

Terms of reference for the review of the Dunedin City Council Waikouaiti, Karitane and Hawksbury Village water response

Purpose	This review has been requested by the DCC to look into various matters associated with the delivery of lead in the drinking water of Waikouaiti, Karitane and Hawksbury Village.
Scope	The review will cover the actions of the DCC. It will not consider matters covered by the Ministry of Health response directly but there may be areas of overlap.
Terms of reference	<p>The review will consider the following areas:</p> <ul style="list-style-type: none"> <li>• When and what information was passed on to relevant DCC staff, elected members, organisations and or authorities – (covers any gaps in passing on relevant information)</li> <li>• Appropriateness and timeliness of actions taken in response to the lead readings – (covers any additional testing, flushing, etc steps taken in response to the learning about the lead)</li> <li>• Review of the external communications and public information provisions following the issue of the 'do not drink' notice</li> <li>• Review of welfare response</li> <li>• Appropriateness and timeliness of how relevant information was disseminated – (to cover off any single point dependencies of information dissemination, etc)</li> <li>• Appropriateness of actions taken in response to the 'do not drink' notice - (to cover off alternate drinking water supply, pipeline replacements, lead meter, investigations, etc)</li> <li>• Assessment of the process undertaken to restore supply</li> <li>• Recommendations for improvements that could be undertaken</li> <li>• Provide advice on any other matters that may be relevant arising from the review.</li> </ul>
Report back	The outcome will be publicly reported back to the Council when complete.
Membership of the review panel	An independent reviewer appointed by the Council (to be appointed following the restoration of the water supply).
Support staff	An independent administrator appointed in consultation with the independent reviewer.
Senior responsible officer	Chief Executive Officer