owner) or the parent or guardian of a person under 16 years old who owns a dog.

All dogs over the age of 3 months must be registered. It is an offence to keep a dog over 3 months which is unregistered. On conviction a court may impose a fine of up to \$3,000.

If any dog is first required to be registered after 1 August in any registration year, the fee shall be based on the number of months remaining in the registration year. For example, if your dog is first registered on 1 February your payment would be half of the annual fee.

A 50% penalty per dog will be charged for all payments made on or after 1 August for dogs over 3 months old.

The registration fees include goods and services tax.

## Your responsibilities

### Control of dogs

*Sections 52, 53 and 54A, Dog Control Act 1996*

The owner of a dog must keep the dog under control at all times and, when in a public place with the dog, must use or carry a leash at all times.

A dog will be treated as not being under control:

- if it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or the premises; or
- if it is found at large in any public place or in any private way in contravention of any regulations or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3,000 if you fail to comply with this provision.





## Obligations of dog owner generally

### Section 54, Dog Control Act 1996

The owner of a dog must:

- ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water, and shelter; and
- ensure that the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or to a fine not exceeding \$5,000 if you fail to comply with this provision.

## Obligations of dog owner on owner's property

### Section 52A, Dog Control Act 1996

The owner of a dog must ensure, when the dog is on land or premises occupied by the owner:

- that the dog is under the direct control of a person; or
- that the dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3,000 if you fail to comply with this provision. In addition, a dog control officer or dog ranger may seize and impound the dog.

Schedule form 6: substituted, on 1 November 2004, by regulation 3 of the Dog Control (Prescribed Forms) Amendment Regulations 2004 (SR 2004/354).

## Privacy statement

The owner information provided on this form is required by the Dog Control Act 1996 and will be kept by the DCC. This information may only be used for lawful purposes and will not generally be available to the public. Providing this information is a requirement for dog registration.

The Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. The DCC must be satisfied of the identity of that applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz), or 03 477 4000, or PO Box 5045, Dunedin 9054.

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## DOG REGISTRATION RENEWAL

Dunedin City Council, 50 The Octagon, PO Box 5045, Dunedin 9054 | Tel 03 477 4000

Tax Invoice: GST 51-997-891. This form becomes a tax invoice when receipted.

#### **The Dog Control Act 1996**

Applications to register dogs must be made on the 1st day of July each year or, where a dog is aged 3 months or less, before the dog attains the age of 3 months.

**Microchips** – As from 1st July 2006 all dogs registered on or after that date must be microchipped within 2 months of registration. All dogs classified as menacing by breed or action or classified as dangerous must be microchipped. The following breeds: 1) Brazilian Fila; 2) Dogo Argentina; 3) Japanese Tosa; and 4) American Pit Bull Terriers must be microchipped. All microchips must comply with the NZSISO standards. Impounded dogs that are unregistered but impounded a second time must be microchipped before release.

**Unregistered Dogs** – Every person commits an offence and is liable on summary conviction, to a fine not exceeding \$3,000 who keeps a dog of a greater age than 3 months unless the dog is registered under the act for the current registration year. Where any person has in their ownership, an unregistered dog and the dog remains in his/her ownership unregistered a Dog Control Officer or Ranger, may seize and impound the dog.

**Change of Ownership** – Where the ownership of a registered dog is changed both the previous owner and the new owner must each give written notice within 14 days to Territorial Authority or Authorities concerned of the change of ownership and of the residential address and the address at which the dog will ordinarily be kept.

**Obligations of Dog Owners** – The Dog Control Act 1996, Section 5, states:

##### **5. Obligations of dog owners**

(1) The obligations imposed on dog owners by this Act require every owner of a dog

- a) To ensure that the dog is registered in accordance with this Act, and that all relevant territorial authorities are promptly notified of any change of address or ownership of the dog:
- b) To ensure that the dog is kept under control at all times:
- c) To ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water and shelter:
- d) To ensure that the dog receives adequate exercise:
- e) To take all reasonable steps to ensure that the dog does not injure, endanger, or cause distress to any stock, poultry, domestic animal, or protected wildlife:
- f) To take all reasonable steps to ensure that the dog does not damage or endanger any property belonging to any other person:
- g) To take all reasonable steps to ensure that the dog does not injure, endanger, or cause distress to any stock, poultry, domestic animal, or protected wildlife:
- h) To take all reasonable steps to ensure that the dog does not damage or endanger any property belonging to any other person:
- i) To comply with the requirements of this Act and of all regulations and bylaws made under this Act.

