



# APPLICATION FORM FOR EXTENSION OF LAPSE PERIOD

(S125 of the Resource Management Act 1991)

PLEASE FILL IN ALL THE FIELDS

## Application details

I/We

(must be the FULL name(s) of an individual or an entity registered with the New Zealand Companies Office. Family Trust names and unofficial trading names are not acceptable: in those situations, use the trustee(s) and director(s) names instead) hereby apply to extend the time (the "lapse period") for giving effect to a resource consent, pursuant to section 125 of the Resource Management Act 1991.

## Address for correspondence

Name:

(Put your name here if you are preparing the application for someone else.)

Address:

Postcode:

Phone (daytime):

Email:

**Chosen contact method** (this will be the first point of contact for all communications for this application)

I wish the following to be used as the address for service (tick one):    Email    Post    Other:

## Planning application fees payment details (who are we invoicing)

**THIS FORM MUST BE COMPLETED FOR ALL PLANNING APPLICATIONS THAT ATTRACT A FEE. ALL FIELDS ARE MANDATORY.**

This information is required to assist us to process resource consent invoices and refunds at lodgement and the end of the process. If you have any queries about completing this form, please email [planning@dcc.govt.nz](mailto:planning@dcc.govt.nz)

## Deposit payment payee details:

Full name of deposit payee (person or company):

Mailing address of deposit payee (please provide po box number where available):

Email address of deposit payee:

Daytime contact phone number:

**Important Note:** The Payee will automatically be invoiced for the deposit and/or any additional costs. Should a portion of the deposit be unspent, it will be refunded to the payee.

### **My/our application relates to the following resource consent**

(state the application number (RMA or LUC or SUB), briefly describe the type/purpose of the resource consent and state the property to which it relates):

### **Substantial progress**

Section 125(1)(b)(i) of the Resource Management Act 1991 requires the Council to take into account whether substantial progress or effort has been, and continues to be, made towards giving effect to the consent.

Please describe the works/effort undertaken since the consent was approved (preferably in the form of a timeline), including describing the extent of any on-site work that has been carried out to date. Attach any relevant information. (Note: it is not just the physical work on the ground that is important. Details on 'behind the scenes' work or effort are also important in showing substantial progress or effort, including: purchase of property, the design phase, preparation of drawings, setting aside of budgets/arranging finance, marketing, geotechnical/engineering investigations, engaging of builders/contractors and so on.)

### **Written approvals**

Section 125(1)(b)(ii) of the Resource Management Act 1991 requires the Council to take into account whether approval has been obtained from persons who may be adversely affected by the granting of an extension.

Please write the names and addresses of parties who have given written approval to the extension here. Attach the written approvals. (Note: the parties who gave written approval to the original application are a good guide as to who could or should be treated as potentially affected now. The number of written approvals obtained can help the case for an extension.)

If you have not obtained any written approvals, please explain why you do not consider any persons to be adversely affected.

## Objectives and policies

Section 125(1)(b)(iii) of the Resource Management Act 1991 requires the Council to take into account the effect of the extension on the policies and objectives of any plan or proposed plan.

Please describe any amendments made to the District Plan since the original consent was granted, in particular any changes made to the objectives and policies. Also consider what effect an extension might have on the integrity of the District Plan and the ability of the Council to achieve the outcomes expressed in the District Plan.

## Length of extension sought

There is no guarantee that an extension will be granted. Please state the desired extension length, and provide reasons as to why that length of time is required (which might include a schedule of works or a timetable outlining the future steps needed to give effect to the consent and detailing how long those steps might take). You should also consider whether there could be any policy concerns about having the resource consent sitting unimplemented for a longer period (the extent of any changes to the District Plan will be relevant here, as will the nature of the locality and the amount of change in the locality). Attach any relevant information.

## What happens when further information is required?

If an application is not in the required form or does not include adequate information, the Council can reject the application. In addition, the Council may request further information at any stage through the process where it is considered necessary to process the application.

## Declaration

I certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

I accept that I have a legal obligation to comply with any conditions imposed on the Resource Consent should this application be approved.

Subject to my/our rights under section 357B and 358 of the RMA to object to any costs, I agree to pay all the fees and charges levied by the Dunedin City Council for processing this application, including a further account if the cost of processing the application exceeds the deposit paid.

Signature of Applicant/s:

Date:

Date:

## Privacy – Local Government Official Information and Meetings Act 1987

You should be aware that this document becomes a public record once submitted. Under the above Act, anyone can request to see copies of applications lodged with the Council. The Council is obliged to make available the information requested unless there are grounds under the above Act that justify withholding it. While you may request that it be withheld, the Council will make a decision following consultation with you. If the Council decides to withhold an application, or part of it, that decision can be reviewed by the Office of the Ombudsmen.

Please advise if you consider it necessary to withhold your application, or parts of it, from any persons (including the media) to (tick those that apply):

- ☐ Avoid unreasonably prejudicing your commercial position
- ☐ Protect information you have supplied to Council in confidence
- ☐ Avoid serious offence to tikanga Māori or disclosing location of waahi tapu

## Fees

The actual deposits, fees and rates are set annually during the annual plan process. These are intended to cover the actual and reasonable costs of processing your application. Most applications require a deposit and costs above this deposit will be recovered. A current fees schedule is available on [www.dunedin.govt.nz](http://www.dunedin.govt.nz) or from planning staff. Planning staff also have information on the actual cost of applications that have been processed.

## Further assistance

Please discuss your proposal with us if you require any further help with preparing your application. The Council does provide pre-application meetings without charge to assist in understanding the issues associated with your proposal and completing your application. This service is there to help you.

Please note that we are able to provide you with planning information but we cannot prepare the application for you. You may need to discuss your application with an independent planning consultant if you need further planning advice.

### City Planning Staff can be contacted as follows:

**IN WRITING:** Dunedin City Council, PO Box 5045, Dunedin 9054

**IN PERSON:** Customer Services Centre, Ground Floor, Civic Centre, 50 The Octagon

**BY PHONE:** (03) 477 4000

**BY EMAIL:** [planning@dcc.govt.nz](mailto:planning@dcc.govt.nz)

There is also information on our website at [www.dunedin.govt.nz](http://www.dunedin.govt.nz)

## Information requirements

- Completed and Signed Application Form
- Certificate of Title including any relevant restrictions (such as consent notices, covenants, encumbrances, building line restrictions)
- Written Approvals
- Forms and plans and any other relevant documentation signed and dated by Affected Persons
- Supporting Evidence regarding Substantial Progress/Effort
- Payee details
- Application fee (cash, eftpos, direct credit or credit card (surcharge may apply))

**OFFICE USE ONLY**

Has the application been completed appropriately (including necessary information)?      Yes      No

Application:      Received      Rejected

Received by:      Counter      Post      Courier      Other:

Comments:

(Include reasons for rejection and/or notes to handling officer)

Planning Officer:

Date: