



LAND INFORMATION MEMORANDUM (LIM) APPLICATION FORM

Issued in accordance with Section 44A of the Local Government Official Information and Meetings Act 1987.

LIMS CAN BE ORDERED, AND PAID FOR, ONLINE AT: www.dunedin.govt.nz/lims

OR IN PERSON AT: Customer Services Centre, Ground Floor, 50 The Octagon, Dunedin 9016

ENQUIRIES: Telephone 03 477 4000

Processing time is three complete working days (residential) or five working days (commercial or non-urgent residential) from receipt of application. LIM applications received after 4:30pm will be processed the next business day. Please note that once the application has been received, changes or refunds will not be provided (please refer to Terms and Conditions of Payment). Working days are suspended over the Christmas/New Year break. See the LIM processing timetable at www.dunedin.govt.nz/lims for more information.

The information contained in a LIM is drawn from Council's records only and may not necessarily reflect the current status or condition of the property.

Property type (please tick): ☐ Residential/Rural ☐ Commercial/Industrial ☐ Non urgent Residential
Days to complete: 3 working days 5 working days 5 working days
Charges (incl. GST): \$384.00 Residential/Rural \$405.00 Commercial/Industrial \$329.00 non urgent Residential/Rural
Fee must be received with completed application.

Applicant details

Full name:
Client's Name: (if applied for by solicitor)
Email:
Telephone (day):
Cell:
Signature: Date:

Property details

Address:
Legal description: (e.g Lot 1 DP 1234)
Certificate(s) of Title Reference(s):
Valuation Reference or Rate Account Number (if known):

It is the customers responsibility to accurately identify the property. The preferred option is a current Certificate of Title (available from Land Information New Zealand, www.linz.govt.nz). However, a cadastral map or aerial photo with the subject property highlighted will be acceptable.

Method of Delivery

LIM will be delivered by email with a link to download.

FOR OFFICE USE ONLY

Receipt Number: Date Received: RFS No:
Person ID: Property ID:

Information supplied in a LIM

- Information identifying any special feature or characteristics of the land.
- Information on private and public stormwater and sewerage drains as shown in DCC records.
- Information relating to any rates owing in relation to the land.
- Information concerning any consent, certificate, notice, order, or requisition affecting the land or any building on the land previously issued by Council.
- Information concerning any certificate issued by a building certifier pursuant to the Building Act 1991.
- Information relating to the use to which that land may be put and conditions attached to that use.
- Information which, in terms of any other Act, has been notified to the territorial authority by any statutory organisation having the power to classify land or buildings for any purpose.
- Any information which has been notified to the territorial authority by any network utility operator pursuant to the Building Act 1991.
- Any other information that the Council deems to be relevant.

Privacy information

Under the Privacy Act 1993, you have the right to see and correct personal information the Dunedin City Council holds about you.