



DUNEDIN CITY COUNCIL FUND FOR MAINTAINING SIGNIFICANT TREES

THE PURPOSE OF THE FUND

The Fund for Maintaining Significant Trees provides a financial incentive to assist owners with the maintenance of significant trees listed in Appendix A1.3 of the 2GP District Plan. The fund has been established in recognition of the contribution the trees make to the amenity and environmental quality of the city.

Eligibility for financial assistance

Applications will be eligible for financial assistance based on the following criteria:

1. The tree must be listed in Appendix A1.3 of the 2GP District Plan.
2. The tree must be on land that is privately owned residential property or owned by non-profit organisations.
3. The proposed work must be for enhancement of the tree's health or pruning for safety reasons. The work must contribute to the long-term retention of the tree.
4. Land use consent approval for the work shall be attached to the application.
5. All proposed work is to be carried out by a suitably qualified arborist.
6. Financial assistance shall not be given retrospectively, i.e. physical work has not started.

Conditions of financial assistance

If you are eligible for financial assistance, then it will be assessed as follows:

1. The maximum amount of financial assistance per Significant Tree shall be 33% of the work or \$250, whichever is the lesser. This maximum is inclusive of GST.
2. The amount of financial assistance will be considered in light of the funds available.
3. Financial assistance given will be limited to a maximum of one successful application per property* every 5 years.

**Limiting financial assistance on a per property basis is designed to encourage efficiencies where the property contains more than one Significant Tree.*

4. If financial assistance is granted, the work shall be undertaken as soon as practicable. If the work is not undertaken within 1 year of the financial assistance being granted, then the financial assistance shall lapse.

How do I apply?

Once you have obtained land use consent for the proposed tree work along with a quote from the arborist you have selected to undertake the work you may then apply for financial assistance.

Complete the application form, either hardcopy (on the reverse of this brochure) or online, and provide us with a copy of the approved land use consent and quote from your arborist.

A hardcopy of the application, consent, and quote can be delivered in person to:

Planning Enquiries
Ground floor, Civic Centre
50 The Octagon
Ph (03) 477 4000

The documents can also be emailed to:
cod.planning@dcc.govt.nz

Upon receipt of your application, a decision will be made as to whether financial assistance can be approved or declined. You should receive a letter of decision within 10 working days of submitting your application to Council.

When do I receive the money?

Once the arborist has completed the tree maintenance, you will then need to submit a copy of the invoice from the arborist along with your bank account name and number details (evidence of this is also required) to Planning Administration, City Planning at the above address. Payment will then be arranged as per the approved application.

Appropriate supporting documentation is a scan of a deposit slip, a scan of the top of a bank statement or a screen shot from internet banking showing the bank account name and number. N.B. The applicant and the bank account holder need to be the same.

For advice or information

Dunedin City Council
50 The Octagon
PO Box 5045, Dunedin 9054
P 03 477 4000

E dcc@dcc.govt.nz

www.dunedin.govt.nz

 [DunedinCityCouncil](https://www.facebook.com/DunedinCityCouncil)



APPLICATION FORM FOR FINANCIAL ASSISTANCE

Application no:

Application details

I/We

hereby apply for

financial assistance for work on significant tree(s) identified in Appendix A1.3 as Tree Number(s):

Name of arborist selected to undertake work:

Copy of arborist quote is attached:

Value of work (incl. GST): \$

Copy of Land Use Consent no.

is attached:

I confirm that I have read the 'eligibility for financial assistance' criteria (on the reverse of this form) and are eligible to make an application for financial assistance

I confirm that I have read the 'conditions of financial assistance' (on the reverse of this form) and agree to the specified terms

Site description/location

Owner of the tree (if not the applicant):

Address of property where the tree is located:

Address for correspondence

Name:

Address:

Phone Daytime:

Email:

Declaration

I certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

Signature of Applicant(s):

Date:

Signature of Tree Owner(s):

Date:

For Office Use Only

Property ID:

Person ID:

Officer's recommendation

Approved/declined:

Date:

Value of assistance granted \$



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