(2) Nothing in this Act limits the obligations of any owner of a dog to comply with the requirements of any other Act or of any regulations or bylaws regulating the control, keeping, and treatment of dogs.

**Date of Birth** – The Dog Control Act requires under Section 34, 2a, all owners to supply their Date of Birth.

**Neutering Rebate** – Upon receipt of proof of a dog being neutered, Council shall allow a \$10 rebate each year for registration.

**Responsible Dog Owner** – Council encourages responsible ownership and gaining Responsible Dog Owner status is one of the ways that responsible dog owners are recognised. If any owner wishes to apply for Responsible Dog Owner status, they must write to Council for an assessment. A fee is charged and payable at the time of application. The owners must then be present for a property inspection and education visit. Further information about Responsible Dog Owner status is available from the Customer Services Agency telephone 03 477 4000.

**Permit** – Council requires that all urban properties that have two or more dogs require an approved permit.

**Privacy Act 2020** – You are required to provide the information requested under the provisions of the Dog Control Act 1996. It will be used for the purposes of administering Council's obligations under that Act and will not be disclosed other than for the purposes specified in that Act. You have a right to access and request the correction of any personal information held about you.



# INFORMATION FOR DOG OWNERS

2023 – 2024



The Dunedin City Council provides a range of services for dog owners and their pets. This booklet has important information about owner responsibilities and the services we provide.

You can get more information at [dunedin.govt.nz/dogs](https://dunedin.govt.nz/dogs) and at DCC service centres.







## Why register your dog?

As a dog owner you're legally required to register your dog when it reaches three months of age and then re-register by 1 July every year. Dogs born after 1 July 2006 must be microchipped and the microchip number needs to be provided to the DCC. You can register online or at any DCC Service Centre.

## Lifetime tag

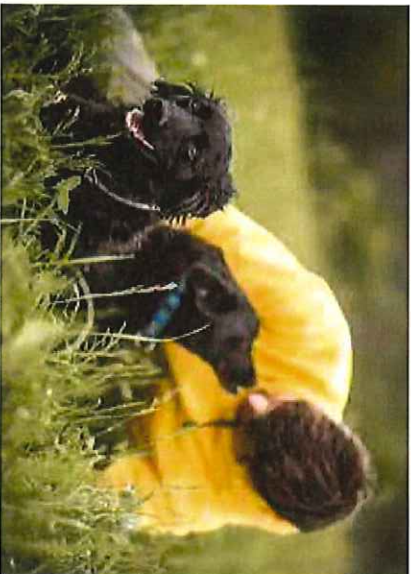
We will now be issuing metal disc tags for dog registrations designed to last a dog's lifetime. Each lightweight aluminium disc is engraved with a unique identification number and will be issued to owners renewing their registrations from June.

### Your registration fee goes towards providing dog-related facilities and services including:

-  lost and found services
-  dog safety education
-  developing dog exercise areas
-  a neutering programme
-  management of dangerous dogs
-  legal action.

Not registering or re-registering your dog during July or when they reach three months of age will mean an additional 50% of the annual fee.





### Working dogs

Working dogs are dogs used for things like herding or driving stock, security or pest control. Working dogs have a lower registration fee and do not need to be microchipped.

### More than one dog

If you have more than one dog on your property, you need to apply for a permit which costs \$86.

To be eligible your property must have adequate fencing and be large enough to accommodate two or more dogs.

If your property is zoned rural/rural residential, you don't require a permit.

If you shift house your permit stays active for two years but if your dog numbers reduce to only one dog or if you move from residential to rural your permit lapses.

### Responsible owner status

Dunedin dog owners can get an almost 44% discount on registration fees by proving they're responsible owners and applying for Responsible Dog Owner status.

Dog owners can apply for Responsible Dog Owner status at any time, but to qualify for the following registration year you must apply before 15 April.

To apply you must be a registered dog owner with the DCC for at least two years. During this time your dog/s must not have been impounded, their registration must have been paid on time and you must have had no dog-related complaints or infringements.

Responsible Dog Owner Status is not available for working dogs.

Find out more: [dunedin.govt.nz/responsibleowners](https://dunedin.govt.nz/responsibleowners)

### DCC Dog Control Bylaw and Policy

These documents set out the ways that the DCC works to protect the wellbeing and safety of both animals and people including:

- where dogs may be taken and how the dog is to be controlled
- the number of dogs that an owner may keep
- removal of poo from public places
- some dogs have to be neutered
- ways that the bylaw is enforced.

A copy of the Dog Control Bylaw is available on our website and at our offices or the Dunedin City Public library.

