

22 February 2019

[REDACTED]

[REDACTED] [REDACTED]

Dear [REDACTED]

Local Government Official Information and Meetings Act Request

Thank you for your email dated 28 January 2019 requesting information on contractual obligations for vegetation clearing.

Your request has been considered under the Local Government Official Information and Meetings Act (1987) and the following response is provided:

1. Contractual obligations for work any contractor/s for the Dunedin City Council regarding gutter clearing, sump clearing, roadway vegetation clearing in Ravensbourne.

For kerb and channel (including mudtank tops) detritus and litter in Ravensbourne, there is a requirement for the contractor to clean the zone once per month, boundary to boundary, at an agreed level of service.

The Contractor inspects and dips all mudtanks twice annually and should any mudtanks require cleaning they are added to a cleaning schedule. In addition to this, the routine maintenance inspectors' clear leaves and check for any abnormal build up of debris around mudtanks.

The Contractor also conducts an inspection and clearing of critical culverts every two weeks.

The list of contractual obligations for vegetation clearing is attached to this letter.

2. The schedule and contract obligations for the gully sucker.

With respect to the mudtank cleaning operations, the specification is to have the silt level 150mm below the invert of the outlet pipe. To achieve this, the contractor has a programme of dipping the tanks and then sends the 'gully truck' to the tanks requiring cleaning to ensure they remain within the specified silt levels

The following link provides information on how a mudtank works which may be of interest to you: <https://www.dunedin.govt.nz/services/roads-and-footpaths/mudtanks/how-a-mudtank-works>

3. Are these contractors remunerated after they have provided evidence of the work being completed or purely on basis upon invoicing.

The contractors are paid monthly following an audit of random sample sites to ensure the cleaning has been undertaken to the agreed levels of service. This means that each site will not be audited monthly, but all sites will be audited at least once during a 12 month period.

4. Can you please provide documentation relating to the work signed off as being completed by the contractor/s for the previous 12 months.

The contractor was paid for zone cleaning each of the previous 12 months with the exception of September, October and December when audits showed that the cleaning had not met the required levels of service, as provided in attachment two.

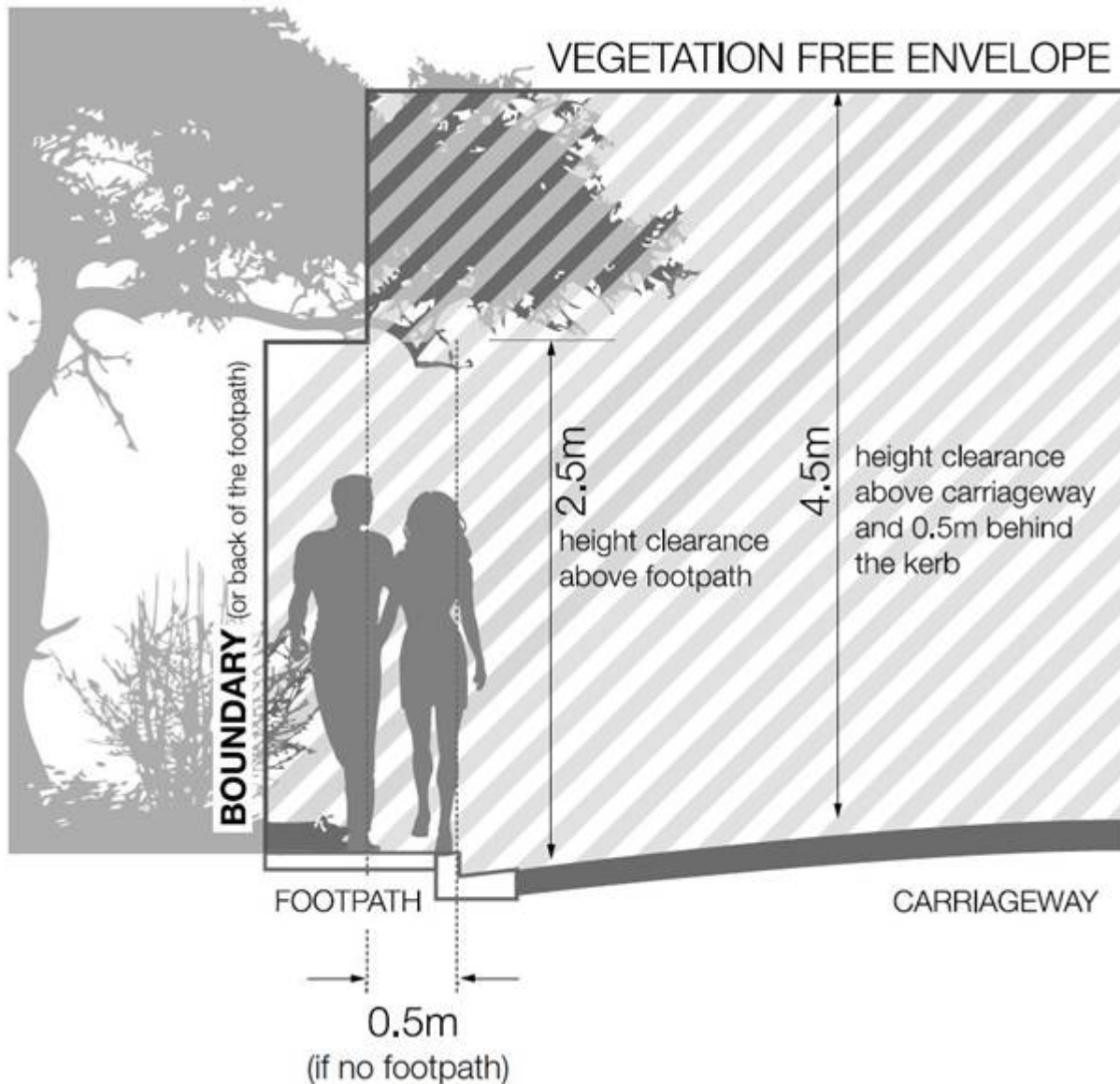
Yours sincerely

A handwritten signature in black ink, appearing to read 'Lynne', written in a cursive style.

Lynne Adamson
Governance Support Officer

Attachment one: Vegetation clearing

Attachment two: Zone cleaning payments for the previous 12 months



Specified Outcome of Vegetation Management:

- "Vegetation within the legal road does not detract from the user experience or compromise user safety" NB. "Special cut width areas may be required for safety visibility on vertical and horizontal curves, intersections, railway crossings and at private vehicle crossings, where cut areas may extend to the legal boundary".
- "Legal road litter free after maintenance visit"
- "Maintain trees within the legal road in a safe condition so that tree-related risk is minimised for road users"
- "Maintain trees in the legal road in accordance with the vegetation clearance envelope so that tree growth does not encroach upon essential services, buildings, assets, pedestrian and vehicular access or safety values"
- "Reinstated site is left equal or better to original condition after work completed"
- "Tree maintenance operations conducted in a manner that maximises safety for public and contractor"
- "Programmed tree maintenance is used as the primary tool to effectively and efficiently deliver contract performance targets"
- "Report determines an appropriate management method for the tree(s)"
- "Trees in the legal road presenting a recognised safety risk are removed in a timely manner"
- "Stumps removed where appropriate"

- "Trees removed in accordance with Council Policy and consent processes, in a safe manner with no damage to Council assets or services or private property"