



GUIDE ONLY - Specified System Form

for code compliance certificate applications or amended compliance schedules (SBCG SSSCC)

Building Act 2004 sections 94, 102, 103 & 106

The information contained in this form is used to generate the compliance schedule. Please consult an Independently Qualified Person registered for the specified system to assist with completing this form. **If this form is not completed the application will be rejected.**

Code compliance certificate applications – This form and the specified system section of the *code compliance certificate application* form (Form 6) must be completed.

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Guidance and forms can be found here: www.dunedin.govt.nz/compliance-schedule

Specified System (SS) one form per SS:		SS2 Emergency Warning Systems	
Building Address:	25 Pole Lane, North Pole	Date:	25/12/2023
Existing Compliance Schedule Number:	N/A		
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
Pertronic Type 3	F100A	Panel in window by main entry	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>		NZS 4512:2010 Fire detection and alarm systems in buildings (original version), Parts 1-5	
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>		NZS 4512:2010 Fire detection and alarm systems in buildings, (original version), Part 6	
If the SS functions on activation of a warning system, describe the function:			
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:		Carried out by the IQP:
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options: For guidance refer to: http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.			
<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			



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Specified System (SS) one form per SS:		SS3.1 Automatic Doors	
Building Address:	25 Pole Lane, North Pole	Date:	25/12/2023
Existing Compliance Schedule Number:	N/A		
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
Dormabaka (Double Door set)	ES2000	Main entry/exit from Pole Lane	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>	NZS 4239:1993 Automatic sliding door assemblies (original version)		
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>	NZS 4239:1993 Automatic sliding door assemblies, (original version), Appendix A		
If the SS functions on activation of a warning system, describe the function:	Yes - Open doors		
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:	Carried out by the IQP:	
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly	<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input checked="" type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually	
Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options: For guidance refer to: http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.			
<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			



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Specified System (SS) one form per SS:		SS4 Emergency Lighting Systems	
Building Address:	25 Pole Lane, North Pole	Date:	25/12/2023
Existing Compliance Schedule Number:	N/A		
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
Clevertronics	Various - Refer attached asset list	As shown on attached plan E.1 & E.2	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>		AS 2293.1:2005 Emergency escape lighting & exit signs for buildings, Part 1: System design, installation & operation (Amendment 2, dated Aug 2014), & AS 2293.3:2005, Part 3: Emergency escape luminaires & exit signs (Amendment 2, dated Dec 2012), as modified by Appendix B of F6/AS1 (Third Edition, Amendment 4, dated Jan 2017)	
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>		AS/NZS 2293.2:1995 Emergency escape lighting & exit signs for buildings, Part 2: Inspection & maintenance (Amendment 3, dated Feb 2014)	
If the SS functions on activation of a warning system, describe the function:			
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:		Carried out by the IQP:
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input checked="" type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options: For guidance refer to: http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.			
<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			



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Specified System (SS) one form per SS:		SS9 Mechanical Ventilation or Air Conditioning Systems	
Building Address:	25 Pole Lane, North Pole	Date:	25/12/2023
Existing Compliance Schedule Number:	N/A		
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
Fantech	CE 224D	In ceiling above staffroom	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>		AS/NZS 1668.2:2012 General ventilation & extract design (Amendment 2, dated Dec 2016)	
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>		AS/NZS 3666.2:2011 Air-handling and water systems of buildings – Microbial control – Part 2: Operation and maintenance (Third Edition, dated 2011)	
If the SS functions on activation of a warning system, describe the function:		Yes - Shutdown	
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:		Carried out by the IQP:
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input checked="" type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options: For guidance refer to: http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.			
<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			



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Specified System (SS) one form per SS:		SS14.2 Signs for Systems 1 - 13	
Building Address:		25 Pole Lane, North Pole	Date: 25/12/2023
Existing Compliance Schedule Number:		N/A	
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
SS 2 - Manual Call Point Sign	"How to operate"	In ceiling above staffroom	
SS 3.1 - Emergency Door Release	"Emergency Door Release - Press to Exit"	On EM Door Release	
SS 4 - Test Switch	"Emergency Lighting & Exit Sign Test Switch"	On Electrical Switch Board by staff room	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011.</i> <i>When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>		SS 2 - F8/AS1 (Amendment 4, dated 1 January 2017), Clause 5.1 SS 3.1 - AS 4085:1992 Clause 2.4.6 SS 4 - AS 2293.1:2005 Clause 4.3.1(d)	
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>		Compliance Schedule Handbook:2014 (Amendment 3, dated 14 February 2014), Clause 14.2 B.5-B.7	
If the SS functions on activation of a warning system, describe the function:			
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:		Carried out by the IQP:
	<input type="checkbox"/> Daily (refer below) <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options: For guidance refer to: http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.			
<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			



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Specified System (SS) one form per SS:		SS15.2 Final Exits	
Building Address:		25 Pole Lane, North Pole	Date: 25/12/2023
Existing Compliance Schedule Number:		N/A	
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
Automatic Door	Dormabaka ES2000	Main entry/exit from Pole Lane	
Single aluminum framed and glazed door	Standard handle & door set	From staffroom	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>		C/AS2 Acceptable Solution for Buildings other than Risk Group SH (First edition, Amendment 3, dated 2 November 2023), Clause 3.12 Final exits	
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>		Compliance Schedule Handbook:2014 (Amendment 3, dated 14 February 2014), Clause 15.2 B.3-B.8	
If the SS functions on activation of a warning system, describe the function:			
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:		Carried out by the IQP:
	<input type="checkbox"/> Daily (refer below) <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
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Specified System (SS) one form per SS:		SS15.4 Signs for Facilitating Evacuation	
Building Address:	25 Pole Lane, North Pole	Date:	25/12/2023
Existing Compliance Schedule Number:	N/A		
System Description (attach supplementary list/information if required):			
Type	Make/Model	Location within building	
Clevertronics	CCFPRO	Above all final exit doors as shown on attached plan E.1 & E.2	
List Performance Standards: <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>		2293.3:2005 Part 3: Emergency escape luminaries & exit signs (Amendment 2, dated Dec 2012), as modified by Appendix B of F6/AS1 (Third Edition, Amendment 4, dated Jan 2017)	
List Inspection, Maintenance and Reporting Procedures: <i>Reference to a standard (as above) or provide a full inspection, maintenance & reporting procedure for alternative solutions.</i>		AS/NZS 2293.2:1995 Emergency escape lighting and exit signs for buildings – Inspection and maintenance, incorporating Amendments 1, 2 & 3 (dated December 2012)	
If the SS functions on activation of a warning system, describe the function:			
Nominate inspection frequency and responsibility: <i>Refer to Performance Standard for required frequency of inspections.</i>	Carried out by the Owner:		Carried out by the IQP:
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input checked="" type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
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<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			