For more information go to [dunedin.govt.nz/dogs](https://dunedin.govt.nz/dogs)

### Neutering scheme

We actively encourage the de-sexing of dogs by providing reduced registration fees for de-sexed dogs.

Registered dog owners who hold a Community Services card may be eligible for our free neutering programme. There's more information on the DCC website.

[dunedin.govt.nz/desexing](https://dunedin.govt.nz/desexing)



## Dog exercise areas

There are exercise areas, where your dog can be off its leash:

- Rotary Park, Highcliff Road, Waverley
- Forrester Park, Norwood Street, Normanby (separate fenced small dog area)
- Cemetery Road, East Taieri (separate fenced small dog area)
- Shand Park, Green Island (separate fenced small dog area)
- Wakarī Road, Wakarī
- Kew Park, Forbury Corner.

There are also lots of beaches and tracks where you can walk your dog both on and off leash.

[dunedin.govt.nz/dog-exercise-areas](http://dunedin.govt.nz/dog-exercise-areas)

## Dogs around wildlife on beaches

Wildlife can be present on any beach at any time and is easily disturbed. If you come across protected wildlife on the beach, you must place your dogs on a leash within 20 metres. Lead your dog away and warn any other dog owners at the location. Notify the Department of Conservation if you see wildlife being harassed by people or dogs.

## Refunds

If your dog dies, you may request a refund of a portion of the fees you paid. You can find more information on the DCC website.

## Be a responsible owner

Please remove and appropriately dispose of any poo left by your dog in a public place. No one wants to step in it and it can carry diseases that affect both dogs and humans.

## Our responsibilities

Among requirements under the Dog Control Act, the DCC also provides dog safety education and promotes the welfare of dogs.



## Your responsibilities

As a dog owner you need to care for your pet. You must keep your dog under control at all times and ensure it doesn't cause problems for anyone else.

Having a dog under control means that the owner or person in charge of the dog in a public place must:

- be aware of where the dog is and what it's doing
- ensure that the dog is on a leash, or when not on a leash that it can be controlled by voice commands, hand signals, whistles or other effective means
- ensure that the dog is not causing a nuisance or danger.

For more information about your obligations as a dog owner check out the back of the dog registration form or view the Dog Control Act 1996, or our website.

There are penalties for not complying with the Dog Control Act.

In some cases, the DCC may take enforcement action (infringement fees or prosecution) against the dog owner.

There are fees to pay if your dog is seized and impounded:

- First impounding – \$125
- Subsequent impounding – \$168
- After hours impounding – \$168

## When others are responsible

Generally it's owners who are legally responsible for the behaviour of their dogs, however if a dog is being walked or is in the care of someone else, an individual or a business, it is their responsibility if the dog commits an offence.



### Good dog tips

Here are some tips to help you with some common dog problems.



If your dog is barking, it's probably trying to tell you something. There are lots of reasons dogs bark, including boredom, separation anxiety and passers-by.



Don't yell at your dog as it teaches it that loud is okay. When your dog is barking at the wrong time make a 'bad' or 'bah' sound at it. Praise your dog when it stops barking.



If your dog is showing aggressive behaviour it may be reacting to the behaviour of a person or situation. Dogs may also show territorial aggression, and some will be aggressive if they think they are dominant over their owner. There is more information and advice on our website.



Keep children safe by teaching them how to interact with dogs. Always supervise dogs around children and children around dogs.

If your dog seems grumpy don't let children play with it.

Visit [dunedin.govt.nz/dogs](https://dunedin.govt.nz/dogs) for more information and advice.

### Pandemic Dogs

If you added a four-legged friend to your family during the pandemic then you aren't alone. Over 7500 new dogs were registered in Dunedin between 2020 and 2022.

With many working from home during lockdowns and extended limitations on gatherings, delays in socialisation and over-stimulation from householders may have increased some dogs' territorial behaviour.

Anxious dogs aren't happy and can react with nuisance barking or worse, lashing out.

Our Animal Services team is here to help you and your dog before things escalate.

### Contact us

Dunedin City Council  
50 The Octagon  
PO Box 5045, Dunedin 9054  
P 03 477 4000  
E [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz)  
[dunedin.govt.nz](https://dunedin.govt.nz)



# Treat them special this registration season...

 **DUNEDIN**  
kaunhara  
a-roto o  
city council | ōtepoti

## Lifetime dog tags

In a move to reduce plastic waste, Dunedin City Council will now be issuing long-life metal disc tags for dog registrations. The tag initiative will reduce the amount of plastic waste going to landfill.

