

ANIMAL SERVICES

RESPONSIBLE DOG OWNER (RDO) APPLICATION FORM

INTRODUCTION

The Dunedin City Council's Responsible Dog Owner exists to recognise and encourage responsible dog ownership. Responsible Dog Owners pay a reduced registration fee to acknowledge their responsible ownership.

The application process consists of:

- Meeting the criteria as outlined below
- A property inspection by an Animal Control Officer that includes an education component

If you meet the below criteria you are eligible to apply for Responsible Dog Owner status. Please complete the criteria section of the application form and deliver or post to the Customer Services Agency in the Civic Centre (Postal address PO Box 5045, Dunedin 9054).

CRITERIA (PLEASE TICK APPROPRIATE ANSWER)

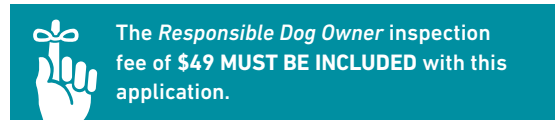
1. I have been a registered dog owner with the DCC for 2 years or more	☐ Yes	☐ No
2. I am the registered owner of the dog (or spouse/partner)	☐ Yes	☐ No
3. My dog(s) are registered	☐ Yes	☐ No
4. My property is adequately fenced to contain my dog(s) at all times	☐ Yes	☐ No
5. I am aware of and fully comply with the Dog Control Bylaws and Policy, including keeping dog(s) on a lead in the street, removal of droppings, preventing barking nuisance etc	☐ Yes	☐ No
6. Have had no valid complaints regarding your dog(s) for 2 years previous to this application	☐ Yes	☐ No
7. My dog(s) are pets only (i.e. they are not farm dogs)	☐ Yes	☐ No

If you answered 'yes' to all of the above statements and your dog(s) have not been impounded in the past 2 years you are eligible to apply for Responsible Dog Owner status.

OTHER REQUIREMENTS

Responsible Dog Owner fee to be paid on application:

Inspection Fee \$49 – you can submit your application and pay in person at our service centres or pay via EFTPOS when the officer meets with you at time of the inspection.



Selection is made by the Animal Control Officer, who:

- Must be satisfied that the dog(s) pose 'a no risk control problem'.
- Must be satisfied that the owner is fully aware of the need for, and carries out, proper feeding of the dog(s).

As the owner you must:

- Re-register all dog(s) on the due date (owners not registering dogs during July will be removed from the RDO status).
- Comply with property inspection appointments that include an education component.

PLEASE COMPLETE THE FOLLOWING DETAILS:

Name: _____

Address: _____

Contact Phone Numbers (home, work, cell): _____

Dog Name: _____

Dog Breed: _____ Dog Tag Number: _____

Site visit by Animal Control Officer: Preferred day (Monday to Friday) _____

NOTE

1. RDOs transferring from another district must apply in writing and provide proof of RDO. They do not have to wait two years but must have a property inspection.
2. If an RDO does not own a dog for 2 years they will lose RDO status e.g. if there is more than a two year gap between owning dog(s) then they will have to reapply.
3. To be considered for RDO status in the current registration year you must apply before 15th April.

I wish to apply for Responsible Dog Owner status: Signature: _____ Date: _____

NEXT STEPS

You will receive notice of a property inspection by an Animal Control Officer where, as the registered owner of the dog, you are required to be present. At the time of the property inspection you will be advised as to whether RDO status has been approved or declined.

OFFICE USE ONLY:

Registered owner/spouse	☐ Yes	☐ No
Has owned dog for at least 2 years (Check DSD)	☐ Yes	☐ No
Currently registered	☐ Yes	☐ No
No impoundings for 2 years previous	☐ Yes	☐ No
No valid complaints for 2 years previous	☐ Yes	☐ No
Check comments/infringements	☐ Yes	☐ No
Dog(s) not classified as working dogs	☐ Yes	☐ No
RDOs transferring provided proof	☐ Yes	☐ No
Permit on Property? When granted:	☐ Yes	☐ No
Comments: accepted/rejected		

PLEASE LEAVE THIS SECTION BLANK

The following will be completed with the Animal Control Officer when your property inspection takes place.

RESPONSIBLE DOG OWNER DECLARATION

I hereby apply for "Responsible Dog Owner" classification. I certify that I have discussed the requirements of this policy with:

_____ (ACO) and that I fully understand my obligations under this policy as detailed below.

I DECLARE THAT

1. My dog(s) is/are kept under proper control at all times. If my dog is impounded I acknowledge I will be immediately removed from RDO.
2. If any dog(s) owned by me or in my control at the time should defecate in any place other than my own property I shall pick up the droppings immediately and dispose of into a suitable rubbish container.
3. All dog(s) owned or kept by me will be registered in accordance with the Dog Control Act 1996 during the month of July.
4. I shall comply with any notice lawfully given pursuant to the Dog Control Act 1996 received from an Animal Control Officer.
5. The owner shall always be in attendance for the inspection of my property, and shall render every possible assistance as requested by an Animal Control Officer.
6. Any deaths, sales or transfers of dogs to or from my ownership, including pups born to my dog(s) will be notified, in writing, within 14 days to the Animal Control Department.
7. I shall notify the Animal Control Department within 14 days of any change of address.
8. I understand that any breach of this declaration will lead to the immediate cancellation of my privileges under this policy.
9. I am aware that the granting of this application does not relieve me from payment of the appropriate dog control fee.
10. I will abide by the conditions set down by the Dog Control Act 1996 and the Dunedin City Council Dog Control Bylaw and Policy 2016 at all times.
11. If I do not own dog/s for a period of two or more years my Responsible Dog Owner status will lapse and I will need to reapply if I wish to become a Responsible Dog Owner again.

Signed: _____ Date: _____

Animal Control Officer: _____ Application: ☐ Accepted ☐ Rejected