Each lightweight aluminium disc is engraved with a unique identification number, designed to last a dog's lifetime. The new tags are being issued to owners renewing their registrations from June. It replaces the current system under which dogs are issued a new plastic disc each time their registration is renewed.

whose only task will be to pay their registration fee each year.

The 25mm tags have a gold side and a silver side. Gold was chosen because it was the easiest to read. The gold side will be engraved with the dog's registration number. Dog owners may wish to have the silver side engraved with their phone number or the dog's name.

The new tags will also streamline the registration process for dog owners.

## Dog poo bags

In the past, you will have been sent a bonus card for six rolls of dog poo bags with your dog registration pack. These cards could be redeemed at DCC service centres which meant a special trip and wasn't always convenient for everyone.

To make things easier and more sustainable this year we're sending you a \$3 discount voucher that can be redeemed against Vlapet Poo Bags\* at your closest supermarket. These are strong, certified, biodegradable, home compostable and made from 30% corn starch.

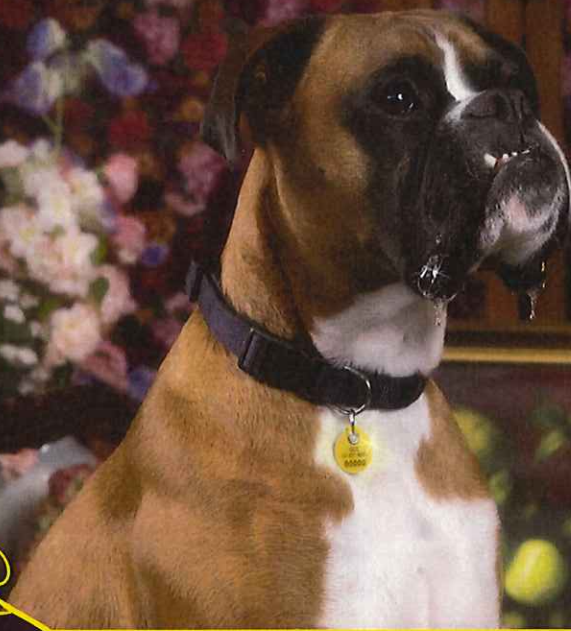
If you're looking for more sustainable ways to scoop the poop, a good option is to reuse your old bread bags, vegetable bags, chip bags and cereal bags to pick up after your dog. Alternatively, you could compost your dog poo, but not near your fruit or vegetable gardens!

\*Terms and conditions apply. See [dunedin.govt.nz/dog-registration](http://dunedin.govt.nz/dog-registration) for further details.





\*Treat them special  
this registration  
season...



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See [www.dunedin.govt.nz/dog-registration](http://www.dunedin.govt.nz/dog-registration) for further details.




**DUNEDIN** | kaunihera  
CITY COUNCIL | a-rohe o  
Ōtepoti





# Compostable Dog Poo Bags





## \$3 off

VitaPet® Eco Doggie Doo Bags



They're more than just pets.™

## vitapeť

**\$3 OFF VitaPet® Eco Doggie Doo Bags**  
Expires: 3/17/2024  
TCC 21224



9 918258 21224 7

To the Customer: This voucher is non-transferable and is only valid upon purchase of VitaPet® Eco Doggie Doo Bags. Only one voucher can be used per product purchased. This voucher cannot be used or cashed in for any other product or service. No cash back. No void, expired, or will be accepted and can only be used once. This voucher expires 3/17/2024.  
To the Retailer: Provided this voucher is redeemed in accordance with the terms and conditions of the offer, the retailer will receive a handling fee by sending to The Coupon Company, LLC, PO Box 47, 7319, Portsmouth, Auckland 1144.

### VitaPet® Eco Doggie Doo Bags

**Strong, biodegradable & compostable**  
Our dog pop bags are made with 30% corn starch, meaning that they are commercially and home compostable.  
For home composting it is recommended to have a separate system that won't be used in the fruit and veggie garden as bacteria in dog waste can be harmful.







DISPENSER & 30 BAGS  
60 BAGS REFILL PACK

They're more than just pets.™







# INFORMATION FOR DOG OWNERS

2024 – 2025



The Dunedin City Council provides a range of services for dog owners and their pets. This booklet has important information about owner responsibilities and the services we provide.

You can get more information at [dunedin.govt.nz/dogs](https://dunedin.govt.nz/dogs) and at DCC service centres.

## Why register your dog?

As a dog owner you're legally required to register your dog when it reaches three months of age and then re-register by 1 July every year. Dogs born after 1 July 2006 must be microchipped and the microchip number needs to be provided to the DCC. You can register online or at any DCC Service Centre.

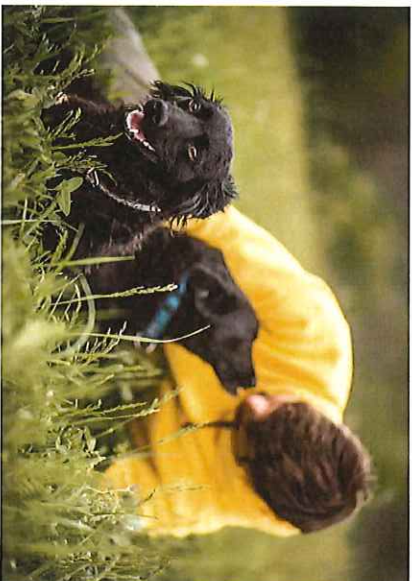
## Longlife tag

In 2023, we made the swap from single use plastic tags to metal disc tags designed to last a dog's lifetime. Each lightweight aluminium disc is printed with a unique identification number. If you registered your dog last year, they will keep the same tag. If you are registering a new dog, you can get their new metal disc tag at any DCC Service Centre, or by post if you pay online, or at the post shop.

## Your registration fee goes towards providing dog-related facilities and services including:

-  lost and found services
-  dog safety education
-  dog exercise areas
-  a neutering programme
-  management of dangerous dogs

Not registering or re-registering your dog during July or when they reach three months of age will mean an additional 50% of the annual fee.



### Working dogs

Working dogs are dogs used for things like herding or driving stock, security or pest control. Working dogs have a lower registration fee and do not need to be microchipped.

### More than one dog

If you have more than one dog on your property, you need to apply for a kennel permit.

To be eligible your property must have adequate fencing and be large enough to accommodate two or more dogs.

If your property is zoned rural/rural residential, you don't require a permit.

If you shift house your permit stays active for two years but if your dog numbers reduce to only one dog or if you move from residential to rural your permit lapses.

### Responsible owner status

Dunedin dog owners can get an almost 44% discount on registration fees by proving they're responsible owners and applying for Responsible Dog Owner status.

Dog owners can apply for Responsible Dog Owner status at any time, but to qualify for the following registration year you must apply before 15 April.

To apply you must be a registered dog owner with the DCC for at least two years or have held Responsible Dog Owner status in another district. During this time your dog/s must not have been impounded, their registration must have been paid on time and you must have had no dog-related complaints or infringements.

Responsible Dog Owner Status is not available for working dogs.

Find out more: [dunedin.govt.nz/responsibleowners](https://dunedin.govt.nz/responsibleowners)

### DCC Dog Control Bylaw and Policy

These documents set out the ways that the DCC works to protect the wellbeing and safety of both animals and people including:

- where dogs may be taken and how the dog is to be controlled
- the number of dogs that an owner may keep
- removal of poo from public places
- some dogs have to be neutered
- ways that the bylaw is enforced.

Copies of the Dog Control Bylaw and Policy is available on our website, at our offices and the Dunedin City Library.

For more information go to [dunedin.govt.nz/dogs-bylaw](https://dunedin.govt.nz/dogs-bylaw)

### Get your registration renewal form via email next year

Want to receive your dog registration letters via email next year? You can confirm your details and mailing preferences on your registration renewal form or send an email to [kbase.animal.admin@dcc.govt.nz](mailto:kbase.animal.admin@dcc.govt.nz) with your dog's reference number and the email address you would like to receive your registration renewal form to.





## Neutering scheme

We actively encourage the de-sexing of dogs by providing reduced registration fees for de-sexed dogs.

Registered dog owners who hold a Community Services card may be eligible for our free neutering programme. There's more information on the DCC website.

[dunedin.govt.nz/desexing](http://dunedin.govt.nz/desexing)

## Dog exercise areas

There are exercise areas, where your dog can be off its leash:

- Rotary Park, Highcliff Road, Waverley
- Forrester Park, Norwood Street, Normanby (separate fenced small dog area)
- Cemetery Road, East Taieri (separate fenced small dog area)
- Shand Park, Green Island (separate fenced small dog area)
- Wakari Road, Wakari
- Kew Park, Forbury Corner.

There are also lots of beaches and tracks where you can walk your dog both on and off leash.

[dunedin.govt.nz/dog-exercise-areas](http://dunedin.govt.nz/dog-exercise-areas)

## Dogs around wildlife on beaches

Wildlife can be present on any beach at any time and is easily disturbed. If you come across protected wildlife on the beach, you must place your dogs on a leash within 20 metres. Lead your dog away and warn any other dog owners at the location. Notify the Department of Conservation if you see wildlife being harassed by people or dogs.

## Refunds

If your dog dies, you may request a refund of a portion of the fees you paid. You can find more information on the DCC website.

## Be a responsible owner

Please remove and appropriately dispose of any poo left by your dog in a public place. No one wants to step in it and it can carry diseases that affect both dogs and humans.

## Our responsibilities

Among requirements under the Dog Control Act 1996, the DCC also provides dog safety education classes to schools and workplaces and promotes the welfare of dogs.



## Your responsibilities

As a dog owner you need to care for your pet. You must keep your dog under control at all times and ensure it doesn't cause problems for anyone else.

Having a dog under control means that the owner or person in charge of the dog in a public place must:

- be aware of where the dog is and what it's doing
- ensure that the dog is on a leash, or when not on a leash that it can be controlled by voice commands, hand signals, whistles or other effective means
- ensure that the dog is not causing a nuisance or danger.

For more information about your obligations as a dog owner check out the back of the dog registration form or view the Dog Control Act 1996, or our website.

There are penalties for not complying with the Dog Control Act 1996.

In some cases, the DCC may take enforcement action (infringement fees or prosecution) against the dog owner.

There are fees to pay if your dog is seized and impounded:

- First impounding – \$125
- Subsequent impounding – \$168
- After hours impounding – \$168

## When others are responsible

Generally, it's registered owners who are legally responsible for the behaviour of their dogs, however if a dog is being walked or is in the care of someone else, an individual or a business, it is their responsibility if the dog commits an offence.

### Good dog tips

Here are some tips to help you with some common dog problems.



If your dog is barking, it's probably trying to tell you something. There are lots of reasons dogs bark, including boredom, separation anxiety and passers-by.



Don't yell at your dog as it teaches it that loud is okay. When your dog is barking at the wrong time make a 'bad' or 'bah' sound at it. Praise your dog when it stops barking.



If your dog is showing aggressive behaviour, it may be reacting to the behaviour of a person or situation. Dogs may also show territorial aggression, and some will be aggressive if they think they are dominant over their owner. There is more information and advice on our website.



Keep children safe by teaching them how to interact with dogs. Always supervise dogs around children and children around dogs. If your dog seems grumpy don't let children play with it.

Our Animal Services team is here to help you and your dog before things escalate. Visit [dunedin.govt.nz/dogs](http://dunedin.govt.nz/dogs) for more information and advice, or get in contact to request help with containment and fencing, barking or aggression.

### Keeping your information up to date.

It's important to keep the DCC up to date with information about you and your dog. You can update us online, over the phone, or in person.

### Contact us

Dunedin City Council  
50 The Octagon  
PO Box 5045, Dunedin 9054  
P 03 477 4000  
E [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz)  
[dunedin.govt.nz](http://dunedin.govt.nz)







# Are we barking up the right tree?

We're proposing changes to the Dog Control bylaw and policy and want to know what you think.

We are required to review our Dog Control Bylaw and Dog Control Policy at least every ten years. The Bylaw and Policy were last updated in 2016, so it's time to review them again.

**In November 2023 we ran early engagement to identify opportunities to:**

- better meet the recreational needs of dogs and their owners
- minimise the potential for danger, distress or nuisance to people, other animals and protected wildlife.

*Do you think the proposed changes are pawsome? Or do you think they're a bit ruff? We'd like to hear your feedback.*



## Have your say

Visit [www.dunedin.govt.nz/dogs-bylaw](http://www.dunedin.govt.nz/dogs-bylaw) between 10 June and 21 July 2024 to read about the proposed changes and make a submission.

You can also email your feedback to:  
[animalrules@dcc.govt.nz](mailto:animalrules@dcc.govt.nz)

or post it to:

**Dunedin City Council**  
**Attention: Animal Services**  
**PO Box 5045**  
**Dunedin 9054**

If you submit feedback, you'll also have an opportunity to speak at the hearings. That means being able to share your thoughts directly with the Hearing Committee.

## What happens next?

After the formal consultation and the hearings, recommendations will be made to Council.

Keep an eye on our website for updates:  
[www.dunedin.govt.nz/dogs-bylaw](http://www.dunedin.govt.nz/dogs-bylaw)





# APPLICATION TO REGISTER A DOG

1 JULY 2023 TO 30 JUNE 2024

## Owner details

Dog owner ID number (office use only):			
Full name:			
Date of birth*:			
Address:			
Home phone:		Work phone:	
Mobile phone:		Email:	

\*We need to know your date of birth to distinguish you from other people with the same name. Proof of identification is required for enforcement of the Dog Control Act.

## Complete details for each dog

	Dog 1	Dog 2	Dog 3
Dog name:			
Address dog resides at:			
Breed – primary:			
Breed – secondary:			
Colour – primary (see reverse):			
Colour – secondary (see reverse):			
Dog's age (and date of birth if known):			
Sex:			
Neutered/spayed? (include proof e.g. vet certificate)			
Microchip number:			
Distinguishing marks, eg tattoo:			
Working dog?	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Dangerous dog classification?	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Menacing dog classification?	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Has the dog previously been registered?	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
(If applicable) Which council?			
What year?			
What was the registration number?			



Failure to supply any information on this form may prevent the registration of your dog. You are encouraged to request the DCC to correct or amend any of these details if you discover a mistake or if circumstances change.

You are required to notify the DCC of any change of address or change in the ownership of the dog. A 50% penalty per dog will be charged for all payments made on or after 1 August for dogs over 3 months old.

It is an offence, when applying for the registration of a dog, to make any written statement knowing it to be false. On conviction a court may impose a fine of up to \$3,000.

Signature of owner:

Date:

☐ I have read the information provided and understand my obligations as a dog owner.

Receipt number (if paying in person):

### Colour of dog

You can only choose one of the colours below as your primary and one as your secondary colour (for use on front page).

Red, blue, brown, black, tan, grey, orange, white, brindle, gold, tri-colour.

### What to do with this form

Please fill out this application and return it to:

**BY HAND:** DCC Customer Services Agency, Civic Centre, 50 The Octagon or at Dunedin City Council Service Centres (Community Libraries)

**POST TO:** DCC Customer Services Agency, PO Box 5045, Dunedin 9054. If an online form is completed it will be sent to our administration team to set up a new account which will be posted out.

**OR CALL US:** Complete the application form over the phone by calling us on 03 477 4000  
Monday – Friday 8am – 5.30pm, Saturday – Sunday 9am – 5pm.  
If you have any questions, please call us or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz).





# INFORMATION FOR DOG OWNERS

## Change of ownership

On changing ownership of any registered dog, both the previous and new owner must, within 14 days, give the DCC written notice of the change of ownership, the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction a court may impose a fine of up to \$500.

If the owner's address changes, the owner must advise the DCC in writing within 14 days.

## Moving out of the district

If any dog is transferred to another district for one month or more, the owner must, within six weeks of the transfer, give written notice of the transfer to the DCC and the new council where the dog resides, setting out the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

## If your dog dies

Let us know as soon as possible after your dog dies. If your dog dies during the registered year, the unused portion of the fee you paid may be refunded. Refunds are from the date of application, not the date your dog died.

## Desexed dogs

You can get a reduced fee if your dog is neutered or spayed if you produce a certificate from a registered vet.

## Multiple dogs

If you have two or more dogs, you need a permit.

## Responsible Dog Owner status

If you have a good track record of dog ownership, you can apply for a Responsible Dog Owner status. This has a reduced registration fee.

## Dog tag/disc

If any dog over the age of 3 months is found not wearing a collar with a current registration label or disc attached, on land or premises other than its owner's land or premises, or in any public place, the dog will be treated as unregistered and may be seized and impounded.

For more information go to [www.dunedin.govt.nz/dogs](http://www.dunedin.govt.nz/dogs), call 03 477 4000 or email [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz).

## Responsibilities of dog owners

### Who needs to register?

All owners with dogs ordinarily kept in the Dunedin City must register their dogs with the DCC.

'Owner' – means any person who owns a dog or has it in their possession for more than 72 hours (other than for the purpose of returning it to its owner) or the parent or guardian of a person under 16 years old who owns a dog.

All dogs over the age of 3 months must be registered. It is an offence to keep a dog over 3 months which is unregistered. On conviction a court may impose a fine of up to \$3,000.

If any dog is first required to be registered after 1 August in any registration year, the fee shall be based on the number of months remaining in the registration year. For example, if your dog is first registered on 1 February your payment would be half of the annual fee.

A 50% penalty per dog will be charged for all payments made on or after 1 August for dogs over 3 months old.

The registration fees include goods and services tax.

## Your responsibilities

### Control of dogs

*Sections 52, 53 and 54A, Dog Control Act 1996*

The owner of a dog must keep the dog under control at all times and, when in a public place with the dog, must use or carry a leash at all times.

A dog will be treated as not being under control:

- if it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or the premises; or
- if it is found at large in any public place or in any private way in contravention of any regulations or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3,000 if you fail to comply with this provision.



## Obligations of dog owner generally

### *Section 54, Dog Control Act 1996*

The owner of a dog must:

- ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water, and shelter; and
- ensure that the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or to a fine not exceeding \$5,000 if you fail to comply with this provision.

## Obligations of dog owner on owner's property

### *Section 52A, Dog Control Act 1996*

The owner of a dog must ensure, when the dog is on land or premises occupied by the owner:

- that the dog is under the direct control of a person; or
- that the dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3,000 if you fail to comply with this provision. In addition, a dog control officer or dog ranger may seize and impound the dog.

Schedule form 6: substituted, on 1 November 2004, by regulation 3 of the Dog Control (Prescribed Forms) Amendment Regulations 2004 (SR 2004/354).

## Privacy statement

The owner information provided on this form is required by the Dog Control Act 1996 and will be kept by the DCC. This information may only be used for lawful purposes and will not generally be available to the public. Providing this information is a requirement for dog registration.

The Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. The DCC must be satisfied of the identity of that applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz), or 03 477 4000, or PO Box 5045, Dunedin 9054.

**Dunedin City Council**  
**Statement of Financial Performance**  
Animal Control  
Business Unit 590112

	\$ Actual 2022/23	\$ Actual 2023/24	Note
<b>Revenue</b>			
Rates revenue	198,540	260,712	1
External revenue (Dogs)	1,534,328	1,467,089	2
External revenue (Stock)	814	1,841	3
Grants	-	-	
Total revenue	<u>1,733,683</u>	<u>1,729,642</u>	
<b>Expenditure</b>			
Personnel costs (Dogs)	760,441	708,146	
Personnel costs (Stock)	15,519	14,452	
Operational costs (Dogs)	1,015,938	1,160,224	4
Operational costs (Stock)	20,733	23,678	5
Total expenditure	<u>1,812,631</u>	<u>1,906,500</u>	
<b>Net surplus/(deficit)</b>	<u><b>(78,949)</b></u>	<u><b>(176,858)</b></u>	
<b>Revenue includes:</b>			
Dog Registration Fees	1,371,839	1,338,481	
Infringement Fees	60,023	53,426	
Impounding Fees	18,302	11,298	
Penalties - Dogs	54,301	28,570	

**Notes**

1. Under the Revenue and Financing Policy Animal Services is funded by rates (10%) and fees and charges (90%).
2. Includes revenue from dog registrations, infringements, impounding fees, court fines, late registration penalties, kennel and responsible owner fees.
3. Revenue from impounding fees and NZTA payments for stock work on highways.
4. Includes microchips, signage, dog pound, registration discs, vet services, vehicles, laboratory costs, legal fees and radio telephone systems.
5. Maintenance of pound.

**Owner Details – please alter any incorrect information, sign, date and return the whole form**

«Document\_Applicant\_Name»  
«Document\_Applicant\_Addr\_M»

**Want to receive your dog registration letters via email next year?**

Send an email with your dog's reference number and preferred email address to  
**kbase.animal.admin@dcc.govt.nz**

Home      Cell      Email

**Dog details – please alter any incorrect information, sign, date and return the whole form**

<b>Dog number</b>	«Animal_Reference»		
<b>Name</b>	«Animal_Name»		
<b>Breed</b>	«Animal_Breed»		
<b>Colour</b>	«Animal_Colour»		
<b>Date of birth</b>	«Animal_Birth_Date»		
<b>Sex/Neutered (Y or N)</b>	«Animal_Gender»		
<b>Dog type</b>	«Animal_Class»		
<b>Tag number</b>	«Animal_Tag»		
<b>Fee if paid by 31/07/2024</b>			
<b>Late fee (50% of Annual Fee Payable) after 31/07/2024</b>			
<b>Total payable (incl GST)</b>			

I hereby apply to register my above described dog(s) for the above registration period.

**DECLARATION** I have read the obligations imposed on me as a dog owner, which are set out on the reverse side of this application, and the information stated on this form is true and correct.

**Contact details:** Please note by supplying your phone number and email you are giving DCC Animal Services permission to contact you for dog related enquiries and to send out reminder information where applicable.

Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Dog number</b>	«Animal_Reference»		
<b>Name</b>	«Animal_Name»		
<b>Tag number</b>	«Animal_Tag»		

**Tax invoice: GST 51-997-891**

**Registration period 1 July 2024 to 30 June 2025**

**Total payable (incl GST) \$**

«Document\_Applicant\_Name»  
«Document\_Applicant\_Addr\_M»

**Payment options:**

**Online at [Dunedin.govt.nz.registration](https://dunedin.govt.nz/registration)**

**In person** at the DCC or any Service Centre (Community Library). Please remember to bring in this form

**Local Post Shop** please bring this form